



**Contract Documents  
&  
Technical Specifications**

**For**

**BPUB Administration Building HVAC Chiller Replacements**

**Bid No.: B003-26**

ISSUED FOR CONSTRUCTION

**Prepared by:**  
**JNB Engineering, PLLC**  
**29798 County Rd 725**  
**Los Fresnos, Texas 78566**  
***TBPE Firm No. F-9898***

**October 2025**

**Bid Due: November 5, 2025 by 5:00 PM**  
**Bid Opening: November 6, 2025 at 11:00 AM**

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**LEGAL NOTICE  
AND  
REQUEST FOR BID  
B003-26**

Electronic and/or sealed bids will be received by the PUBLIC UTILITIES BOARD of the City of Brownsville, Texas ("BPUB", "OWNER"), at the BPUB Purchasing Department office; 1155 FM 511, Olmito, TX 78575 **until 5:00 PM, local prevailing time, on November 5, 2025** for the Project described in the Contract Documents and Specifications entitled:

**BPUB ADMINISTRATION BUILDING HVAC CHILLER REPLACEMENTS**

**Electronic and/or sealed bids received after this time will not be considered.**

Bids will be publicly opened and read aloud on November 6, 2025 at 11:00 AM. Firms are invited to attend the bid opening via conference call-in at (956) 214-6020.

The Work in general includes, but is not limited to:

- 1) Replacement of the BPUB Administration Building HVAC Chillers

**A pre-bid meeting will be held** in the Brownsville PUB Administration Building, 1425 Robinhood Dr, Brownsville, TX on **October 29, 2025 at 9:00 AM.**

Brownsville Public Utilities Board utilizes the Texas Purchasing Group to post Request for Bid (RFP) and bid opportunities. Registration is available by following the link: [registering on Bidnet Direct's Texas Purchasing Group](#), if you haven't already registered.

Detailed specifications may also be obtained at the Brownsville Public Utilities Board website at [https://www.brownsville-pub.com/rfp\\_status/open/](https://www.brownsville-pub.com/rfp_status/open/)

Each bid document, shall be enclosed in a sealed envelope and shall be plainly marked on the outside of the envelope: **"B003-26 BPUB ADMINISTRATION BUILDING HVAC CHILLER REPLACEMENTS, NOVEMBER 5, 2025, 5:00 PM"**. This envelope shall be addressed to Diane Solitaire; Brownsville Public Utilities Board; Purchasing Department; 1155 FM 511 Olmito, Texas 78575.

Each bid shall constitute an offer to the Board, as outlined therein, and shall be irrevocable for at least ninety (90) calendar days after the time announced for the opening thereof.

Each bid shall be accompanied by a Certified or Cashier's check payable to the order of the Brownsville Public Utilities Board, City of Brownsville, Texas for a sum not less than five (5%) percent of the total amount bid. In lieu of a check, a Bid Bond with a Corporate Surety licensed to do business in the State of Texas, may be submitted in an amount not less than five (5%) percent of the total amount bid conditioned that the CONTRACTOR will pay the BPUB, as mutually agreed to liquidated damages, and not as a penalty, the amount specified in the Bond, unless he enters into a BPUB contract in accordance with his bid. CONTRACTOR is required to execute a contract and furnish a Performance Bond, Payment Bond and a Certificate of Insurance. If the CONTRACTOR fails to execute the contract and to furnish satisfactory Performance and Payment Bonds and Insurance Certificates within ten (10) calendar days from the date on which he is notified that his bid has been accepted, the amount of his check or bid bond shall be forfeited to the BPUB as mutually agreed to liquidated damages, and not as a penalty. **No bid will be considered if the Bid Security is not submitted.**

The BPUB will not be responsible in the event that the U.S. Postal Service or any other courier system fails to deliver the sealed bids to the Brownsville Public Utilities Board, Purchasing Office by the given deadline above. **Bids will be accepted electronically via BidNet, only.**

The BPUB specifically reserves the right to reject any or all bids, to waive irregularities or informalities in any or all bids and to accept any bid which is deemed to be in the best interest of the Board or to reject the bids. The award will be made to the responsive and responsible CONTRACTOR submitting the lowest bid as determined by the BPUB.

Equal Opportunity in Employment - All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin. CONTRACTORS will be required to comply with the President's Executive Order No. 11246, as amended by Executive Order 11375, and as supplemented in Department of Labor regulations 41 CFR, Part 60. The requirements for CONTRACTORS and contractors under this Order are explained in the Specifications.

***Diane Solitaire***

Purchasing Department  
(956) 983-6366

## INSTRUCTIONS TO CONTRACTORS

### **Please submit this page upon receipt**

Acknowledgment Form

B003-26 BPUB ADMINISTRATION BUILDING HVAC  
CHILLER REPLACEMENTS

For any clarifications, please contact Nicole Espinoza at the Brownsville Public Utilities Board, Purchasing Department via e-mail: [nespinoza@brownsville-pub.com](mailto:nespinoza@brownsville-pub.com).

Please e-mail this page upon receipt of the bid package or legal notice.  
Check one:

☐ **Yes, I will be able to send a bid; obtained bid package from website.**

☐ **Yes, I will be able to send a bid; please email the bid package.**

Email: \_\_\_\_\_

☐ **No, I will not be able to send a bid for the following reason:**

\_\_\_\_\_  
\_\_\_\_\_

If you are unable to send your bid, kindly indicate your reason for “No bid” above and return this form **via email to [nespinoza@brownsville-pub.com](mailto:nespinoza@brownsville-pub.com)**. This will ensure you remain active on our vendor list.

Date \_\_\_\_\_

Company: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**IF SPECIFICATIONS ARE DOWNLOADED FROM WEBSITE, PLEASE EMAIL THIS PAGE TO EMAIL LISTED ABOVE**



## Special Instructions

### ***Contract Information***

- **Interpretation**

Questions concerning terms, conditions, and technical specifications should be directed to:

Nicole Espinoza  
Purchasing Department  
(956) 983-6353

### **Tentative Time Line**

1. October 20, 2025 through November 5, 2025 – Vendors work on bid.
2. November 5, 2025 at 5:00 PM - **Vendor must submit one (1) set of bid document sealed in an envelope or electronically through BidNet to:**

Diane Solitaire  
Purchasing & Materials Manager  
1155 FM 511  
Olmito, TX 78575

**Bid #B003-26** – BPUB Administration Building HVAC Chiller Replacements

Due: November 5, 2025 at 5:00 PM

*The above noted information must be included on bid envelope and on any carrier's envelope/package. The Brownsville Public Utilities Board will not be held responsible for missing, lost or late mail. Brownsville Public Utilities Board will accept sealed or electronic transmissions through BidNet only, of sealed bids.*

3. October 29, 2025 – Pre-Bid Meeting at 9:00 AM at 1425 Robinhood Dr, Brownsville, TX
4. October 31, 2025 – Deadline to Submit Questions
5. November 6, 2025 - Open bids at 11:00 AM
6. November 6, 2025 through November 21, 2025 - Evaluate bids
7. November 24, 2025 - Deadline to provide final recommendations for Board approval.
8. December 8, 2025 - Send to Utilities Board for approval

- **“Or Equal”**

Brand name and/or manufacturer's references used in this Request are descriptive – not restrictive – they are intended to generally indicate type and quality desired. Brands of like nature and quality will generally be considered. If bidding on other than referenced Specifications, please provide complete descriptive information of said material/equipment article. BPUB also reserves the legal right to specify a “sole source” component if such component is critical for integration to a larger

BPUB assembly and alternative manufactured items will not meet the design and/or performance needs of the BPUB, in BPUB's sole discretion.

- **Pricing**

Bid unit prices on BPUB estimated quantities specified, extend and show total. In case of errors in extension, unit prices expressed in written words and not numerals, shall govern. Prices shall remain firm throughout the Contract.

All fields (UNIT PRICE & TOTAL PRICE) in the Bid Schedule must be filled in. The data must be complete to identify any bidding brand called for specifically.

*Failure to submit any of the above information with the sealed bid may disqualify bid as non-responsive.*

- **CONTRACTOR Representative**

The successful CONTRACTOR agrees to send a personal representative with binding authority for the company to the Brownsville Public Utilities Board, upon request, to make any minor clarifications or adjustments and/or assist with coordination of all transactions as needed to allow Contract entry.

- **Quality of Products**

All material and equipment items specified must be new, in first class condition, including containers suitable for shipment and storage. No substitutions in standard grades or lesser quality will be accepted.

- **Determining Factors for Award**

1. Price
2. Responsibility of CONTRACTOR to perform the intended work and responsiveness to the bid request.
3. Compliance with requirements of the Technical Specifications
4. Quality of performance on previous work on similar contracts
5. Recent successful completion of similar projects
6. BPUB financial and legal responsibility evaluations of any identified teaming arrangements involving significant joint ventures, sub-contractors and suppliers
7. Safety record will be considered when determining the responsibility of the CONTRACTOR

- **Contract with Vendor/Entity Indebted to BPUB**

It is a policy of the BPUB to refuse to enter into a contract or other transaction with an individual, sole proprietorship, joint venture, Limited Liability Company or other entity indebted to BPUB.

- **Vendor ACH (Direct Deposit) Services**

The BPUB has implemented a payment service for vendors/contractors by depositing the contract payment directly to the contractor's/vendor's bank account. Successful vendor(s)/contractors will be required to receive payments directly through Automated Clearing House (ACH) in lieu of a paper check. **The awarded vendor must agree to receive payments via ACH (Direct Deposit).**

- **Tax Identification Number (TIN)**

In accordance with IRS Publication 515, a W9 form, or a W8 form in cases of a foreign vendor, will be required of all vendors doing business with the Brownsville PUB. If a W9 or W8 form is not made available to Brownsville PUB, the first payment will be subject to income tax withholding at a rate of 28% or 30% depending on the U.S. status and the source of income as per IRS Publication 515. **The W9 or W8 form must be included with bid response.**

- **Taxes**

The City of Brownsville and its Brownsville Public Utilities Board are exempt from Federal Excise Tax, State Tax and local sales Taxes. Do not include any taxes in the bid document. If it is later determined that tax was included in the bid it will not be included in the tabulation or any awards. Tax exemption certificates will be furnished by BPUB upon request.

- **Signing of Bid**

**Failure to sign bid will disqualify it.** Person signing bid should show title or legal authority to bind their firm to a Contract.

- **EEOC Guidelines**

During the performance of this Contract, the CONTRACTOR agrees not to discriminate against any employee or applicant for employment because of race, national origin, age, religion, gender, sexual preference, marital or veteran status, or physically challenging condition.

- **Contract and Purchase Order**

The services shall be completed in a timely manner as specified in Specifications. A Contract for the services will be placed into effect by means of a purchase order and/or Construction Agreement issued by the Brownsville Public Utilities Board after tabulation and final Contract approval by the Board.

- **Brownsville Public Utilities Board Rights**

1. If only one or no bid is received by "submission date", the BPUB has the right to reject, re-bid, accept and/or extend the bid by up to an additional two (2) weeks from original submission date.
2. The right to reject any/or all bids and to make award as it may appear to be advantageous to the Brownsville Public Utilities Board.
3. The right to hold bid for 90 calendar days from submission date without action, and to waive all informalities in any bid.
4. The right to extend the total bid beyond the original 90-calendar day period prior to an award, if agreed upon in writing by all parties (BPUB and vendor/contractor) and if CONTRACTOR/vendor holds original bid prices firm.
5. The right to terminate for cause or convenience all or any part of the unfinished portion of the Project resulting from this solicitation within seven (7) calendar days written notice; for cause: upon default by the vendor/contractor, for delay or non-performance by the vendor/contractor; or if it is deemed in the best interest of the BPUB for BPUB's convenience. (See, General Conditions Article 15)

- **Corrections**

Any interpretation, correction, or change of the Invitation to Bid will be made by written ADDENDUM. Changes or corrections will be issued by the Brownsville PUB Purchasing Department. **Addenda will be emailed to all who have returned the Bid Acknowledgment form.** Addenda will be issued as expeditiously as possible. It is the responsibility of the vendors/contractors to determine whether all Addenda have been received. It will be the responsibility of all respondents to contact the Brownsville PUB prior to submitting a response to the Invitation to Bid to ascertain if any/all Addenda have been issued, and to obtain any all Addenda, execute them, and return Addenda with the response to the Invitation to Bid. Addenda may also be posted on BPUB's website.

## **1. RECEIPT AND OPENING OF BIDS:**

The Brownsville Public Utilities Board, City of Brownsville, Texas (hereinafter called OWNER), invites bids on the form attached hereto, all blanks of which must be appropriately filled in, in ink, for Project entitled **B003-26 BPUB ADMINISTRATION BUILDING HVAC CHILLER REPLACEMENTS**.

The OWNER may consider informal and non-responsive, any bid not prepared and submitted in accordance with the provisions hereof and may waive any informalities or reject any and all bids. Any bid may be withdrawn by vendor/CONTRACTOR prior to the above scheduled time for the opening of bids or OWNER authorized postponement thereof. Any bid received after the time and date specified shall not be considered. No CONTRACTOR may withdraw a bid within at least ninety (90) calendar days after the actual date of the opening thereof.

## **2. INSPECTION OF SITE:**

Each CONTRACTOR shall visit the Project site of the proposed Work and fully acquaint himself with the existing conditions there relating to construction and labor, and shall fully inform himself as to the facility involved, the difficulties and restrictions attending the performance of the Contract. The CONTRACTOR shall thoroughly examine and familiarize himself with the Drawings, Technical Specifications, and all other Contract Documents. The Contractor, by the execution of the Contract, shall in no way be relieved of any obligation under it due to his failure to receive or examine any form or legal instrument, or to visit the Project site and acquaint himself with the conditions there existing and the OWNER will be justified in rejecting any claim for extra time, or compensation, or both, based on facts regarding which CONTRACTOR should have been on notice as a result of such a diligent Project site visitation. Visits to the Project site shall be arranged by calling Travis Menchaca, Facilities Manager, at telephone no. (956) 983-6170.

## **3. PREPARATION OF BID AND USE OF SEPARATE BID FORMS:**

These Contract Documents include a complete set of bidding documents. The CONTRACTOR shall copy all Documents listed in the table of contents under the heading BIDDING DOCUMENTS and shall submit two sets (original signed and one signed photocopy) of his bid on these forms. A bid shall be comprised of the BIDDING DOCUMENTS completed by the CONTRACTOR plus supplemental information required by the Specifications and Contract Documents.

If any of the information submitted as part of the bid is considered to be proprietary by the CONTRACTOR, he shall conspicuously identify such intended confidential information in his bid. BPUB is subject to the provisions of the Texas Public Information Act and cannot legally guarantee confidentiality of submittals and may need to consult with its legal counsel and the Texas Attorney General in rendering decisions on any requested disclosures.

- a) Preparation. Each bid shall be carefully prepared using the bid and bid data forms included as a part of the bidding documents. Entries on the bid and bid data forms shall be typed, using dark black ink, or legibly written in black ink. All prices shall be stated in written words and numeric figures, except where the forms provide for figures only. In case of discrepancy, especially in any sum total extensions, the amount shown in written words will generally prevail over numeric unit prices.

The CONTRACTOR shall acknowledge, in the space provided in the bid form, receipt of each Addendum issued for the Specifications and Documents during the bidding period.

The CONTRACTOR shall assemble all drawings, catalog data, and other supplementary information necessary to thoroughly describe Work, materials and equipment covered by the bid, and shall attach such supplemental information to the copies of the Specifications and documents submitted.

- b) Signatures. Each CONTRACTOR shall sign the bid with his usual signature and shall give his full business title and address. The CONTRACTOR's corporate name

stated on the bid shall be the exact legal name of the firm. The names of all persons signing should also be typed or printed below the signature.

Bids by partnerships shall be signed with the partnership name followed by the signature and designation title/officer of one of the partners or other authorized representatives. A complete list of the partners shall be included with the bid.

