



## **BROWNSVILLE PUBLIC UTILITIES BOARD**

Gerardo Martinez, Board Chair

### **Notice of a Regular Board Meeting of the Brownsville Public Utilities Board**

|                          |                                                                                                 |
|--------------------------|-------------------------------------------------------------------------------------------------|
| <b>MEETING DATE:</b>     | <b>December 8, 2025</b>                                                                         |
| <b>MEETING TIME:</b>     | <b>5:00 PM</b>                                                                                  |
| <b>MEETING LOCATION:</b> | <b>BPUB Annex Building<br/>Board Room<br/>1425 Robinhood Drive<br/>Brownsville, Texas 78521</b> |

**Dial In: 1-408-418-9388**  
**Access Code: 2491 758 8133 # #**

In accordance with Tex. Gov't Code §551.127, NOTICE is hereby given that a physical quorum, including the presiding officer/member, will be present at the specified meeting location. Some members of the board and/or administration may participate via videoconference.

Members of the public may listen to the meeting as it is being held by dialing one of the numbers listed below (same access code above). Because of technology limitations, only a limited number of callers will be allowed to call in, however, a recording of the meeting will be made available to the public after the meeting on BPUB's website:

<https://www.brownsville-pub.com/events/board-of-directors-meeting-5-2025-12-08/>

### **DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING MATTERS:**

#### **MEETING AGENDA**

- A. Call to Order**
- B. Confirmation of a Quorum**
- C. Pledge of Allegiance for U.S. Flag and Texas Flag & Moment of Silence**
- D. Workshop or Public Hearing(s)**

1. Workshop on the Resaca Fee and Operations Policy  
Resaca Fee & Operations Presentation - Mark Dombroski

**E. Public Comments**

PUBLIC COMMENTS WILL ONLY BE ACCEPTED IN WRITING NO LATER THAN ONE (1) HOUR IN ADVANCE OF THE MEETING BY SENDING THEM TO [PublicComments@brownsville-pub.com](mailto:PublicComments@brownsville-pub.com). In the body of the email please include date, your name, your address, phone number, agenda item number, if applicable, or subject of discussion, and your comments.

- THERE IS A THREE (3)-MINUTE TIME LIMIT PER SPEAKER. THE PRESIDING OFFICER MAY, BUT IS NOT REQUIRED TO, ALLOW ADDITIONAL TIME TO A SPEAKER.
- THE SPEAKER MUST IDENTIFY BY NAME, ADDRESS, AND ORGANIZATIONAL AFFILIATION (IF ANY) BEFORE SPEAKING.
- QUESTIONS AND COMMENTS SHOULD BE ADDRESSED TO THE BOARD AS A WHOLE, NOT TO INDIVIDUAL BOARD MEMBERS, THE CEO, OR MEMBERS OF THE AUDIENCE.
- IF AN ISSUE ADDRESSED IS NOT INCLUDED ON THE AGENDA, NO FORMAL ACTION WILL BE TAKEN.

**F. Consent Agenda Items**

1. Approval of Minutes of the September 8, 2025 Regular Board Meeting -
2. Consideration and Possible Action to Ratify and Approve Board Travel in Accordance with the Statements of Policy for Travel by Members of the Board of Directors of the Brownsville Public Utilities Board - Marilyn D. Gilbert
3. Consideration and Approval of Payments to the Texas Commission on Environmental Quality (TCEQ) for Annual Water System Fee for Water Treatment Plants 1 and 2 - Albert Gomez
4. Consideration and Possible Approval to Extend the Contract for the Annual Supply of Sludge Dewatering Polymer for the Belt Press Systems at the Wastewater Treatment Plants - Jaime Estrada
5. Consideration and Possible Action to Approve Proposed Warehouse Policy - Diane Solitaire
6. Consideration and Possible Action to Approve the Analytical Laboratory Design Phase Remodel - Travis Menchaca, Gabriel Coronado
7. Presentation and Discussion of the Audio Visual Project Upgrade - Annex Board Room - Jose Luis Lopez Jr
8. Consideration and Possible Action to Approve the Proposed Asset Management Policy - David Ramirez

9. Consideration and Possible Action to Approve the Proposed Enterprise Project Management Office Policy - David Ramirez
10. Consideration and Possible Action to Amend Brownsville Public Utilities Board Personnel Policy No. 11, Funeral Leave - Claudia Lujan
11. Consideration and Possible Action to Amend Brownsville Public Utilities Board Personnel Policy No. 15, Hours of Work and Overtime - Claudia Lujan
12. Consideration and Possible Action to Amend Brownsville Public Utilities Board Personnel Policy No. 20, Educational Assistance Program - Claudia Lujan
13. Consideration and Possible Action to implement the proposed Brownsville Public Utilities Board Personnel Policy No. 45, Professional Development - Claudia Lujan
14. Consideration and Possible Action to Extend the Contract for Bank Depository Services with Wells Fargo Bank, N.A. - Miguel Perez
15. Consideration and Possible Action for Proposal Award for the Purchase of Six (6) 138 KV Circuit Switchers to be Used for Installations and Replacements at Various Brownsville Public Utilities Board Substations - Eli Alvarez