Bids by a corporation shall be signed in the official corporate name of the corporation, followed by the signature and designation of the "president," "secretary," or other legally appropriate person authorized to bind the corporation.

A bid by a person who affixes to his signature the word "president," "secretary," "agent," or other designation, without disclosing his principal corporation, will be rejected. Satisfactory evidence of the legal authority of the officer signing on behalf of the corporation shall be furnished. Bidding corporations shall designate the state in which they are incorporated and the address of their principal office.

- c) Submittal. The original signed bid (and its accompanying photocopy) shall be transmitted to arrive at the designated BPUB address not later than the date and time stipulated in the Legal Notice and Invitation to Bid.

Submit the original signed bid (and its accompanying photocopy) to:

Brownsville Public Utilities Board  
1155 FM 511  
Olmito, Texas 78575  
Attention: Diane Solitaire  
Purchasing Department

Each bid must be submitted in duplicate as stated above (original signature and photocopy), in a sealed envelope bearing on the outside the name of the CONTRACTOR, his address, and the name of the Project for which the bid is submitted. If forwarded by mail, the sealed envelope containing the bid itself must be enclosed in another mailing envelope addressed as specified in the bid form.

#### **4. METHOD OF BIDDING: UNIT PRICE AND LUMP SUM.**

Prices shall be firm, not subject to qualification, condition or adjustment. Prices shall be in United States dollars. Prices shall be lump sum, except where unit prices are requested by the bid forms. When unit price items are required by the bid, the unit prices for each of the several items in the bid of each CONTRACTOR shall include its pro-rata share of overhead, so that the sum of the products obtained by multiplying the quantity shown for each item, by the unit price bid, represents the total bid. Any bid not conforming to that requirement may be rejected as informal and non-responsive. The special attention of all CONTRACTORS is called to this provision, (See: General Conditions paragraph 11.9) for should conditions make it necessary to revise any unit price quantities, generally, fifteen (15%) percent plus or minus tolerance quantity limit will be fixed for such increased or decreased quantities for which no extra compensation will be allowed, provided the net monetary value of all such additive and subtractive changes in quantities of such items of

work pursuant to public competitive bidding statutes (i.e., difference in cost) shall not cumulatively increase or decrease the original Contract Price by more than twenty-five (25%) percent. A proposed decrease only, that exceeds twenty-five (25%) percent of the original Contract Price must be agreed to in writing in advance by the Contractor.

## **5. DISCLOSURE BY CONTRACTOR:**

Each CONTRACTOR shall submit with the bid documents, on the form furnished for that purpose, his Pre-Bid Disclosure Statement showing his experience record in performing the type of work embraced in the contract, his organization and equipment available for the work contemplated, and, when specifically requested by the OWNER, a detailed financial statement. The OWNER shall have the right to take such steps as it deems necessary, including telephonic contact to other owner references, to determine the ability and responsibility of the CONTRACTOR to perform his obligations under the Contract and the CONTRACTOR shall be responsive in furnishing the OWNER all such information and data for this purpose as it may request. OWNER reserves the right to reject any bid where an investigation of the available evidence or information does not satisfy the OWNER that the CONTRACTOR is responsible to properly carry out the terms of the Contract. This shall also apply to any proposed subcontractor(s).

## **6. SUBCONTRACTS:**

The CONTRACTOR is specifically advised that any person, firm, or other party to whom it is proposed to award a subcontract under this Contract must be acceptable to the OWNER, and that a Pre-Bid Disclosure Statement for each proposed subcontractor must also be submitted with the bid documents.

## **7. BID SECURITY:**

Each bid must be accompanied by a certified or cashier's check, or a bid bond prepared on the form of the bid bond attached hereto, duly executed by the CONTRACTOR as principal, and having as surety therein a surety company approved by the OWNER, and authorized to do business in the State of Texas, in the amount of not less than five (5%) percent of the total bid amount, but not less than \$2,500.00. Such checks, or bid bonds will be returned to all except the three lowest CONTRACTORS within fifteen (15) calendar days after the opening of bids, and the remaining checks, or bid bonds will be returned promptly after the OWNER and the accepted successful CONTRACTOR have executed the Contract or if no award has been made, within Ninety (90) calendar days after the date of the opening of bids. The bid security will be returned upon demand of the CONTRACTOR at any time thereafter, so long as he has not been notified of the acceptance of his bid.

## **8. ADDENDA AND INTERPRETATIONS:**

No oral interpretations by OWNER and its representatives shall be binding upon OWNER as to the meaning of the Plans, Specifications, Contract Documents, or other pre-bid documents.

Every request for such interpretation should be made in writing, addressed to Diane Solitaire, BPUB Purchasing Department. Any interpretation, correction, or change to the Invitation to Bid will be made by ADDENDUM. Changes or corrections will be issued by the Brownsville PUB Purchasing Department only and will be on file at the BPUB Department mentioned above. Addenda will be emailed to all who have returned the acknowledgement form. Addenda will be issued as expeditiously as possible. It is the CONTRACTOR's responsibility to inquire as to any Addenda issued and failure of any CONTRACTOR to receive any such Addenda or interpretation shall not relieve such CONTRACTOR from any obligation under his bid as submitted. All Addenda so issued shall become part of the Contract Documents. Addenda may also be posted on BPUB's webpage.

Exceptions or conditional qualifications by the CONTRACTOR to the Plans, Technical Specifications, Contract Documents, or other pre-bid documents will not be permitted at the time of submitting the Bid Documents to the OWNER, and any exceptions or conditional qualifications taken by CONTRACTOR, will automatically deem the bid conditional and non-responsive and subject to OWNER rejection.

## **9. ELECTRONIC MODIFICATION:**

Any CONTRACTOR may modify (not originally submit) his bid by electronic communication at any time prior to the scheduled bid closing time for receipt of bids, provided such communication is received by the OWNER, in the BPUB Purchasing Department, prior to the bid closing time, and provided further, the OWNER is satisfied that a written confirmation of the electronic modification, over the original signature of the CONTRACTOR, was also mailed prior to the bid closing time. The electronic communication should not reveal the total bid price, but only should provide the clarification, addition or subtraction, or other modification, so that the final bid prices or terms intended will not be known by the OWNER, until the original sealed bid is opened and the CONTRACTOR's intended modification computed by OWNER.

Revised bids submitted before the opening of bids, whether forwarded by mail or electronically, if representing an increase in excess of two percent (2%) of the original bid submittal, must have the bid security (bid bond or check) adjusted accordingly; otherwise, the bid will not be considered responsive.

If the written and originally signed confirmation of a bid revision is not received within three (3) calendar days after the bid closing time, no consideration will be given to any proposed adjustment contained in the electronic modification.

## **10. TIME FOR RECEIVING BIDS:**

Bids received prior to the advertised hour of opening will be securely kept sealed by BPUB. The officer whose duty it is to open them will decide when the specified time has arrived, and no bid received thereafter will be considered; except that when a bid arrives by mail after the time fixed for opening, but before the public reading of all other bids is completed, and it is shown to the satisfaction of the OWNER that the non-arrival on time was due solely to delay in the mails for which the CONTRACTOR was not responsible, such bid will be received and considered.



CONTRACTORS are cautioned that, while electronic modifications of bids may be received as provided above, such modifications, if not explicit and if in any sense subject to misinterpretation, shall make the bid so modified or amended, subject to rejection for non-responsiveness.

#### **11. OPENING OF BIDS:**

At the time and place fixed for the public opening of bids, the OWNER will cause to be opened and publicly read aloud every bid received within the time set for receiving bids, irrespective of any irregularities therein. CONTRACTORS and other persons properly interested in a bid (subcontractors, suppliers, etc.) may be present, in person or by representative, but shall carry identification and present same to BPUB as requested.

#### **12. WITHDRAWAL OF BIDS:**

Bids may be withdrawn on written, facsimile or electronic transmission request dispatched by the CONTRACTOR in time for delivery in the normal course of business prior to the time fixed for bid opening; provided, that written confirmation of any facsimile withdrawal over the signature of the CONTRACTOR is placed in the mail and postmarked prior to the time set for bid opening. The bid security of any CONTRACTOR withdrawing the bid in accordance with the foregoing conditions will be returned promptly.

#### **13. AWARD OF CONTRACT OR REJECTION OF BIDS:**

The Contract will be awarded to the responsive and responsible CONTRACTOR submitting the lowest bid complying with the conditions of the Legal Notice and Invitation for Bids. The CONTRACTOR to whom the award is made will be notified at the earliest possible date. The OWNER, however, reserves the right to reject any and all bids and to waive any informality in bids received, whenever such rejection or waiver is in BPUB's interest.

The OWNER reserves the right to consider as not responsible, any CONTRACTOR who does not habitually perform with his own forces the major portions of the Work involved in construction of the improvements embraced in this proposed Contract. This provision is meant to prevent wholesale assignment and "brokering" of awarded contracts.

#### **14. EXECUTION OF AGREEMENT: PERFORMANCE AND PAYMENT BOND:**

Subsequent to the Notice of Award and within ten (10) calendar days after the prescribed forms are presented for signature, the successful CONTRACTOR shall execute and deliver to the OWNER an Agreement in the form included in the Contract Documents in such number of copies as the OWNER may require.

Having satisfied all conditions of award as set forth elsewhere in these Documents, the successful CONTRACTOR shall, within the period specified in the preceding paragraph, furnish a Performance Bond and Payment Bond, in accordance with the following parameters:

- a.) For a Contract in excess of \$100,000.00, a Performance Bond shall be executed in the full amount of the Contract, conditioned upon the faithful and timely performance of the Work in accordance with the Plans, Specifications, and Contract Documents. Said Bond shall be solely for the protection of the OWNER.
- b.) For a Contract in excess of \$50,000.00, a Payment Bond shall be executed in the full amount of the Contract, solely for the protection of all proper claimants supplying labor and material in the prosecution of the Work provided for in the Contract, for the use of each such claimant perfecting a proper and timely claim. Payment Bonds are required under Texas law, since no mechanics' liens are allowed against BPUB's public property assets.

When bonds are required, they shall serve as security for the faithful performance of the Contract, and for the payment of all persons, firms or corporations to whom the CONTRACTOR may become legally indebted to for labor, materials, tools, equipment, or services of any nature, including utility and transportation services employed or used by him in performing the Work. Such bonds shall be in the same form as that included in the Contract Documents and shall bear the same date as, or a date subsequent to that of the Agreement. The current power of attorney for the person who signs for any surety company shall be attached to such bonds. These bonds shall be signed by a guaranty or surety company legally authorized to do business in the State of Texas and appearing on the most recently issued (as of the date of bid opening) federally qualified U. S. Treasury Circular 570 List of Approved Sureties.

The failure of the successful CONTRACTOR to execute such Agreement and to supply the required bonds and insurance certificates within ten (10) calendar days after the prescribed forms are presented for signature, or within such extended period as the OWNER may grant in writing, based upon reasons determined sufficient by the OWNER, shall constitute a default, and the OWNER may either award the Contract to the next lowest responsive and responsible CONTRACTOR, or re-advertise for bids, and may charge against the defaulting CONTRACTOR the difference between the amount of the defaulted bid and the amount for which a final Contract for the Work is subsequently executed, irrespective of whether the amount thus due exceeds the amount of the bid bond. If a more favorable bid is received by re-advertising, the defaulting CONTRACTOR shall have no claim against the OWNER for a bid bond refund.

#### **15. LIQUIDATED DAMAGES FOR FAILURE TO ENTER INTO CONTRACT:**

The successful CONTRACTOR, upon his failure or refusal to execute and deliver the Contract, Bonds and insurance certificates required within ten (10) calendar days after he has received BPUB notice of the acceptance of his bid, shall forfeit to the OWNER, as mutually agreed to liquidated damages (and not as a penalty) for such failure or refusal, the security provided in the bid bond or otherwise deposited with his bid.

#### **16. TIME OF COMPLETION AND LIQUIDATED DAMAGES:**

CONTRACTOR agrees by submission of his bid that PERFORMANCE TIME IS OF THE ESSENCE OF THIS CONTRACT and further agrees to commence Work on the date to be specified in a BPUB written "Notice to Proceed" issued by the OWNER and to Substantially

Complete the Project as provided in Article 3 of the Construction Agreement.

CONTRACTOR agrees by submission of his bid to pay as mutually agreed to liquidated damages, and not as a penalty, the sum as provided in said Construction Agreement, Article 3.

#### **17. NOTICE OF SPECIAL CONDITIONS:**

Attention is particularly called to those parts of the Contract Documents and Specifications which address the following:

- A. Access to Work - Inspection and testing of materials.
- B. Insurance requirements.
- C. Indemnification by Contractor
- D. Wage and Hour Provisions.
- E. State Sales and Use Tax Exemption Provisions.
- F. Subsurface Geologic Conditions.
- G. Certification Regarding Debarment, Suspension and other Responsibility Requirements (EPA 5700-49).

#### **18. LAWS AND REGULATIONS:**

The CONTRACTOR's attention is directed to the fact that all applicable federal, State and local laws, statutes, ordinances, codes and the rules and regulations of all authorities having jurisdiction over construction of the Project, as may be periodically amended, shall apply to the Contract throughout, and they will be mutually deemed to be included in the Contract, the same as though herein written out in full.

#### **19. EQUAL EMPLOYMENT OPPORTUNITY:**

Attention of CONTRACTORS is particularly called to the requirement for ensuring that employees and applicants for employment are not discriminated against because of their race, religion, gender, age, sexual preference, physically challenging condition or national origin.

Equal Opportunity in Employment - All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin. CONTRACTORS will be required to comply with the President's Executive Order No. 11246, as amended by Executive Order 11375, and as supplemented in Department of Labor regulations 41 CFR, Part 60. The requirements for CONTRACTORS and contractors under this order are explained in the General Conditions.

#### **20. PRE-BID CONFERENCE:**

A virtual or in-person pre-bid meeting between the OWNER, prospective CONTRACTORS, suppliers, etc., will be held to answer any questions concerning the Work. No Addenda will be issued at this meeting. Subsequent thereto, if necessary to clear up any written questions, a written Addendum will be issued by the OWNER to all pre-bid conference attendees. The pre-bid meeting will be

held at the place, time and date indicated in the Legal Notice. Attendance at the Pre-Bid Conference is **MANDATORY** for prospective CONTRACTOR S.

## **21. SUBMITTAL OF TRENCH SAFETY DESIGN: (RESERVED)**

For Work involving excavations generally deeper than five (5) feet within narrow trenches, the apparent low CONTRACTOR shall provide the OWNER with a Trench Safety System Plan and a certificate signed and sealed by a Registered Professional Engineer licensed by the State of Texas, within twenty-one (21) calendar days after the date of the opening of Bids prior to award of the Contract. Failure to timely comply may disqualify CONTRACTOR.

## **22. INFORMATION TO BE SUBMITTED WITH BID:**

Each CONTRACTOR shall submit with his bid, the following:

a) Equipment and Materials. In addition to the information submitted on the bid and bid data forms, each CONTRACTOR shall submit all specifications, preliminary drawings, and similar descriptive information necessary to describe completely the equipment and materials he proposes to furnish.

The bid shall be based on using new equipment and materials, which comply with the Specifications and Contract Documents in every respect, unless existing equipment is specifically noted by OWNER for reuse. If alternate or "equal" equipment and materials are indicated in the bid, it shall be understood that the OWNER will have the option of selecting any one of the alternates so indicated and such selection shall not be a cause for extra CONTRACTOR compensation or extension of time. OWNER specifically reserves the legal right to specify "sole source" equipment or materials in the Specifications when unique circumstances warrant.

b) Contractor's Field Organization and Safety Record.

- (i) An organization chart showing the names of field management, supervisory, technical personnel, and number of employees/workforce available and the details of the management, supervisory, and technical organization which he proposes to use for this Project. The successful CONTRACTOR's organizational concept will be subject to the review and acceptance of the OWNER.
- (ii) The experience record of the Contractor's field superintendent(s) shall be submitted with the bid.
- (iii) The Contractor's job-safety record summary for the previous five (5) years
- (iv) The two most recent year's independently audited Financial Statements
- (v) List of three (3) projects completed by CONTRACTOR of both similar size and scope over the past five (5) years

## **23. PREFERENCE LAW:**

Bid evaluations will take into consideration any Preference Laws of the State of Texas, and any reciprocity laws of other states as they may be addressed by current Texas law.

## **24. SUBSURFACE GEOLOGIC CONDITIONS:**

Each CONTRACTOR shall be responsible for determining prior to bidding, the types of subsurface materials which will be found. If test borings have been made on the Project site by the BPUB or its consultants, the locations and logs of the test borings are bound as an appendix to these Specifications and Documents.

It is to be expressly understood and acknowledged by the CONTRACTOR, that any information on subsurface geology made available by OWNER for CONTRACTOR'S convenience shall **not be a part of the Contract Documents and there is no expressed or implied guarantee of the data given, nor of the interpretation thereof.**

All excavation for this Project will be unclassified and the CONTRACTOR shall be responsible for investigating and satisfying himself of subsurface geologic conditions (including the presence or likelihood of encountering soils requiring dewatering, rock or rock-like materials) prior to submitting his bid, which shall include any and all costs CONTRACTOR associates with avoiding, managing or removing said subsurface geologic conditions without claim for extra compensation against OWNER.

Should CONTRACTOR desire to perform on-site investigations prior to submitting his bid, he is required to notify the OWNER of such intentions and obtain OWNER's written permission not less than 48 hours prior to performing the investigation. CONTRACTOR is responsible for obtaining all related insurance and necessary permits from all sources.

## **25. DISPOSAL OF EXCESS MATERIALS:**

After completion of this Project there may be in some instances an excess of spoil material or waste material left over. In such cases where there is an excess of material, CONTRACTOR shall load and haul it away from the job site and dispose of it in a legal manner so as not to: trespass; adversely impact any protected wetlands; adversely impact the 100-year flood plain; adversely impact any endangered species; or otherwise create drainage diversions or impoundments. No extra remuneration for this Work will be allowed.

## **26. EROSION AND SEDIMENT CONTROL MEASURES: (NOT APPLICABLE)**

The CONTRACTOR is expected to conduct his Work in such a manner as to minimize any soil erosion or sediment runoff from the construction site. Earth cuts and fills shall have smooth, flat side slopes, as generally indicated on the PLANS, to preclude erosion of the soil. Such operations should be timed consistent with the actual need for doing the Work and only to leave raw, unprotected surfaces for a minimum of time.

Existing lawns are to remain intact as far as practical. Such areas as are disturbed shall be duly restored by the CONTRACTOR to as good as or better than original condition using the same type of grass, shrubs, or cover as the original. The CONTRACTOR shall be responsible for correcting any erosion that occurs at his sole cost without claim for extra compensation.

As construction progresses, and in accordance with State and federal laws regulating stormwater runoff and management from construction sites greater than five acres in size, if applicable, (See: Section 405 of the Water Quality Act of 1987, Section 402(P) as amended), and at locations where erosion with sediment runoff occurs or is likely to occur, the CONTRACTOR shall construct temporary ditches, perimeter siltation screens, retainage levees, drains, inlets, or other works to manage, prevent, or correct the possible conditions. Upon completion of the Work, such facilities shall be removed by contractor.

During construction, the CONTRACTOR shall take the necessary precautions to see that erosion is controlled and sediment runoff is prevented so as to protect the quality of any neighboring water bodies.

## **27. SAFETY PROVISIONS:**

CONTRACTOR shall provide barricades, flares, warning signs, and/or flagmen so that danger and inconvenience to the OWNER, public, and any job site working personnel, will be mitigated. In addition to any other requirements of the Contract Documents, the CONTRACTOR shall be responsible for familiarity and compliance with all Federal (OSHA), State, railroad and local safety rules, laws and requirements.

## **28. PROTECTION OF PROPERTY AND EXISTING UTILITIES:**

Within developed areas, all public and private property along and adjacent to the CONTRACTOR'S operations, including roads, driveways, lawns, yards, shrubs, drainage gradients, and trees, shall be adequately protected, and when damages occur, they shall be repaired, replaced, or renewed or otherwise put in a condition equal to, or better than, that which existed before the CONTRACTOR caused the damage or removal.

An attempt has been made by BPUB and the ENGINEER to locate and show all known existing utilities on the PLANS, but the possibility remains strong that some underground utilities may exist that have not been shown. The CONTRACTOR, through mandatory contact with local utility owners, shall keep himself informed and take such precautions as necessary to avoid utility damage and unsafe working conditions for employees.

## **29. WAGES AND HOURS:**

The most recent wage rate determination from the U.S. Department of Labor for Cameron County, Texas as amended within the previous three (3) years and as locally adopted by the BPUB, is a part of the Supplementary Conditions and controls minimum wage, hour and any fringe benefits, with the exception that no wage shall be paid below \$8.00 as established locally by the BPUB.

A copy of the appropriate (building and/or heavy/highway) wage rate schedule(s) must be posted at the job site in both English and Spanish and kept posted in a conspicuous place on the site of the Project at all times during construction. The CONTRACTOR shall familiarize himself with the included General and Supplementary Conditions Section entitled "Wage and Labor Standard Provisions - 100% Non-Federally Funded Construction." Copies of the current pre-bid wage rate

schedule(s) are included in the Contract Documents, but the responsibility for initial posting and keeping same posted, rests upon the CONTRACTOR.

### **30. WARRANTY/GUARANTEE:**

The CONTRACTOR shall warranty and guarantee the Work, equipment, and materials for a period of at least one (1) year after date of final acceptance in writing by the OWNER. The Chiller Manufacturer shall provide a full machine parts, labor, oil and refrigerant warranty **of five years**. Warranty shall start the date of the substantial completion certificate.

During these periods, the CONTRACTOR shall make any repairs and/or replacements of defective equipment and materials and corrections of Work due to poor workmanship or manufacturing, all as may be required for full compliance with the General Conditions, Plans and Specifications. This combined workmanship quality guarantee, and minimal equipment and materials warranty, shall apply to all matters reported by the OWNER in writing within said one (1) year period and this post-construction guarantee/warranty period shall be included in the coverage period set forth in the Performance Bond.

### **31. STATE SALES AND USE TAX EXEMPTION:**

Pursuant to 34 Texas Administrative Code 3.291, in order for the Brownsville PUB to continue to benefit from its status as a State Sales and Use Tax Exempt Organization. Construction contracts must be awarded on a "separated contract" basis. A "separated contract" is one that distinguishes the value of the tangible personal property (materials such as pipe, bricks, lumber, concrete, paint, etc.) to be physically incorporated into the Project realty, from the total Contract Price. Under the "separated contract" format, the CONTRACTOR in effect becomes a "seller" to the Brownsville PUB of materials that are to be physically incorporated into the Project realty. As a "seller", the CONTRACTOR will issue a "Texas Certificate of Resale" to the supplier in lieu of paying the sales tax on materials at the time of purchase. The CONTRACTOR will also issue a "Certificate of Exemption" to the supplier demonstrating that the personal property is being purchased for resale and that the resale is to the Brownsville PUB, which is a sales tax-exempt entity under UTCA Tax Code Section 151.309(5). Contractors should be careful to consult the most recent guidelines of the State Comptroller of Public Accounts regarding the sales tax status of supplies and equipment that are used and/or consumed during Project Work (gas, oil, rental equipment), but that are not physically incorporated into the Project realty. Such items are generally not tax exempt. Contractors that have questions about the implementation of this statute are asked to inquire directly with the State Comptroller of Public Accounts, Tax Administration Division, State of Texas, Austin, Texas 78774. CONTRACTORS will not include any federal taxes in bid prices since the City of Brownsville and Brownsville PUB are exempt from payment of such federal taxes. "Texas Certificates of Exemption", "Texas Certificates of Resale" and "Texas Sales Tax Permits" are forms available to the CONTRACTOR through the regional offices of the State Comptroller of Public Accounts.

**BID**  
**B003-26**  
BPUB Purchasing Department  
1155 FM 511  
Olmito, Texas 78575  
Due: November 5, 2025 at 11:00AM

Bid of \_\_\_\_\_ hereinafter called CONTRACTOR, a corporation organized and existing under the laws of the State of \_\_\_\_\_, or, a partnership, or an individual doing business as \_\_\_\_\_.

To the Brownsville Public Utilities Board of the City of Brownsville, Texas, hereinafter called OWNER.

Gentlemen:

The undersigned CONTRACTOR, in compliance with your Request for Bid for the **BPUB ADMINISTRATION BUILDING HVAC CHILLER REPLACEMENTS**, having read and examined the Plans and Specifications with related Contract Documents and visited the site of the proposed Work, and being familiar with all of the federal, state and local conditions surrounding the construction of the proposed Project, including the availability of materials and labor, hereby proposes to furnish all labor, materials, equipment and supplies, and to construct the Project in accordance with the Contract Documents, within the time set forth herein, and at the Total Base Bid Amount prior to OWNER options on additive/deductive alternates of: (in words and numeric figures)

\_\_\_\_\_. These price(s) are to cover all expenses incurred in performing the Work required under the Contract Documents, of which this bid is a part. These price(s) are firm and shall not be subject to adjustment, provided this Bid is accepted by OWNER within ninety (90) calendar days after the time set for BPUB receipt of bids.

CONTRACTOR hereby agrees to commence Work under this Contract on or before a date to be specified in a written "Notice to Proceed" to be issued by the OWNER, and to then fully complete the Project within the times established in Article 3 of the Construction Agreement. CONTRACTOR further agrees to pay as liquidated damages, not as a penalty, for failure to do so, the sum(s) established in Article 3 of the Construction Agreement.

CONTRACTOR agrees to perform all Work for which he contracts as described in the Technical Specifications and as shown on the Plans, for the prices indicated on the following Bid Form.



**BID SCHEDULE  
B003-26  
BROWNSVILLE PUBLIC UTILITIES BOARD**

**COMPANY NAME:** \_\_\_\_\_

**SOLICITATION:** **B003-26 BPUB ADMINISTRATION BUILDING HVAC CHILLER REPLACEMENTS**

The CONTRACTOR, in compliance with the Invitation for Bids for the **BPUB ADMINISTRATION BUILDING HVAC CHILLER REPLACEMENTS**, having examined the scope of work and written Specifications, hereby proposes to furnish construction services for the following Unit prices and lump sums.

**PRICING**  
Pricing shall be inclusive of all labor, equipment, supplies, overhead, profit, material, and any other incidental costs required to perform and complete all work as specified in the Contract Documents. In the event there is a discrepancy between a subtotal or total amount and the unit prices and extended amounts, the unit prices will prevail and the corrected extension(s) and total(s) will be considered the price.

**PLEASE ENSURE you have provided a printed copy of the Bid Schedule with your hard copy submission packages.**

<b>BPUB ADMINISTRATION BUILDING HVAC CHILLER REPLACEMENTS</b>					
Item	Description	Unit of Measure	Estimated Quantity	Unit Price	Extended Amount
1	<b>Mobilization:</b> Move-in and set-up including all bonds, insurance, permits, and demobilize, complete as specified (5% maximum of total base bid)	LS	1		\$ -
2	<b>Removal of Existing Air-Cooled Chillers, ACC-1 &amp; ACC-2:</b> Disconnect electrical, controls and chilled water piping, remove and properly dispose of existing chillers and chilled water piping located outside on the northside of the building.	LS	2		\$
3	<b>Installation of New Air-Cooled Chillers:</b> Furnish and install a new York air-cooled chiller, YLAA0065HE, including control panel, service isolation valves, equipment, BACnet integration, flow switch + extension kit, thermal dispersion flow switch, low sound fans with VSD control, 410A refrigerant, post coated dipped epoxy condenser corrosion protection condensers, metal louvered enclosure with hail guard protection condenser coils, wire protection panels compressor section, electrical, controls and water piping and reconnections, insulation, crane service and all associated parts, tools. All work must meet current and applicable building and manufacturer regulations and standards, commission, Test, Adjust and Balance (TAB).	LS	2		\$ -
4	<b>Removal of Existing Chilled Water Pumps, CWP/S, CWP/R:</b> Disconnect electrical, controls and water piping, remove and salvage for the owner.	LS	2		\$
5	<b>Installation of New Chilled Water Pumps, CWP/S, CWP/R:</b> Furnish & Install new chilled water pumps, 7.5 HP, end suction, connect electrical, controls and mechanical piping for complete installation, Commission, TAB.	LS	2		\$
6	<b>Remove and Replace All Chilled Water Supply/Return Lines:</b> Remove all above ground chilled water lines in their entirety and furnish new CHW S/R piping, valves, gauges, fittings, insulation systems, pipe supports, restraints, and any other pertinent item to make the system complete and operable. Cap existing underground chilled water piping at ground level. Route exterior chilled water piping above ground (10' height) with pipe supports; route through CMU wall into bldg attic & hang with truss hanger supports towards AHU-1 and AHU-2.	LS	1		\$
7	<b>Allowance - Owner Contingency:</b> CONTRACTOR shall include in the following sums as a contingency to cover the cost of hidden, concealed or otherwise unforeseen conditions which develop during completion of the work. CONTRACTOR shall proceed with the work in question only after receiving written directions executed by the Owner and the Engineer. Owner will not be obligated to pay the cost of any work performed without prior written authorization. The Contractor's overhead and profit relative to this contingency sum and work performed in accordance herewith, shall be included in the total Base Bid price, but not included in the contingency sum. Un - expended balance of contingency sums shall revert to the Owner in the final settlement of the Contract.	LS	1	\$50,000.00	\$50,000.00
8	<b>Electrical Services and Material</b> CONTRACTOR shall include in the following sums a turnkey job for a complete and functional service to replace existing disconnects with stainless steel disconnects	LS	1		
9	<b>Piping, Welding, and Fabrication Services and Material</b> CONTRACTOR shall include in the following sums a turnkey job for a complete and functional service to provide all the piping, welding, and fabrication services and material	LS	1		
10	<b>Insulation Removal and Installation as needed</b> CONTRACTOR shall include in the following sums a turnkey job for a complete and functional service to provide all insulation removal and installation of insulation where needed and as needed	LS	1		
<b>TOTAL BASE BID AMOUNT: BID ITEMS 1 - 16</b>					<b>\$ -</b>

**BID SUMMARY**

**TOTAL BID AMOUNT = TOTAL BASE BID (Items 1-10) = \$ \_\_\_\_\_**

\*\*Quantities are not guaranteed. Final payment will be based on actual quantities.

**TOTAL BID AMOUNT:** \_\_\_\_\_

(Use Words to Write Total)

NOTE: Quantities are estimated. The Brownsville PUB reserves the right to increase or decrease quantities as allowed by Texas law (plus or minus twenty-five (25%) percent and as deemed necessary by OWNER, without impacting the quoted unit prices. Prospective CONTRACTORS are encouraged to visit and assess the existing Project site and structures prior to submitting a bid.

CONTRACTOR Acknowledges receipt of the following Addenda:

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SUBCONTRACTORS. The undersigned CONTRACTOR proposes that he will be responsible to perform major portions of the Work at the Project site with his own forces and that specific portions of the Work not performed by the undersigned will be subcontracted and performed by the following subcontractors.

Work Subcontracted	Name of Subcontractor
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

Bid amounts are to be legibly shown in both words and figures. In case of discrepancy, the unit price amount written in words will govern.

The above lump sum and unit prices shall include all labor, materials, excavation, bailing, shallow groundwater dewatering, shoring, removal, backfill, overhead, profit, insurance, etc., to cover the finished Work of the several kinds called for.