**G. Items for Individual Consideration**

1. General Manager's Report:
  - a. Board Calendar
  - b. Industry and Brownsville Public Utilities Board Updates
  - c. Regulatory Update -
2. Consideration and Action on Items Pulled Out of Consent -
3. Staff Reports and Presentations to the Board -
  - a. Presentation and Discussion of the Brownsville Public Utilities Board's Financial Performance Report for the Period Ended October 31, 2025 - Miguel Perez
  - b. Drought Update - Jaime Flores
4. Consideration and Possible Action to Adopt Brownsville Public Utilities Board (BPUB) 2026-2030 Strategic Business Plan, including Proposed Vision, Mission, Strategic Focus Areas, Challenges, Statements of Direction, and Tier 1 Metrics - Luis Jimenez
5. Consideration and Possible Action for Bid Award for the Annual Supply of Electrical and Electronic Spare Parts - Diane Solitaire
6. Presentation, Discussion, and Possible Action on Proposed Amendments to the Brownsville Public Utilities Board's Rules of Governance - Paul Gonzalez

#### **H. Recess to Closed Meeting**

RECESS TO CLOSED MEETING to Consider Matters Pursuant to Tex. Government Code Chapter 551, et seq.

At this time the items on the Agenda designated for Closed Meeting will be considered. If there is an approved motion to go into Closed Meeting the listeners will be placed on "hold" until the Board returns to Open Meeting.

1. Meeting with Board's legal counsel for advice about contemplated and pending court and administrative litigation and on matters in which the duty of the attorney under the Texas Disciplinary Rules of Professional Conduct conflicts with Chapter 551 (Sec. 551.071) (Paul Gonzalez, Juan Pequeno), including but not limited to any item moved to closed session and the following:
  - a. Reports of local and special counsel, including regarding potential or pending litigation involving BPUB;
  - b. Implementation of MOU with City and related matters; and
  - c. Updates on contract negotiations related to large scale business development. - Paul Gonzalez, Juan Pequeno
2. Presentation, discussion and possible recommendation of information upon pricing of purchased power, generation and fuel and their impact upon the Fuel, Purchased Energy, and Marketing Charge (Sec. 551.086 and Sec. 551.072) - Miguel Perez

#### **RECONVENE OPEN MEETING**

#### **I. Consideration and Action on Closed Meeting Items**

1. Consideration and Possible Action on Items Discussed in Closed Meeting -

#### **J. Consideration and Action on Future Agenda Items**

1. Discussion and/or Requests for Future Agenda Items -

#### **Adjournment**

**Martinez,  
Gerardo**

Digitally signed by Martinez,  
Gerardo  
Date: 2025.12.02 17:36:18  
+06'00'

---

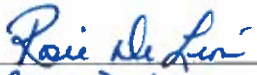
Gerardo Martinez, Board Chair

The meeting will be conducted in accordance with Board Resolution No. 2023-0615 (IC5), the "Rules of the Public Utilities Board." Once the Meeting is convened with a quorum present, the Presiding Officer may change the order of business for purposes of accommodation of the Board members or participants and to permit a more orderly consideration of related agenda items.

The BPUB reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney), § 551.072 (Deliberations about Real Property), § 551.074 (Personnel Matters), § 551.076 (Deliberations about Security Devices), § 551.086 (Public Utility Competitive Matters), § 551.087 (Economic Development), and § 551.089 (Department of Information Resources).

I certify that a copy of the foregoing agenda of items to be considered by the BPUB was posted on 12/2/25.

ATTEST:

  
Rosie De Leon, Recording Secretary

| Dial by your location:<br>1-408-418-9388 (US Toll) |                                 |
|----------------------------------------------------|---------------------------------|
| 1-617-315-0704 (Boston)                            | 1-312-535-8110 (Chicago)        |
| 1-469-210-7159 (Dallas)                            | 1-720-650-7664 (Denver)         |
| 1-904-900-2303 (Jacksonville)                      | 1-213-306-3065 (Los Angeles)    |
| 1-646-992-2010 (New York City)                     | 1-602-666-0783 (Phoenix)        |
| 1-206-207-1700 (Seattle)                           | 1-202-860-2110 (Washington, DC) |