CONTRACTOR understands that the OWNER reserves the right to reject any or all bids and to waive any informalities in the bidding and to elect to opt for any additive or deductive alternates in arriving at a final Contract price.

CONTRACTOR agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled bid opening.

The undersigned hereby declares that only the persons or firms interested in the bid as principal or principals are named herein, and that no other persons or firms than are herein mentioned have any interest in this Bid or in the Contract to be entered into; that this Bid is made without connection with any other person, company, or entities likewise submitting a bid or bid; and that it is in all respects for and in good faith, without collusion or fraud.

Upon receipt of written notice of the acceptance of this bid, CONTRACTOR will execute the formal Contract attached within ten (10) calendar days and deliver the Bonds and Insurance Certificates as required under the GENERAL CONDITIONS. The Bid security attached in the sum of \_\_\_\_\_ (\$\_\_\_\_\_) is to become the property of the OWNER in the event the Contract, Bonds, and insurance certificates are not executed or delivered within the time above set forth, as mutually agreed to liquidated damages and not as a penalty for the delay and additional administrative expense to the OWNER caused thereby; otherwise the Bid security will be returned upon the signing of the Contract and delivering the approved Bonds and Insurance Certificates.

Seal affixed here if BID is by a Corporation:  
Respectfully submitted,

By: \_\_\_\_\_  
Signature (Failure to sign disqualifies bid)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_

Attest: \_\_\_\_\_

## BID BOND

STATE OF                   §  
                                  §       KNOW ALL MEN BY THESE PRESENTS:  
COUNTY OF           §

THAT WE, the undersigned, \_\_\_\_\_ as Principal, and \_\_\_\_\_ as Surety, are hereby held and firmly bound unto the BROWNSVILLE PUBLIC UTILITIES BOARD OF THE CITY OF BROWNSVILLE, TEXAS, Obligee, as OWNER in the penal sum of \_\_\_\_\_ for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors and assigns.

Signed, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

The Condition of the above obligation is such that whereas the principal has submitted to the OWNER a certain BID attached hereto and hereby made a part hereof to enter into a Contract in writing, for construction of the **BPUB ADMINISTRATION BUILDING HVAC CHILLER REPLACEMENTS**

NOW, THEREFORE,

- (a) If said BID shall be rejected, or
- (b) If said BID shall be accepted and the Principal shall execute and deliver a Contract in the form of Construction Agreement attached hereto (properly completed in accordance with said BID) and shall timely furnish any Payment and Performance Bonds required for his faithful performance of said Contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall timely furnish proper Insurance Certificates, and shall in all other respects perform the Agreement created by the BPUB acceptance of said BID,

then this obligation shall be void. Otherwise, the same shall remain in full force and effect, it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its BID BOND shall be in no way impaired or affected by an extension of the time within which the OWNER may accept such BID; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto legally set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed, and these presents to be signed by their legally authorized officers, the day and year first set forth above.

Signed, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Surety

By: \_\_\_\_\_

IMPORTANT - Surety companies executing BONDS must be legally authorized by the State Board of Insurance to transact business in the State of Texas, and be currently listed as approved federal sureties in the most recently issued (as of the date of bid opening) edition of the U. S. Treasury Circular 570.

## CONTRACTOR'S PRE-BID DISCLOSURE STATEMENT

All questions must be answered or your bid may be deemed non-responsive and subject to rejection. The data given must be clear and comprehensive. **This statement must be notarized.** If necessary, questions may be answered on separate attached sheets. The CONTRACTOR may submit any additional relevant information he desires.

1. This Pre-Bid Disclosure Statement is submitted to the Brownsville Public Utilities Board by: \_\_\_\_\_

a Corporation, \_\_\_ a Partnership, \_\_\_ a Texas Joint Venture, or an Individual.

Address: \_\_\_\_\_ Contractor's Telephone #: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

2. Years in business under present business name: \_\_\_\_\_

3. Years of experience in construction work of the type called for in this Contract as: A General CONTRACTOR \_\_\_\_\_, A Sub-Contractor\_.

4. What projects has your organization completed? List most recent FIRST.

Contract	Type of Work	Date Completed	Owners Name and Address	Amount

5. What projects does your organization have under way as of this date?

Contract	Type of Work	Date Completed	Owners Name and Address	Amount

6. Have you ever failed to complete any work awarded to you?

\_\_\_ Yes \_\_\_ No. If "Yes", state where and why. \_\_\_\_\_

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7. Are you at present in any binding arbitrations and/or lawsuits involving construction work of any type?

\_\_\_ Yes \_\_\_ No. If "Yes", explain: \_\_\_\_\_

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8. Explain in detail the manner in which you have inspected the work and jobsite proposed in this contract: \_\_\_\_\_

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9. Explain in detail your plan or layout for performing the work proposed in this contract:

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10. If this contract is awarded to you, your company's office administrative manager for the work will be Mr. (Ms.) \_\_\_\_\_, and your resident construction superintendent will be Mr. (Ms.) \_\_\_\_\_.

11. What experience in this type of work does the individual designated as resident superintendent above have? \_\_\_\_\_

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12. What portions of the work do you intend to subcontract? \_\_\_\_\_

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13. What equipment do you own or lease that is available for the proposed work?

Quantity	Description, Size Capacity, Etc.	Condition	Years in Service	Present Location

14. Have you received firm offers from all suppliers or manufacturers for all major items of material and/or equipment within the Base Bid Amount used in preparing your bid? Yes No

15. Attach resumes for the principal members of your organization, including the officers as well as the proposed superintendent for the project.

Credit available: \$\_\_\_\_\_ Bank Reference: \_\_\_\_\_

Bonding Capacity available: \$ \_\_\_\_\_

The undersigned hereby authorizes and requests any person, firm or corporation to furnish any information requested by either the Owner's Engineer or Owner in verification of the recitals comprising this Pre-Bid Disclosure Statement.

The signatory of this questionnaire guarantees the truth and accuracy of all statements herein made and all answers herein expressed.

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

By: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public  
My commission expires: \_\_\_\_\_



## SUBCONTRACTOR'S PRE-BID DISCLOSURE STATEMENT

All Subcontractor questions must be answered or the General Contractor's Bid may be deemed non-responsive and subject to rejection. The data given must be clear and comprehensive. **This statement must be notarized**. If necessary, questions may be answered on separate attached sheets. The prospective Subcontractor may submit any additional relevant information he desires.

1. This Pre-Bid Disclosure Statement is submitted to the Brownsville Public Utilities Board by: \_\_\_\_\_

\_\_\_ a Corporation, a Partnership, a Texas Joint Venture, or an Individual.

Address: \_\_\_\_\_ Contractor's #: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

2. Years in business under present business name: \_\_\_\_\_

3. Years of experience in construction work of the type called for in this Contract as: A General CONTRACTOR \_\_\_\_\_, A Sub-CONTRACTOR \_\_\_\_\_.

4. Have you ever previously worked as a Subcontractor this General Contractor? \_\_\_\_\_  
Yes; \_\_\_ No; If yes, list three most recent projects in which your company has served as a subcontractor to this General Contractor.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. What projects has your organization completed? List most recent FIRST.

Contract	Type of Work	Date Completed	Owners Name and Address	Amount

6. What projects does your organization have under way as of this date?

Contract	Type of Work	Date Completed	Owners Name and Address	Amount

7. Have you ever failed to complete any work awarded to you?

\_\_\_ Yes \_\_\_ No. If "Yes", state where and why. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

8. Are you at present in any binding arbitrations and/or lawsuits involving construction work of any type?

\_\_\_ Yes \_\_\_ No. If "Yes", explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

9. Explain in detail the manner in which you have inspected the work and jobsite proposed in this contract: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

10. Explain in detail your plan or layout for performing the work proposed in this contract: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

11. If this subcontract is awarded to you by the general contractor, your company's office administrative manager for the work will be Mr. (Ms.) \_\_\_\_\_,  
 and your resident construction superintendent will be Mr. (Ms.) \_\_\_\_\_.

12. What experience in this type of work does the individual designated as resident superintendent above have? \_\_\_\_\_

\_\_\_\_\_

13. What portions of the work do you intend to subtier subcontract? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

14. What equipment do you own that is available for the proposed work?

Quantity	Description, Size Capacity, Etc.	Condition	Years in Service	Present Location
----------	----------------------------------	-----------	------------------	------------------


15. Have you received firm offers from suppliers or manufacturers for all major items of material and/or equipment within the price totals used in preparing your subcontractor bid?

\_\_\_ Yes \_\_\_\_No

16. Attach resumes for the principal members of your organization, including the officers as well as the proposed superintendent for the project.

Credit available: \$\_\_\_\_\_ Bank Reference:\_\_\_\_\_

Bonding Capacity available: \$\_\_\_\_\_

The undersigned hereby authorizes and requests any person, firm or corporation to furnish any information requested by either the Owner's Engineer or Owner in verification of the recitals comprising this Subcontractor Pre-Bid Disclosure Statement.

The signatory of this questionnaire guarantees the truth and accuracy of all statements herein made and all answers herein expressed.

Dated this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

By: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Notary Public  
My commission expires: \_\_\_\_\_



**NOTICE OF AWARD**

TO: (Insert Contractor's Information)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Project Description: **B003-26 BPUB ADMINISTRATION BUILDING HVAC CHILLER REPLACEMENTS**

Dear \_\_\_\_\_:

The BPUB has considered the BID submitted by you for the above-described personal services project in response to its Legal Notice and Request for Bids dated November 5, 2025 and Instruction to Proposers.

You are hereby notified that your BID has been accepted in the amount of \$\_\_\_\_\_.

You are required by the Instructions to Proposers to execute the contract in triplicate and furnish the required Contractor's Performance Bond, Payment Bond and Certificates of Insurance within ten (10) calendar days from the date of this Notice to you.

If you fail to execute the Agreement and furnish the required Performance Bond, Payment Bond and insurance certificates within ten calendar (10) days from the date of this Notice, BPUB will be entitled to consider all your rights arising out of the BPUB's acceptance of your Bid as abandoned and as a forfeiture of your BID SECURITY.

The BPUB will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the BPUB.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**PUBLIC UTILITIES BOARD OF THE CITY OF BROWNSVILLE, TEXAS**

By: \_\_\_\_\_

Name: Travis Menchaca

Title: Facilities Manager

## ACCEPTANCE OF NOTICE OF AWARD

Receipt of the above NOTICE OF AWARD is hereby acknowledged by:

\_\_\_\_\_ this \_\_\_\_\_ day  
of \_\_\_\_\_, 20 \_\_\_\_.

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

## NOTICE TO PROCEED

TO:

ADDRESS:

PROJECT: **B003-26 BPUB ADMINISTRATION BUILDING HVAC CHILLER REPLACEMENTS**

---

You are notified that the Contract Time under the above Contract will commence to run on \_\_\_\_\_, 20\_\_\_\_\_. By that date, you are to start performing your obligations under the Contract Documents. In accordance with the Agreement, the date of Substantial Completion prior to final payment is \_\_\_\_\_, 20\_\_\_\_\_.

Before you may start any Work at the site, Bonds and Insurance Certificates along with certain material submittals must be submitted and approved by the BPUB before a BPUB Purchase Order is issued and prior to the purchase and shipment of Work materials.

Brownsville Public Utilities Board:  
(Owner)

BY: \_\_\_\_\_  
(Authorized Signature)

DATE: \_\_\_\_\_

NAME: Marilyn D. Gilbert

TITLE: General Manager/CEO

FOR: Brownsville Public Utilities Board

## CONSTRUCTION AGREEMENT

THIS AGREEMENT is by and between the BROWNSVILLE PUBLIC UTILITIES BOARD of the City of Brownsville, Texas (hereinafter called OWNER or BPUB) and <CONTRACTOR NAME> of <CITY & STATE> (hereinafter called CONTRACTOR), performing as an independent contractor.

OWNER and CONTRACTOR, as the Parties hereto, in consideration of the mutual covenants hereinafter set forth, agree as follows:

### **Article 1. WORK.**

CONTRACTOR shall furnish all of the material, supplies, tools, equipment, labor and other services necessary for the construction and completion of the Work described herein and complete all the Work as specified or indicated in the Contract Documents. The Work is generally described as: RE-BID OF THE LABORATORY FACILITY - HVAC REPLACEMENT PROJECT (hereinafter referred to as "Work" and/or "Project").

### **Article 2. ENGINEER.**

The Project has been designed by OWNER'S independent professional engineering consultant(s): JNB Engineering (hereinafter called ENGINEER).

### **Article 3. CONTRACT TIME.**

3.1 The Work shall be Substantially Completed in accordance with paragraph 14.8 of the General Conditions within 30-120 consecutive Calendar Days after the date when the Contract Time commences to run as provided in paragraph 2.3 of the General Conditions, and finally completed and ready for final payment in accordance with paragraph 14.13 of the General Conditions within thirty (30) consecutive Calendar Days after the date of Substantial Completion as established in accordance with paragraph 14.8 of the General Conditions.

CONTRACTOR hereby acknowledges and agrees that the ENGINEER has already included in the calculation of the performance Calendar Days, normal, monthly, non-compensable rain days for Cameron County, Texas, based upon historical monthly National Oceanic and Atmospheric Administration (NOAA) record averages.

3.2 **Liquidated Damages.** OWNER and CONTRACTOR recognize that the **TIME OF PERFORMANCE IS OF THE ESSENCE** in this Agreement and that OWNER will suffer financial loss if the Work is not Substantially Complete within the time specified in Article 3.1 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. Both Parties hereto also recognize the delays, expense and difficulties involved in proving in a legal proceeding the actual loss suffered by OWNER if the Work is not Substantially Complete on time. Accordingly, instead of requiring such proof, OWNER and CONTRACTOR agree that as liquidated damages for the delay (but not as a penalty) CONTRACTOR shall pay



OWNER **FIVE HUNDRED DOLLARS AND NO CENTS (\$500.00)** for each Calendar Day that expires after the time specified in Article 3.1 for Substantial Completion, until the Work is Substantially Complete.

**Article 4. CONTRACT PRICE.**

4.1 CONTRACTOR shall perform the Work described in the Contract Documents for the Contract Price amount of **<WRITTEN CONTRACT PRICE> (\$** **)**, and OWNER shall pay CONTRACTOR in current funds based on the Bid Schedule.

**Article 5. PAYMENT PROCEDURES.**

CONTRACTOR shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed by OWNER as provided for in the General Conditions.

5.1 **Progress Payments.** OWNER shall make progress payments on account of the Contract Price on the basis of CONTRACTOR's mathematically correct Applications for Payment on or about the twentieth-fifth (25<sup>th</sup>) Calendar Day after submittal of the Application for Payment each month as provided below. All progress payments shall be on the basis of the progress of the Work measured by the Schedule of Values provided for in paragraph 14.1 of the General Conditions.

5.1.2. Prior to Substantial Completion, progress payments shall be in an amount equal to ninety-five percent (95%) of the amount requested in the Application for Payment, with five percent (5%) remaining as OWNER's retainage for the Project, to be released by OWNER in accordance with Article 5.2 below.

5.1.3. Upon Substantial Completion, OWNER shall pay an amount sufficient to increase total payments to CONTRACTOR to ninety-five percent (95%) of the Contract Price, less such amounts OWNER shall determine in accordance with paragraphs 14.7 and 14.8 of the General Conditions.

5.2 **Final Payment.** Upon final completion and acceptance of the Work after resolution of any punch list items in accordance with paragraph 14.8 and 14.13 of the General Conditions, OWNER shall pay the remainder of the Contract Price as recommended by Engineer as provided in said paragraphs 14.13.

**Article 6. CONTRACTOR'S REPRESENTATIONS.**

In order to induce OWNER to enter into this Agreement, CONTRACTOR makes the following representations to OWNER:

6.1 CONTRACTOR has familiarized himself with the Project, nature and extent of the Contract Documents, Work, and with all local conditions and federal, state and local

laws, ordinances, rules and regulations that in any manner may affect cost, progress or performance of the Work.

6.2 CONTRACTOR has made, or caused to be made, examinations and investigations of information as he deems necessary for the performance of the Work at the Contract Price, as determined by the Bid Schedule and finalized Schedule of Values as determined by Article 2 of the General Conditions, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations or similar data are, or will be required by CONTRACTOR for such purposes.

6.3 CONTRACTOR has given OWNER advanced written notice of all obvious conflicts, errors or discrepancies that he has discovered in the Contract Documents prior to bidding, and the written resolution thereof by OWNER was acceptable to CONTRACTOR.

6.4 CONTRACTOR is skilled and experienced to responsibly perform the type of Work described in the Contract Documents in a workmanlike and timely manner.

#### **Article 7. CONTRACT DOCUMENTS.**

The Contract Documents which comprise the entire Agreement between OWNER and CONTRACTOR are attached to this Construction Agreement, made a part hereof, and consist of the following:

- 7.1 Legal Notice and Invitation to Bid
- 7.2 Instructions to CONTRACTORS
- 7.3 Bid Forms and Bid Schedule
- 7.4 Bid Bond
- 7.5 Contractor's and Subcontractor's Pre-Bid Disclosure Statements
- 7.6 Notice of Award and Acceptance of Notice
- 7.7 Notice to Proceed
- 7.8 This Construction Agreement
- 7.9 Performance Bond
- 7.10 Payment Bond
- 7.11 General Conditions
- 7.12 Supplementary General Conditions
- 7.13 Technical Specifications
- 7.14 Addendum number(s) (page) .
- 7.15 CONTRACTOR's Certificate(s) of Insurance.
- 7.16 Construction Drawings bearing the following general title: B003-26 BPUB ADMINISTRATION BUILDING HVAC CHILLER REPLACEMENTS (Sheets 1 through )
- 7.17 Any Written Amendment, including Change Orders, duly delivered after execution of this Agreement.

There are no Contract Documents other than those listed above in this Article 7. The Contract Documents may only be altered, amended or repealed by a Written Amendment (as defined in Article 1 of the General Conditions).

**Article 8. MISCELLANEOUS.**

8.1 Terms used in this Agreement which are defined in Article 1 of the General Conditions shall have the meanings indicated in the General Conditions.

8.2 No assignment by a Party hereto of any rights under, or interest in, the Contract Documents will be binding on another Party hereto without the written consent of the Party sought to be bound; and specifically, but without limitation, moneys that may become due, and moneys that are due, may not be assigned without such prior written consent (except to the extent that this restriction may be limited by law); and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

8.3 OWNER and CONTRACTOR each binds himself, his partners, successors, assigns and legal representatives to the other Party hereto, his partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the Contract Documents.

8.4 The invalidity or unenforceability of any provision of the Contract Documents shall not affect the validity or enforceability of any other provision of the Contract Documents.

8.5 This Construction Agreement and the Contract Documents are subject to all applicable local, Texas, federal laws, statutes, codes, ordinances, rules and regulations.

8.6 In the event of default by CONTRACTOR under the Contract Documents, OWNER shall have all rights and remedies afforded to it at law or in equity to enforce the terms of the Contract Documents. The exercise of any one right or remedy shall be without prejudice to the enforcement of any other right or remedy allowed at law or in equity.

8.7 If any action at law or in equity is necessary by OWNER to enforce or interpret the terms of the Contract Documents, OWNER shall be entitled to reasonable attorneys' fees, court costs, expert witness fees, and any necessary and reasonable supporting disbursements, in addition to any other relief to which the OWNER is entitled.

8.8 The Contract Documents constitute the **ENTIRE AGREEMENT BETWEEN THE PARTIES** hereto and supersede any prior written or oral agreements and understandings between the Parties. The Contract can only be modified or amended by written agreement of the Parties.

8.9 These Contract Documents are governed by the laws of the State of Texas and the Parties agree that venue for any litigation/arbitration/mediation arising from these Contract Documents shall lie in Cameron County, Texas.

#### **Article 9. OTHER REQUIREMENTS**

- 91 Workers' Compensation Insurance (For additional detail see: General Conditions paragraphs 5.3.1 and 5.5.1-2
  - A. By signing this Agreement, CONTRACTOR certifies that it provides workers' compensation insurance coverage for all employees employed on this Project pursuant to Tex. Lab. Code Sections 401 and 406.096(a).
  - B. As required by Section 406.096(b) of same Code, CONTRACTOR must require each Subcontractor to certify in writing to the CONTRACTOR that the Subcontractor provides workers' compensation insurance coverage for all of the employees it employs on this Project. CONTRACTOR must provide these certifications to the OWNER within ten (10) calendar days of the Effective Date of this Agreement.
  
- 92 Prohibition of Contracts with Companies Engaged in Business with Iran, Sudan, or Foreign Terrorist Organizations
  - A. See: Tex. Gov't Code Section 2252.152, Subchapter F, which prohibits the award of governmental contracts to companies engaged in business with Iran, Sudan, or foreign terrorist organizations.
  - B. By signing this Agreement, CONTRACTOR certifies that it is not ineligible to be awarded this Contract under said Chapter 2252, Subchapter F.
  
- 93 Prohibition of Contracts with Certain Companies that Boycott Israel
  - A. See: Tex. Gov't Code Chapter 2271 which prohibits the award of governmental contracts to companies boycotting Israel.
  - B. By signing this Agreement, CONTRACTOR certifies that it does not boycott Israel and will not boycott Israel during the term of this Contract.
  
- 94 Certificate of Interested Parties: CONTRACTOR must complete and submit a Certificate of Interested Parties (Form 1295) to the OWNER with the signed Agreement as required by Tex. Gov't Code Section 2252.908(e).

**(THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK)**

IN WITNESS WHEREOF, the Parties hereto have signed this Construction Agreement in triplicate originals. One counterpart each has been delivered to OWNER and CONTRACTOR, and the third will be filed with the ENGINEER.

This Construction Agreement will be Effective on \_\_\_\_\_, 20\_\_\_\_, the date when OWNER signs below.

**[NOTE: THE DATE OF THE PAYMENT AND PERFORMANCE BONDS CANNOT PRECEDE THIS EFFECTIVE CONTRACT DATE.]**

BROWNSVILLE  
PUBLIC UTILITIES BOARD

<CONTRACTOR>

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Marilyn D. Gilbert

Name: \_\_\_\_\_

Title: General Manager/CEO

Title: \_\_\_\_\_

Signature Date: \_\_\_\_\_

Signature Date: \_\_\_\_\_

Attest: \_\_\_\_\_

Attest: \_\_\_\_\_

Address for giving notices:

Address for giving notices:

Attn: Travis Menchaca

Attn: \_\_\_\_\_

1425 Robinhood Drive

\_\_\_\_\_

Brownsville, TX 78521

\_\_\_\_\_

(956) 983-6170

\_\_\_\_\_

[tmenchaca@brownsville-pub.com](mailto:tmenchaca@brownsville-pub.com)

\_\_\_\_\_

CONTRACTOR hereby acknowledges and understands that this is a “separated contract” pursuant to 34 Texas Administrative Code 3.291. The following amount of money represents that part of the total Contract Price representative of the value of tangible personal property to be physically incorporated into the Project realty: \$\_\_\_\_\_.

**[NOTE: SEE GENERAL CONDITIONS PARAGRAPH 6.16, “Taxes”, and “STATE SALES AND USE TAX EXEMPTION.”]**

## PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS:

THAT \_\_\_\_\_  
(Name of CONTRACTOR as Principal)

\_\_\_\_\_  
(Address of Contractor)

a \_\_\_\_\_  
(corporation, partnership, or individual)

hereinafter called Principal, and

\_\_\_\_\_  
(Name of Surety)

\_\_\_\_\_  
(Address of Surety)

hereinafter called Surety, are held and firmly bound unto the PUBLIC UTILITIES BOARD of the City of Brownsville, Texas, hereinafter called OWNER as Obligee, in the penal sum of \_\_\_\_\_ Dollars (\$\_\_\_\_\_) in lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that whereas, the Principal entered into a certain Contract with the OWNER, dated the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, a copy of which is hereto attached and made a part hereof, for the construction of the Project: **BPUB ADMINISTRATION BUILDING HVAC CHILLER REPLACEMENTS.**

NOW, THEREFORE, if the Principal shall well, truly and faithfully perform its duties, all the undertakings, covenants, terms, conditions, and agreements of said Contract during the original term thereof, and any extensions thereof which may be granted by the OWNER, with or without notice to the Surety and during the one (1) year post-construction workmanship guaranty and minimum materials/equipment warranty period, and if he shall satisfy all claims and demands incurred under such Contract, and **SHALL FULLY INDEMNIFY AND SAVE HARMLESS THE OWNER FROM ALL COSTS AND DAMAGES WHICH IT MAY SUFFER BY REASON OF FAILURE TO DO SO**, and shall reimburse and repay the OWNER all outlay and expense which the OWNER may incur in making good any default, then this obligation shall be void; otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the said Surety, for value received, hereby stipulates and agrees: that no written change, extension of time, alteration or addition to the terms of the Contract or to Project Work to be performed thereunder, or the Specifications accompanying the same, shall in any ways affect its obligation on this PERFORMANCE BOND, and it does hereby waive notice

of any such written change, extension of time, alteration or addition to the terms of the Contract, or to the Project Work, or to the Specifications.

PROVIDED, FURTHER, that no final settlement between the OWNER and the CONTRACTOR shall abridge the right of any beneficiary hereunder, whose timely filed and legally perfected claim may be unsatisfied.

This PERFORMANCE BOND is subject to and governed by Sections 2253.01-079 of the Texas Government Code (Vernon's Texas Codes Annotated) and Chapter 3503 of the Texas Insurance Code (VTCA), and all amendments thereto.

IN WITNESS WHEREOF, this instrument is executed in triplicate originals, each counterpart of which shall be deemed an original, this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

A. ATTEST:

\_\_\_\_\_  
(Principal)

\_\_\_\_\_  
(Principal) Secretary

By: \_\_\_\_\_(s)  
(Signature of legally authorized representative of  
Principal)  
Print Name \_\_\_\_\_  
Print Title \_\_\_\_\_

(SEAL)

\_\_\_\_\_  
(Witness as to Principal)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Address)

B. ATTEST:

\_\_\_\_\_  
(Surety)

\_\_\_\_\_  
(Surety) Secretary

By: \_\_\_\_\_  
(Signature of Attorney-in-Fact for Surety)  
Print Name \_\_\_\_\_

(SEAL)

\_\_\_\_\_  
(Witness as to Surety)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Address)

**NOTE: Date of PERFORMANCE BOND must not be prior to Effective Date (execution date by OWNER) of Contract. If CONTRACTOR is a Partnership, all partners should execute PERFORMANCE BOND.**

IMPORTANT: Surety companies executing PERFORMANCE BONDS must be legally authorized by the Texas State Board of Insurance to transact business in the State of Texas, and be currently listed as an approved federal surety in the most recently issued edition (prior to Contract's Effective Date) of the U. S. Treasury Circular 570.



## PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS:

THAT \_\_\_\_\_  
(Name of CONTRACTOR as Principal)

\_\_\_\_\_  
(Address of Contractor)

a \_\_\_\_\_  
(corporation, partnership, or individual)

hereinafter called Principal, and

\_\_\_\_\_  
(Name of Surety)

\_\_\_\_\_  
(Address of Surety)

hereinafter called Surety, are held and firmly bound unto the PUBLIC UTILITIES BOARD of the City of Brownsville, Texas, hereinafter called OWNER as Obligee, the penal sum of \_\_\_\_\_ Dollars (\$\_\_\_\_\_) in lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that whereas, the Principal entered into a certain Contract with the OWNER, dated the \_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, a copy of which is hereto attached and made a part hereof, for the construction of the: **BPUB ADMINISTRATION BUILDING HVAC CHILLER REPLACEMENTS.**

NOW, THEREFORE, if the Principal shall promptly make payment to all persons, firms, SUBCONTRACTORS, and corporations furnishing materials for, or performing labor in the prosecution of the WORK provided for in such Contract, and any authorized extension or modification thereof, including all amounts due for materials, lubricants, oil, gasoline, repairs on machinery, equipment and tools, consumed or used in connection with the construction of such WORK, and all insurance premiums on said WORK, and for all labor, performed in such WORK, whether by SUBCONTRACTORS or otherwise, then this obligation shall be void; otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the said surety, for value received hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract or to WORK to be performed thereunder, or the SPECIFICATIONS accompanying the same, shall in any wise affect its obligation on this BOND, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract, or to the WORK, or to the Specifications.

PROVIDED, FURTHER, that no final settlement between the OWNER and the CONTRACTOR shall abridge any remaining, timely and legally perfected right of any lawful beneficiary hereunder, whose timely filed and legally perfected claim may be unsatisfied.

This Bond is subject to and governed Sections 2253.01 of the Texas Government Code (Vernon's Texas Codes Annotated) and Chapter 3503 of the Texas Insurance Code (VTCA), and all amendments thereto.

IN WITNESS WHEREOF, this instrument is executed in triplicate, each counterpart of which shall be deemed an original, this the\_\_\_\_ day of\_\_\_\_\_, 20\_\_\_\_\_.

ATTEST:

\_\_\_\_\_  
(Principal)

\_\_\_\_\_  
(Principal) Secretary

(SEAL)

By:\_\_\_\_\_(s)  
(Signature)

\_\_\_\_\_  
(Witness as to Principal)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Address)

ATTEST:

\_\_\_\_\_  
(Surety)

\_\_\_\_\_  
(Surety) Secretary

(SEAL)

By:\_\_\_\_\_  
(Attorney-in-Fact)

\_\_\_\_\_  
(Witness as to Surety)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Address)

NOTE: Date of PAYMENT BOND must not be prior to Effective Date (execution date by OWNER) of Contract. If CONTRACTOR is a Partnership, all partners should execute BOND.

IMPORTANT: Surety companies executing PAYMENT BONDS must be legally authorized by the Texas Board of Insurance to transact business in the State of Texas, and be currently listed as an approved federal surety in the most recently issued edition (prior to Contract's Effective Date) of the U. S. Treasury Circular 570.

ATTACH POWER OF ATTORNEY

INSERT CERTIFICATE OF INSURANCE

# SCOPE OF WORK AND GENERAL REQUIREMENTS

## FOR

B003-26 BPUB ADMINISTRATION BUILDING HVAC CHILLER REPLACEMENTS

## 2026 BPUB Administration (2) Chiller Replacements

**Client:** Brownsville Public Utilities Board (BPUB)

**Location:** BPUB Administration Building, 1425 Robinhood Dr.

**Date:** 09/16/2025

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### 1. Project Overview

The project involves two (2) air cooled chiller replacements for the BPUB Administration Building. The scope includes removal of existing 150-ton chillers, and replace with similar chillers. The goal is to improve the existing cooling conditions.

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### 2. Objectives

- Address failing chiller systems
- Install (2) new chillers per the site plans listed below
- Re-establish functioning chiller system for the BPUB Administration building
- Place existing chillers in BPUB storage yard

---

### 3. Scope of Services

#### A. Pre-Construction Activities

- Site inspection and documentation of existing conditions
- Identify (2) chillers needing replacement
- Coordinate project phasing and parking access, debris containment and project storage with BPUB personnel
- Block work zones with safety cones and caution tape

- Clean area sweeping to remove debris from area
- Identify proper connection to existing building automation system (BAS)
- Existing chillers information:

MFG	Model #	Serial #	Tons	Location
York	YLAA 1153H42902429		150	Administration Building Mech Yard
York	YLAA 11551G97425583		150	Administration Building Mech Yard

---

## **B. Chiller Replacements**

- Remove failed chiller systems highlighted on the site plan in (YELLOW) and replace with new high efficiency packaged air-cooled scroll water chillers
  - Chillers to be replaced in phases in order to keep sufficient cooling to the building
  - Include: post coat dipped epoxy condenser corrosion protection condensers, metal louvered enclosure hail guard protection condensers coils section only, wire protection panels compressor section only, BacNet integration card for building automation control system integration, chiller factory mounted electrical non-fused disconnect switches
  - Provide crane service for removal and installation of (2) chillers. Existing chillers will be placed in BPUB service yard, located directly behind the Administration Building at 1495 Robinhood Dr, Brownsville, TX
  - Provide all electrical services and material
  - Replace existing disconnects with stainless steel disconnects. Existing disconnects will be stored in BPUB service yard.
  - Provide all piping, welding, and fabrication services and material
  - Provide all insulation removal and installation where needed
  - Provide supervision of testing and adjustment of the chillers and operator instruction by factory trained personnel onsite.
  - Provide initial clean up of chiller area before completion/punch out
  - Any permits will be included by contractor
  - Provide a 5-year warranty on parts and labor. Provide option for a 10-year warranty.
  - Improve overall functionality of the facility's chiller systems
  - Provide all electrical services and material,
  - Replace existing disconnects with stainless steel disconnects.
  - Provide all piping, welding, and fabrication services and material
  - Provide all insulation removal and installation where needed
- 

## **C. Site Cleanup & Closeout**

- Remove all construction debris, barriers, and equipment
  - Sweep entire site and clean up surrounding work areas
  - Conduct final walkthrough with BPUB personnel for approval
  - Provide warranty on workmanship and materials
- 

#### 4. Deliverables

- Replaced chillers and components
  - Final inspection approval and warranty documentation
- 

#### 5. Schedule

- **Start Date:** [1/01/2026]
  - **Duration:** [e.g., 30–120 working days, weather permitting]
  - **Work Hours:** [e.g., 7:00 AM – 5:00 PM, Monday through Friday], construction can take place during holidays and weekends
  - Project may be phased to allow proper cooling during replacement
- 

#### 6. Roles and Responsibilities

##### CONTRACTOR Shall:

- Provide all labor, equipment, and materials
- Comply with all OSHA safety guidelines
- Coordinate all work activities with BPUB facilities team
- Maintain a clean and safe jobsite at all times
- Complete JSA and meet all safety requirements

##### BPUB Shall:

- Provide site access and designate staging areas
  - Notify staff and tenants of parking adjust parking areas
  - Review and approve completed work
- 

#### 7. Assumptions and Constraints

- Work must be scheduled to minimize disruption to BPUB operations

- Inclement weather may impact project duration
- Any unforeseen issues may require a change order and BPUB team notified immediately

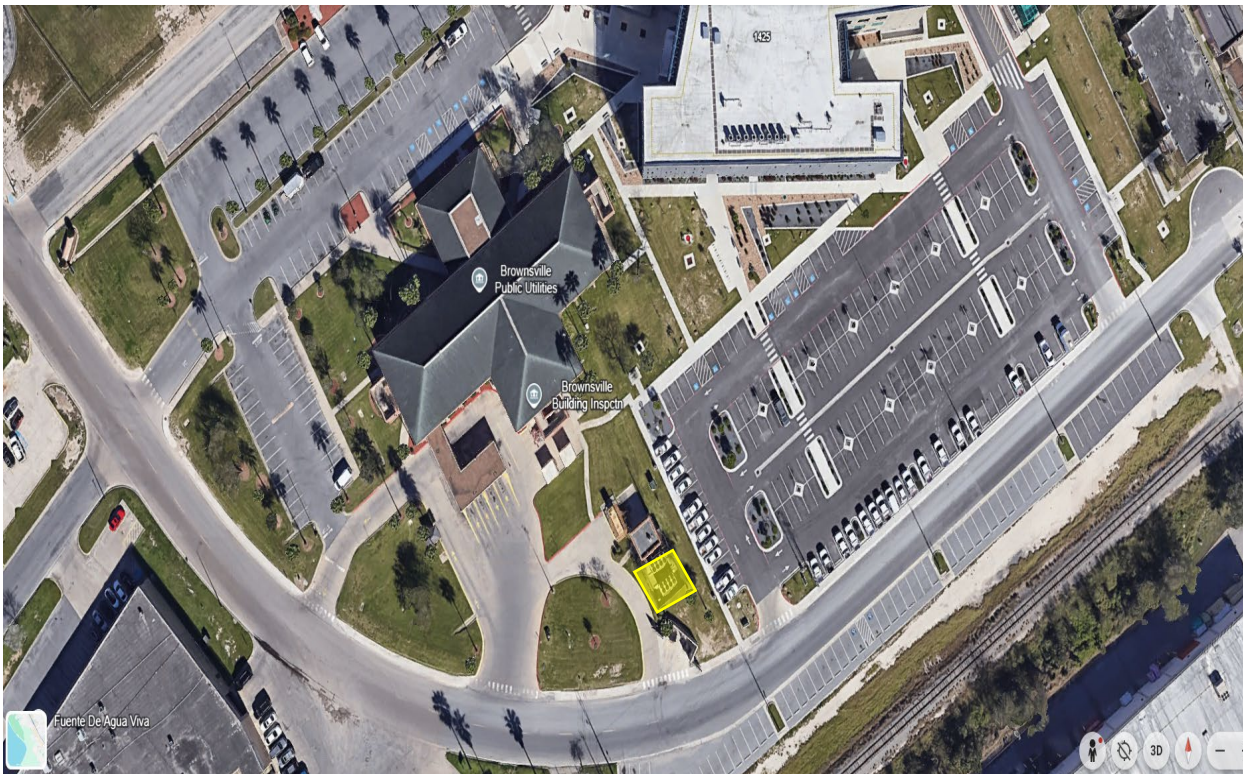
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## 8. Acceptance Criteria

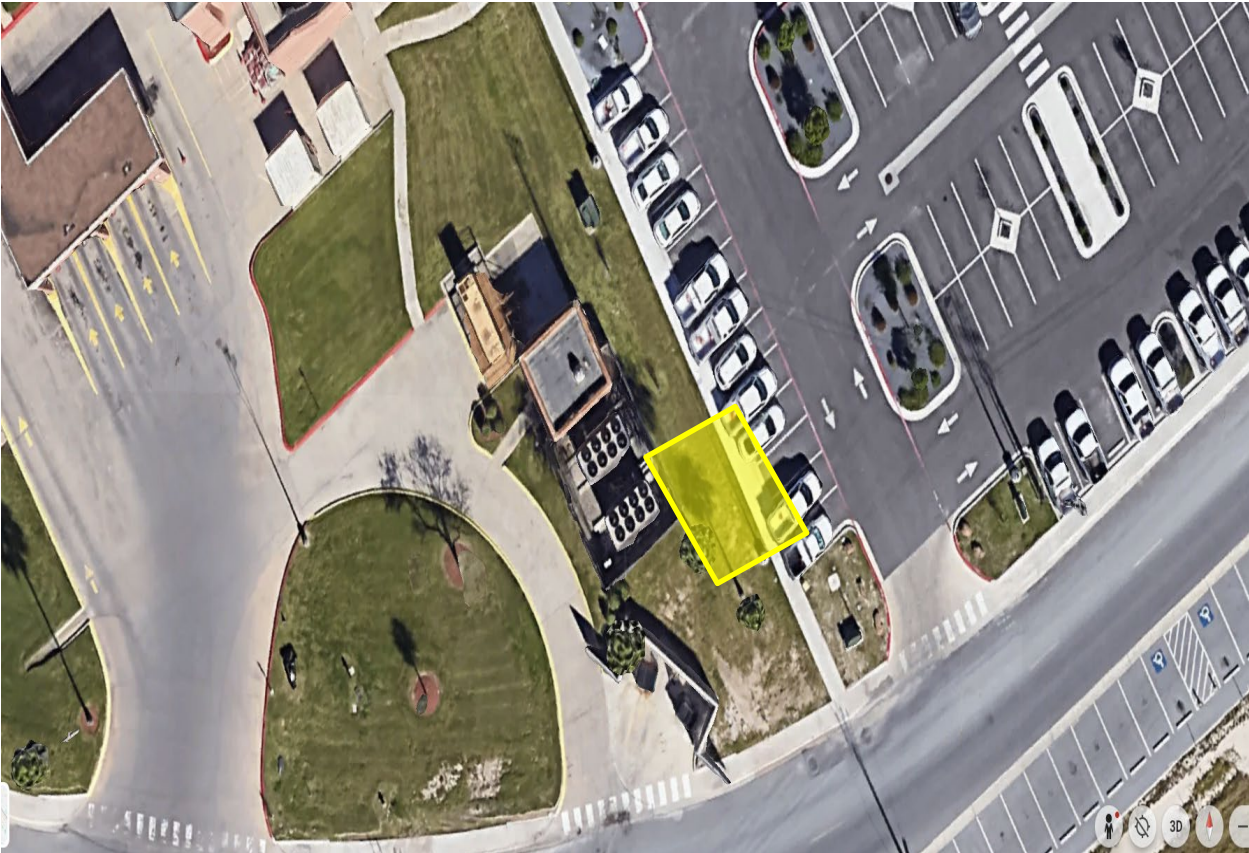
- All Chillers will be fully operational and cooling
- Punch list is completed and approved by BPUB representative
- Provide Certificate of Compliance
- Provide warranty documentation

---

## 9. Site Plans

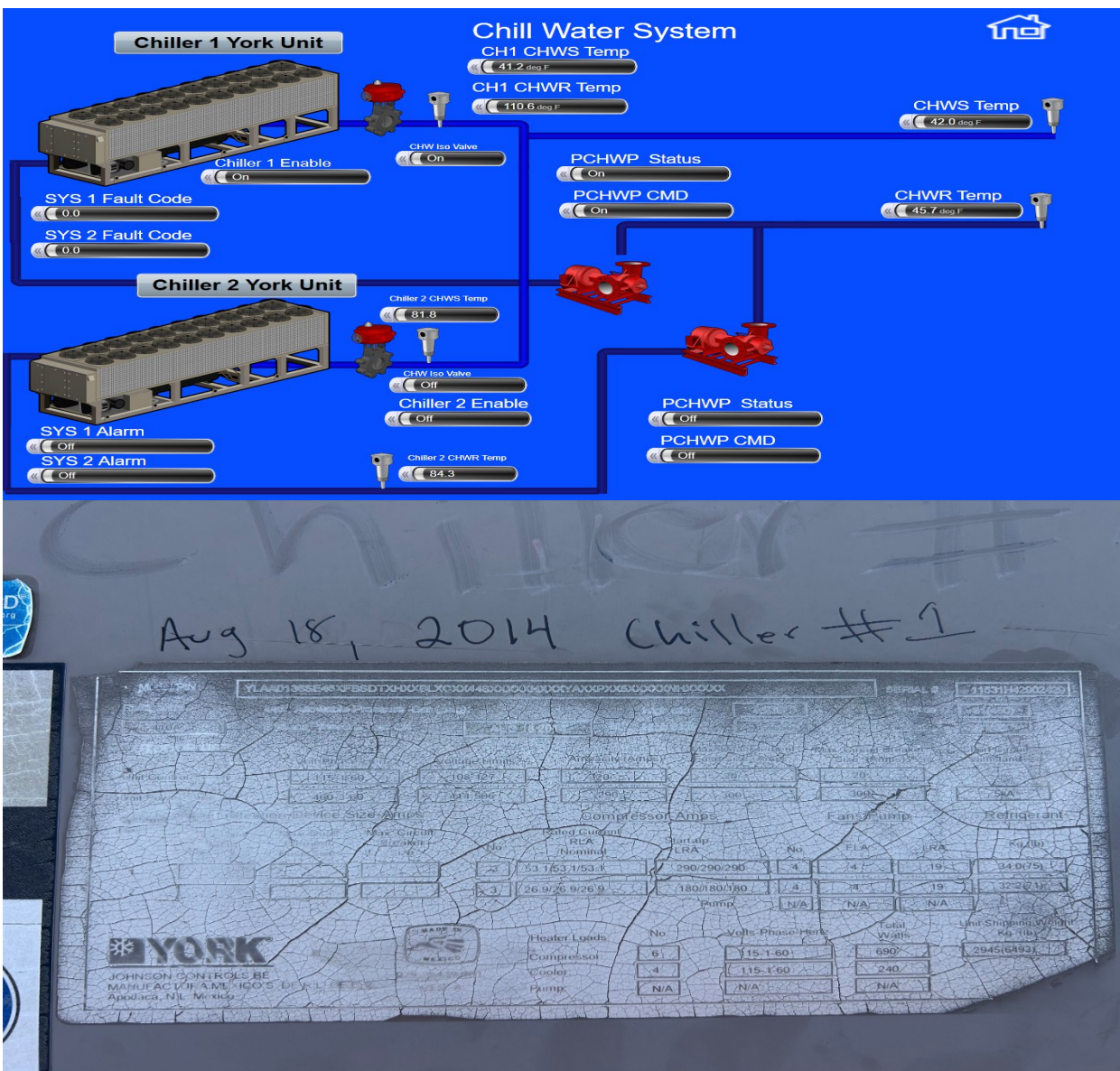








## 10. Site Existing Photos



**GENERAL CONDITIONS  
OF THE  
CONSTRUCTION CONTRACT**

Prepared by  
The Public Utilities Board of the City of Brownsville, Texas,  
as a periodically reviewed and revised  
Adaptation From the 1983 Base Document Prepared by

Engineers' Joint Contract Documents Committee

and originally

Issued and Published Jointly By:

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NATIONAL SOCIETY OF PROFESSIONAL ENGINEERS

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AMERICAN CONSULTING ENGINEERS COUNCIL

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AMERICAN SOCIETY OF CIVIL ENGINEERS

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CONSTRUCTION SPECIFICATION INSTITUTE

The base document from which this adaptation (Spring 2020 BPUB) was prepared  
(1983 edition) was approved and endorsed by:

The Associated General Contractors of America

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## GENERAL CONDITIONS

**SCOPE.** The Standard General Conditions of the Construction Contract prepared by the National Society of Professional Engineers (NSPE-1910-8, 1983 Edition) as periodically amended and adapted by the OWNER to meet local requirements, shall form a part of this Contract, together with the following Supplementary General Conditions. A copy of the locally amended Standard General Conditions (based upon NSPE-1910-8) is bound herewith. The following supplements modify, change, delete, or add to the General Conditions. Where any part of the General Conditions is modified or voided by any Supplementary General Conditions, the unaltered provisions of that part shall remain in effect.

### ARTICLE 1. DEFINITIONS

Wherever used in these General Conditions or in the other Contract Documents, the following terms have the meanings indicated which are applicable to both the singular and plural, male and female thereof:

**Addenda** - Written or graphic instruments issued prior to the opening of Bids which clarify, correct or change the bidding documents or the Contract Documents. These Addenda are a part of the Contract Documents and modify the Drawings, Specifications or other bid documents as indicated. No verbal changes in the Work not depicted or described in writing shall be binding.

Supplements to, changes in, or corrections to the Drawings and/or Specifications issued in writing by OWNER during the period of bidding. These Addenda are a part of the Contract and modify the Drawings and/or Specifications as indicated. No verbal changes in the Work as shown or described shall become binding.

**Agreement** - The written and signed short-form Construction Agreement (Contract or Agreement) between OWNER and CONTRACTOR covering the Work to be performed; other Contract Documents including these General Conditions are attached to the Construction Agreement and made a part thereof as provided therein.

**Alternates.** Additions to; deletions from; or changes to requirements for the Project, each of which shall be bid separately and shall be included in or deleted/deducted from the Contract at the discretion of OWNER.

**Application for Payment** - The form developed by OWNER which is to be used by CONTRACTOR in requesting interim progress or final Contract payments and which is to include such supporting documentation as is required by the Contract Documents.

**Bid** - The written offer or bid of the CONTRACTOR submitted on the OWNER prescribed form setting forth in figures and in script, the prices for the Work to be performed.

**Bonds** - Bid, Performance and Payment Bonds procured by the CONTRACTOR from a surety authorized by the Texas Department of Insurance to conduct business in the State of Texas, and any other instruments of security as may be specified by the OWNER.

**Calendar Day** –A calendar day consists of twenty-four hours and is measured from midnight, to the next midnight, and shall constitute a single calendar day. Calendar days include Saturdays and Sundays. THIS IS A CALENDAR DAY CONTRACT.

**Change Order** - A document developed by ENGINEER, which is signed by CONTRACTOR and OWNER and authorizes an addition, deletion or revision to the Work, or an adjustment in the Contract Price and/or the Contract Time, issued after the Effective Date of the Construction Agreement. Executed Change Orders are part of the amended Contract Documents.

**Contract Documents** – The Legal Notice and Invitation to Bid; Instructions to CONTRACTOR(s); Pre-Bid Disclosure Statements; Notice of Award; Notice to Proceed; The Construction Agreement; Addenda (which pertain to the Contract Documents); CONTRACTOR's Bid (including documentation accompanying the Bid and any post-Bid documentation submitted prior to the Notice of Award); the Bid, Performance and Payment Bonds; these General Conditions; the Supplementary Conditions; the Specifications and the Drawings; and those documents enumerated in Article 7 of the Construction Agreement; and those outlined in paragraphs 3.4 and 3.5 of the General Conditions..

**Contract Price** - The moneys payable by OWNER to CONTRACTOR under the Contract Documents as stated in the Agreement (subject to the General Conditions provisions of paragraphs 9.1 and 11.9.1 in the case of Unit Price Work).

**Contract Time** - The number of days (“calendar” days computed as provided in General Conditions paragraph 17.2) or the date specifically stated in the Agreement for the Substantial Completion of the Work.

**CONTRACTOR** - The person, firm or corporation with whom OWNER has entered into the Agreement to construct the Work.

**Defective** - An adjective which when modifying the word "Work" refers to "Work" that is unsatisfactory, faulty or deficient, or does not conform to, or comply with the Contract Documents, or does not meet the requirements of any inspection, referenced standard, test or approval referred to in the Contract Documents, or has been damaged prior to the time OWNER makes the final payment (unless responsibility for the protection thereof has been assumed by OWNER at Substantial Completion in accordance with General Conditions paragraph 14.8 or 14.10).

**Drawings** - The drawings (plans) which depict the character, design, and scope of the Work to be performed and which have been prepared and/or approved by ENGINEER and are referred to in the Contract Documents.

**Effective Date of the Agreement** - The date indicated in the short-form Construction Agreement document upon which it becomes legally binding and effective, but if no such date is indicated, it means the date on which the Construction Agreement is signed by OWNER.

**Engineer-** The private, outside, independent professional engineering consulting firm(s) named as such in the Agreement.

**Field Order** - A written order issued by ENGINEER which orders minor changes or contains interpretations in the Work in accordance with General Conditions paragraph 9.5, but which does not involve a change in the Contract Price or the Contract Time.

**Furnish.** To supply at the Work jobsite the materials, supplies, equipment, etc., referred to in the Specifications and/or Drawings. Installation is not always required of the Supplier by the Specifications, but shall be performed or arranged for by the General CONTRACTOR.

**General Requirements** – Division 1 of the Specifications.

**Laws and/or Regulations** - Federal and/or State Laws, rules, administrative agency regulations, local ordinances, local codes and/or court orders applicable to the Work performance.

**Notice of Award** - The written notice by OWNER to the apparent successful CONTRACTOR stating that upon compliance by the apparent successful CONTRACTOR with the condition's precedent enumerated therein, within the time specified, OWNER will sign and deliver the Construction Agreement.

**Notice to Proceed** - A written notice given by OWNER to CONTRACTOR (with copy to ENGINEER) fixing the date on which the Contract Time will commence to run and on which CONTRACTOR shall start to perform CONTRACTOR's obligations under the Contract Documents.

**OWNER'S Project Team (OPT)** - The OWNER, OWNER'S Field Representative, ENGINEER, ENGINEER's Resident Project Representative, and the other entities identified in the Supplementary Conditions and the consultants, subconsultants, individuals or entities directly or indirectly employed or retained by them to provide services to the Owner.

**OWNER** - The City of Brownsville, acting through its Public Utilities Board (BPUB) of the City of Brownsville, Texas and its directly employed authorized representatives.

**Partial Utilization** - Placing a portion of the Work in service for the benefit of the OWNER and for the purpose for which it is intended (or a related purpose) before reaching Substantial Completion for all the Work.

**Project** – The construction of the Work to be provided to OWNER under the Contract Documents which may be the whole, or a part, as indicated elsewhere in the Contract Documents.

**Provide** – To furnish and install the materials, supplies, equipment, etc. referred to in the Specifications and/or Drawings, at the location shown or otherwise approved at the Project Work job-site.

**Site Observers** - Resident Project Representative - The authorized representative of ENGINEER who is assigned to periodically observe the Work at the site of the Project, or any part

thereof, on behalf of OWNER. OWNER'S Field Representative – the authorized representative of OWNER who observes the daily Work progress on behalf of OWNER. These two Representatives will coordinate with each other.

**Shop Drawings** - All drawings, diagrams, illustrations, schedules and other data which are specifically prepared by, or for CONTRACTOR, to illustrate some portion of the Work, and all illustrations, brochures, standard schedules, performance charts, instructions, diagrams and other information prepared by a Supplier and submitted by CONTRACTOR to ENGINEER, to illustrate material or equipment for some portion of the Work.

**Special Conditions** – Those portions of the Contract Documents unique to this Project and often mandated by third-party regulatory and funding authorities.

**Specifications** - Those portions of the Contract Documents consisting of written technical descriptions for the design configuration and/or performance standard for materials, equipment, any specified construction systems, standards and workmanship, as applied to the Work and certain administrative details applicable thereto.

**Standard Abbreviations.** Wherever reference is made to standard specifications, standards of quality or performance, as established by a recognized national authority, the reference may be by initials and acronyms as generally recognized throughout the engineering and construction industries.

**Subcontractor** – An individual, firm or corporation having a direct contract with CONTRACTOR, or with any other Subcontractor (subtier), for the performance of a part of the Work at the Project site.

**Substantial Completion** - The Work (or a specified part thereof) has progressed to the point where, in the opinion of ENGINEER as evidenced by its ENGINEER's definitive written and signed certificate of Substantial Completion, and that it is apparently sufficiently complete, in accordance with the Contract Documents, so that the Work (or specified part) can be utilized for the OWNER's purposes for which it is intended; or if there is no such certificate issued by ENGINEER, when final payment is due in accordance with General Conditions paragraph 14.13. The terms "Substantially Complete" and "Substantially Completed" as applied to any Work refer to the Substantial Completion thereof.

**Supplementary Conditions** - The part of the Contract Documents which amends or supplements these General Conditions.

**Supplier** - A manufacturer, fabricator, supplier, distributor, materialman or third-party vendor.

**Underground Facilities** - All pipelines, conduits, ducts, cables, wires, manholes, vaults, tanks, tunnels or other such manmade facilities or attachments, and any outer encasements containing such facilities (vaults, conduits) which have been installed underground to furnish/transport any of the following services or materials: electricity, gases, steam, liquid



petroleum products, telephone or other related data communications, cable television, sewage, storm drainage, traffic or other electronic control systems or potable water.

**Unit Price Work** - Work to be paid for on the basis of unit prices for ENGINEER/OWNER estimated quantities.

**Work** - The entire completed construction or the various separately identifiable parts thereof, required to be furnished by the CONTRACTOR under the Contract Documents. Work is the result of performing services, furnishing labor and furnishing and incorporating materials and equipment into the construction Project, all as required by the Contract Documents.

**Work Directive Change** - A written directive to CONTRACTOR, issued on or after the Effective Date of the Agreement and signed by OWNER, ordering an addition, deletion or revision in the Work, or responding to differing or unforeseen physical conditions under which the Work is to be performed as provided in General Conditions paragraph 4.2 or 4.3 or to emergencies under General Conditions paragraph 6.24. A Work Directive Change may not change the Contract Price or the Contract Time, but is evidence that the parties expect that the change directed or documented by a Work Directive Change will be incorporated in a subsequently issued Change Order following negotiations by the parties as to its effect, if any, on the Contract Price or Contract Time as provided in General Conditions paragraph 10.2.

**Working Day.** When and if applicable, a week day (Monday through Friday only, inclusive) in which weather conditions are such that Work can be performed in a normal manner. Weekends (Saturday, Sunday) and OWNER holidays shall not be considered working days.

**Written Amendment** - A written amendment of the Contract Documents, signed by OWNER and CONTRACTOR on or after the Effective Date of the Agreement and normally dealing with the non-engineering or non-technical (rather the commercial terms, legal provisions, etc.), rather than Work-related, aspects of the Contract Documents. Written Amendments are normally embodied in a Change Order once construction commences.

## **ARTICLE 2. PRELIMINARY MATTERS**

### **Delivery of Bonds:**

2.1 When CONTRACTOR delivers the triplicate original executed Agreements to OWNER, CONTRACTOR shall also deliver to OWNER such Bonds as CONTRACTOR may be required to furnish in accordance with paragraph 5.1.

### **Copies of Documents:**

2.2 OWNER shall furnish to CONTRACTOR up to ten (10) copies (unless otherwise specified in the Supplementary Conditions) of the Contract Documents as are reasonably necessary for the execution of the Work. Additional copies will be furnished to CONTRACTOR, upon request, at the cost of reproduction reimbursable to OWNER.

### **Commencement of Contract Time; Notice to Proceed:**

2.3 The Contract Time will commence to run and be accounted for on the date indicated in the Notice to Proceed. A Notice to Proceed may be given by OWNER at any time after the Effective Date of the Agreement. The CONTRACTOR should be prepared to perform Work as soon as Contract Time commences.

### **Starting the Project:**

2.4 CONTRACTOR is obligated to perform the Work on the date when the Contract Time commences to run, but no Work shall be done at the Project site prior to the date on which the Contract Time commences to run per the Notice to Proceed.

### **Before Starting Construction:**

2.5 Before undertaking each part of the Work, CONTRACTOR shall carefully study and compare the Contract Documents and check and verify pertinent figures shown thereon and all applicable field measurements. CONTRACTOR shall promptly report in writing to ENGINEER any conflict, error or discrepancy which CONTRACTOR may discover and shall obtain a written interpretation or clarification from ENGINEER before proceeding with any Work affected thereby. CONTRACTOR shall be in **DEFAULT** to OWNER for failure to report to ENGINEER any obvious conflict, error, or discrepancy in the Contract Documents, if CONTRACTOR had actual knowledge thereof, or should reasonably have known thereof pursuant to customary construction industry standards.

2.6 Within ten (10) calendar days after the Effective Date of the Agreement (unless otherwise specified in the General Requirements), CONTRACTOR shall submit to ENGINEER for review:

2.6.1 an estimated Work Progress Schedule indicating the starting and completion dates of the various critical stages of the Work; and

2.6.2 a preliminary Schedule of Shop Drawing submissions; and

2.6.3 a preliminary Schedule of Values for all of the Work, which will include quantities and prices of items aggregating the total Contract Price and will subdivide the Work into logical component parts in sufficient detail to later serve as the basis for measuring actual Project progress and substantiating monthly payments during construction. Such prices will include an appropriate amount of overhead and profit applicable to each item of Work which will be automatically confirmed in writing by CONTRACTOR at the time of submission to ENGINEER.

2.7 By the tenth (10th) calendar day after award of the Contract by OWNER, CONTRACTOR shall deliver to OWNER (with copy to ENGINEER) original certificates (and any other evidence of insurance requested by OWNER) which CONTRACTOR is required to purchase and maintain in accordance with Article 5.

### **Preconstruction Conference:**

2.8 After the Effective Date of the Agreement, but before CONTRACTOR starts the Work at the Project site, a mandatory conference attended by CONTRACTOR, ENGINEER, OWNER and others as appropriate, will be held to discuss the Schedules referred to in paragraph 2.6, to discuss procedures for managing exchanges of Shop Drawings and other submittals and for processing Applications for Payment; and to establish a working and pragmatic understanding among the Project participants as to the general progress and administration of the Work.

### **Finalizing Schedules:**

2.9 At least ten (10) calendar days before submission of the first monthly Application for Payment, a conference attended by CONTRACTOR, ENGINEER, and others as appropriate will be held to finalize the various Schedules submitted in accordance with Article 2.6. The finalized Progress Schedule will be acceptable to ENGINEER as providing an orderly progression of the Work to completion within the Contract Time, but such acceptance will neither impose on ENGINEER responsibility for the progress or scheduling of the Work, nor relieve CONTRACTOR from full responsibility therefore. CONTRACTOR acknowledges the ENGINEER has already included in the calculation of the performance calendar days agreed to by CONTRACTOR by its Bid submission in this calendar day Contract, normal non-compensable monthly rain days for Cameron County, Texas. The CONTRACTOR shall update this Progress Schedule no less than monthly at each payment submittal. The CONTRACTOR shall only include in the submittal any abnormal and unusual rain days that exceed those typically experienced in Cameron County, Texas, based upon historical monthly National Oceanic and Atmospheric Administration (NOAA) record averages (rain days will be verified by the ENGINEER and the Site Observers weekly), and any OWNER approved time extensions in the modified Progress Schedule. The amended monthly Work Progress Schedule shall be reviewed and accepted by the ENGINEER and the OWNER monthly as a pre-condition to payment to CONTRACTOR. The finalized Schedule of Shop Drawing submissions will be acceptable to ENGINEER as providing a workable arrangement for processing the exchange of submissions. The finalized Schedule of Values will be acceptable to ENGINEER as to form and substance.

## **ARTICLE 3. CONTRACT DOCUMENTS: INTENT, AMENDING, REUSE**

### **Intent:**

3.1 The Contract Documents comprise the entire agreement between OWNER and CONTRACTOR concerning the Work. The Contract Documents are complementary; what is called for by one is as binding as if called for by all. The Contract Documents will be construed in accordance with the law of Cameron County, Texas.

3.2 It is the intent of the Contract Documents to describe a functionally complete Project (or part thereof) to be constructed in accordance with the Contract Documents. Any Work, materials or equipment that may reasonably be inferred from the Contract Documents as being required of CONTRACTOR to produce the OWNER'S intended result will be supplied by CONTRACTOR, whether or not specifically called for. When words which have a well-known

technical or trade meaning are used to describe Work, materials or equipment, such words shall be interpreted in accordance with that meaning. Reference to standard specifications, manuals or codes of any technical society, organization or association, whether such reference is specific or by implication, shall mean the latest amended standard specification, manual, code or Laws or Regulations in effect at the time of opening of Bids (or, on the Effective Date of the Construction Agreement, if there were no Bids for a specialty project), except as may be otherwise specifically stated. However, no provision of any referenced standard specification, manual or code (whether or not specifically incorporated by reference in the Contract Documents) shall be effective to change the duties and responsibilities of OWNER, CONTRACTOR, ENGINEER or any of their consultants, agents or employees from those set forth in the Contract Documents, nor shall it be effective to assign to ENGINEER, or any of ENGINEER's subconsultants, agents or employees, any duty or authority to supervise or direct the furnishing or performance of the Work, or any duty or authority to undertake responsibility contrary to the provisions of paragraphs 9.15 or 9.16. Clarifications and interpretations of the Contract Documents shall be issued by ENGINEER in writing as provided in paragraph 9.4.

33 If, during the performance of the Work, CONTRACTOR finds a conflict, error or discrepancy in the Contract Documents, CONTRACTOR shall immediately report same to ENGINEER in writing, and before proceeding with the Work affected thereby, shall obtain a written interpretation or clarification from ENGINEER. CONTRACTOR shall be in **DEFAULT** to OWNER for failure to report any obvious conflict, error or discrepancy in the Contract Documents if CONTRACTOR had actual knowledge thereof, or should reasonably have known thereof, pursuant to customary construction industry standards.

#### **Amending and Supplementing Contract Documents:**

34 The Contract Documents may be amended to provide for additions, deletions and revisions in the Work or to modify the terms and conditions thereof in one or more of the following written ways:

- 3.4.1 a formal Written Amendment,
- 3.4.2 a Change Order (pursuant to definition and paragraph 10.4), or
- 3.4.3 a Work Directive Change (pursuant to definition and paragraph 10.1).

As indicated in paragraphs 11.2 and 12.1, Contract Price and Contract Time may only be changed by a Change Order or a Written Amendment.

35 In addition, the requirements of the Contract Documents may be supplemented and minor variations and deviations in the Work may be authorized in one or more of the following ways:

- 3.5.1 a Field Order (pursuant to definition and paragraph 9.5),
- 3.5.2 OWNER Engineer's approval of a Shop Drawing or sample (pursuant to

definition and paragraphs 6.25 through 6.30), or

3.5.3 OWNER Engineer's written interpretation or clarification (pursuant to paragraph 9.4).

#### **Reuse of Documents:**

3.6 Neither CONTRACTOR, nor any Subcontractor (including sub-tier subcontractors) or Supplier, or other related person or organization performing or furnishing any of the Project Work to OWNER, shall have or acquire any title to, or ownership rights in, any of the Drawings, Specifications or other Contract Documents (or copies of any thereof) prepared by or bearing the seal of ENGINEER, and they shall not reuse any of them on extensions of the Project or any other project without written consent of OWNER and ENGINEER, and specific written verification or adaptation by ENGINEER for a fee. All Drawings, Specifications or other Documents (or copies of any thereof) are upon completion of the Project to become the property of OWNER. Further use thereof without written consent of OWNER and ENGINEER is prohibited and solely at the risk of the user.

### **ARTICLE 4. AVAILABILITY OF LANDS: PHYSICAL CONDITIONS: REFERENCE POINTS**

#### **Availability of Lands:**

4.1 OWNER shall furnish, as indicated in the Contract Documents, the lands upon which the Work is to be performed, rights-of-way, licenses and easements for access thereto and such other lands which are specifically designated by OWNER for the use of CONTRACTOR. Easements for permanent structures or permanent changes in existing facilities will be obtained and paid for by OWNER, unless otherwise provided in the Contract Documents. If CONTRACTOR believes that any delay in OWNER's furnishing of these lands, rights-of-way, licenses or easements entitles CONTRACTOR to an extension of the Contract Time, CONTRACTOR may make a claim therefore as provided in Article 12. CONTRACTOR may privately and separately provide at his own option and non-reimbursable cost, for any and all additional lands, and access thereto, that may be required for CONTRACTOR'S temporary construction facilities or storage of materials and equipment.

#### **4.2 Physical Condition:**

4.2.1 Explorations and Reports: Reference is made to the Supplementary Conditions for any identification of any reports of geotechnical explorations and tests of subsurface conditions at the Project site that may have been utilized by ENGINEER in preparation of the Contract Documents. Any of these geotechnical explorations and reports are expressly not part of these Contract Documents. CONTRACTOR may not rely upon the accuracy of the technical data contained in any such reports, nor upon non-technical data, interpretations or opinions contained therein or for the completeness thereof, for CONTRACTOR's purposes. Except as indicated in the immediately preceding sentence and in paragraph 4.2.6, CONTRACTOR shall have full responsibility with respect to CONTRACTOR'S advanced, pre-bid exploration, testing and

determining any CONTRACTOR risk and cost associated with encountering any subsurface conditions at the Project site.

**4.2.2 Existing Structures:** Reference is made to the Supplementary Conditions for any identification of those Drawings of physical conditions in or relating to existing surface or subsurface structures (except Underground Facilities referred to in paragraph 4.3) which are at or contiguous to the Project site that have been utilized by ENGINEER in preparation of the Contract Documents. CONTRACTOR may rely upon the accuracy of the technical data actually contained in such drawings, but not for the current physical conditions or description completeness thereof for CONTRACTOR's purposes. Except as indicated in the immediately preceding sentence and in paragraph 4.2.6, CONTRACTOR shall have full responsibility with respect to current locating, verification, investigation of, and encountering physical conditions in or relating to such structures.

**4.2.3. Report of Differing Conditions:** If CONTRACTOR believes that:

4.2.3.1 any technical data on which CONTRACTOR is entitled to rely as provided in paragraphs 4.2.1 and 4.2.2 is inaccurate, or

4.2.3.2 any physical condition uncovered or revealed at the Project site differs materially from that indicated, reflected or referred to in the Contract Documents,

CONTRACTOR shall, promptly after becoming aware thereof and before performing any Work in connection therewith (except in an emergency as permitted by paragraph 6.22), notify OWNER's Field Representative and ENGINEER's Resident Project Representative in writing about the inaccuracy or difference.

**4.2.4 ENGINEER's Review:** ENGINEER will promptly review the pertinent conditions, determine the necessity of obtaining any additional explorations or tests with respect thereto, and advise OWNER in writing (with a copy to CONTRACTOR) of ENGINEER's findings and conclusions.

**4.2.5 Possible Document Change:** If ENGINEER concludes that there is a material error in the Contract Documents, or that because of newly discovered, latent physical conditions, a change in the Contract Documents is required, a Work Directive Change or a Change Order may be issued as provided in Article 10 to reflect and document the consequences of the inaccuracy or difference.

**4.2.6 Possible Price and Time Adjustments:** In each such case, an increase or decrease in the Contract Price or an extension or shortening of the Contract Time, or any combination thereof, may be allowable to the extent that they are attributable to any such inaccuracy or difference. If OWNER and CONTRACTOR are unable to agree as to the financial impact or length thereof, a CONTRACTOR or OWNER claim may be made therefore as provided in Articles 11 and 12. All increases or decreases in the Contract Price shall be governed by all State and local statutes, codes, laws, ordinances, rules and regulations governing public competitive bidding and Change Orders.

## Physical Conditions

### 43 Underground Facilities:

43.1 **Shown or Indicated:** The information and data shown or indicated in the Contract Documents with respect to existing Underground Facilities at or contiguous to the Project site is only based on existing available information and data furnished to OWNER or ENGINEER by the owners of such Underground Facilities, (Non-OWNER utilities, pipeline companies, railroads, etc.) or by others. Unless it is otherwise expressly provided in the Supplementary Conditions:

43.1.1 OWNER and ENGINEER shall not be responsible for the actual current conditions, accuracy or completeness of any such third-party information or data; and,

43.1.2 CONTRACTOR shall have full responsibility before commencement of related Work for reviewing and checking all such current information and data; for locating all actual current Underground Facilities shown or indicated in the Contract Documents, for coordination of the Work with the owners of such Underground Facilities during construction; for the safety and protection thereof as provided in paragraph 6.20 and; paying for the repair of any damage thereto resulting from the Work; the cost of all of which is mutually considered between OWNER and CONTRACTOR as having been included in the CONTRACTOR'S original Contract Price.

43.2 **Not Shown or Indicated:** If an Underground Facility is uncovered or revealed at or contiguous to the Project site which was not shown or indicated in the Contract Documents, and which CONTRACTOR could not reasonably have been expected to be aware of under customary construction industry standards, CONTRACTOR shall, promptly after becoming aware thereof and before performing any Work affected thereby (except in an emergency as permitted by paragraph 6.22), identify the owner of such Underground Facility and give written notice thereof to that owner and to OWNER and ENGINEER. ENGINEER will promptly review the Underground Facility to determine the extent to which the Contract Documents should be modified to reflect and document any consequences of the existence of the Underground Facility, and the Contract Documents may be amended or supplemented to the extent necessary. During such time, CONTRACTOR shall be responsible for the safety and protection of such Underground Facility as provided in paragraph 6.20. CONTRACTOR may be allowed an increase in the Contract Price or an extension of the Contract Time, or both, to the extent that they are attributable to the existence of any Underground Facility that was not shown or indicated in the Contract Documents, and which CONTRACTOR could not reasonably have been expected to be aware of pursuant to customary construction industry standards. If the parties are unable to agree as to the financial impact or length thereof, CONTRACTOR may make a claim therefore as provided in Articles 11 and 12. All increases or decreases in the Contract Price shall be governed by all State and local statutes, codes, laws, ordinances, rules and regulations governing public competitive bidding and Change Orders.

## **Reference Points:**

4.4. CONTRACTOR shall be responsible for laying out the Work (unless otherwise specified by OWNER in the General Requirements), and shall protect and preserve the established reference points and shall make no changes or relocations without the prior written approval of ENGINEER. CONTRACTOR shall report to ENGINEER whenever any reference point is lost or destroyed or requires relocation because of necessary changes in grades or locations, and CONTRACTOR shall be responsible for the accurate replacement or relocation of such reference points by CONTRACTOR-retained professionally qualified personnel (not including OWNER or ENGINEER representatives).

## **ARTICLE 5. BONDS AND INSURANCE**

### **Performance and Payment Bonds:**

For a Contract in excess of \$100,000.00, a Performance Bond shall be procured and executed by CONTRACTOR in the full amount of the Contract Price conditioned upon the faithful performance of the Work for OWNER in accordance with the Plans, Specifications and Contract Documents. Said Bond shall be solely for the protection of the OWNER.

For a Contract in excess of \$50,000.00, a Payment Bond shall be executed in the full amount of the Contract Price, for the primary protection of all claimants against the surety for non-payment in supplying labor, materials and equipment in the prosecution of the Work provided for in the Contract, for the use of each such claimant timely perfecting a proper claim against surety.

5.1 CONTRACTOR shall furnish Performance and Payment Bonds, each in an amount at least equal to the Contract Price as security for the faithful performance of the Work for OWNER and payment of all CONTRACTOR's labor, materials, equipment and supply obligations under the Contract Documents. **These Bonds shall remain in effect by CONTRACTOR at least until one year after the date when final payment becomes due**, except as otherwise provided by Law or Regulation or by the Contract Documents. CONTRACTOR shall also furnish any such other bonds as may be required by the Supplementary Conditions (e.g. any maintenance, extended warranty, special indemnity, etc.). All Bonds shall be in the forms prescribed by Law or Regulation or by the Contract Documents and be executed by such sureties as are authorized to do business in the State of Texas. All Bonds signed by an agent ("attorney in fact") must be accompanied by a certified copy of the authority to act on behalf of the surety.

5.2 If the surety on any Bond furnished by CONTRACTOR is declared a bankrupt or becomes insolvent, or its right to do business in Texas is terminated or it ceases to meet the requirements of paragraph 5.1, CONTRACTOR shall within five (5) calendar days thereafter substitute another Bond and surety, both of which must be acceptable to OWNER.

### **Contractor's Liability Insurance:**

5.3 CONTRACTOR shall purchase and maintain such commercial general liability and other insurance coverages as are appropriate for the Work being performed and furnished, and as



will provide protection from claims set forth below which may arise out of, or result from, CONTRACTOR's performance and furnishing of the Work and CONTRACTOR's other obligations under the Contract Documents; whether it is to be performed or furnished by CONTRACTOR, by any Subcontractor, by anyone directly or indirectly employed by any of them to perform or furnish any of the Work; or by anyone for whose acts and/or omissions any of them may be liable:

53.1 Claims under workers' compensation, disability benefits and other similar employee benefit acts. This is a Texas public works Contract and any CONTRACTOR'S or Subcontractor's attempted rejection of the worker's compensation act, and thereby substituting a CONTRACTOR'S or Subcontractor's self-insurance reserve, is specifically prohibited by Texas law.

53.2 Claims for damages because of bodily injury, occupational sickness or disease, or death of CONTRACTOR's employees traditionally covered by employer's liability insurance;

53.3 Claims for damages because of bodily injury, sickness or disease, or death of any person other than CONTRACTOR's employees;

53.4 Claims for damages insured by personal injury liability coverage which are sustained: (a) by any person as a result of an offense directly or indirectly related to the employment of such person by CONTRACTOR; or (b) by any other person for any other reason;

53.5 Claims for damages, other than to the Work itself, because of injury to or destruction of tangible property wherever located, including loss of use resulting therefrom;

53.6 Claims arising out of operation of Laws or Regulations for damages because of bodily injury or death of any person or for damage to property; and

53.7 Claims for damages because of bodily injury or death of any person or property damage arising out of the ownership, maintenance or use of any owned or hired motor vehicle.

The various insurance coverages required by this Article 5 shall include the specific type coverage and be underwritten for not less than the limits of liability and coverage amounts provided herein below or in the Supplementary Conditions, or required by law, whichever is greater. The commercial general liability insurance shall include completed operations insurance. All of the policies of insurance so required to be purchased and maintained (or the certificates or other evidence thereof) shall be of an "occurrence"-type, when applicable, and shall contain a provision or endorsement that the coverage afforded will not be canceled, materially changed or renewal refused until at least (30) thirty days prior written notice has been given to OWNER by certified mail. All such insurance shall remain in effect until final payment and at all times thereafter when CONTRACTOR may be correcting, removing or replacing defective Work in accordance with paragraph 13.12. In addition, CONTRACTOR shall maintain such completed operations insurance for at least two (2) years after final payment and furnish OWNER with evidence of

continuation of such insurance at final payment and one year thereafter. Insurance coverage furnished under the Contract Documents (except for Workmen's Compensation and any professional engineering errors and omissions liability insurance that CONTRACTOR or his agent might carry applicable to this Project) shall include the City of Brownsville and BPUB as OWNER, and their respective City Commissioners, public officials, officers, Board Members, and employees, as named additional insureds and hereinafter known as "additional insureds."

The following entities are to also be specifically named as additional insureds:

1. City of Brownsville, Texas  
Attn: City Secretary Griselda Rosas  
City Plaza, First Floor  
1034 E. Levee St.  
Brownsville, Texas 78520
2. Brownsville Public Utilities Board  
1425 Robinhood Drive  
Brownsville, TX 78521

Contractual Liability Insurance:

54 The commercial general liability insurance required by paragraph 5.3 will include contractual liability insurance applicable to CONTRACTOR's INDEMNITY obligations under paragraphs 6.32 and 6.33.

5.5 Specific Coverages of Insurance Required by Owner:

5.5.1 Workmen's Compensation and Employer's Liability. This insurance shall protect the laborer, and insure the CONTRACTOR, and insulate the additional insureds, against all claims under applicable Texas workmen's compensation laws, pursuant to subparagraph 5.3.1. The additional insureds shall also be protected under an Employer's Liability policy against claims for injury, disease, or death of employees which, for any reason, may not fall within the provisions of a workmen's compensation law. This Employer's Liability policy shall include an "all states" endorsement.

5.5.2. **Mandatory TWCC Rule 28 TAC Sect. 110.110 Adapted Language**

**(A) Definitions:**

**Certificate of coverage ("certificate")** - A copy of a certificate of insurance, or a coverage agreement, showing statutory workers' compensation insurance coverage for the person's or entity's (CONTRACTOR's) employees providing services on this public works Project, for the duration of this Project.

**"Duration of the Project"** - includes the time from the beginning of the Work on this Project until the CONTRACTOR's/person's Work on this Project has been completed and accepted by the OWNER.

**“Persons providing services on the Project” (“subcontractor” in § 406.096) -** includes all persons or entities performing all or part of the services the CONTRACTOR has undertaken to perform on this Project, regardless of whether that person contracted directly with the CONTRACTOR and regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractors, leasing companies, motor carriers, owner-operators, employees of any such entity, or employees of any entity which furnishes persons to provide services on this Project.

**“Services” -** include, without limitation, providing, hauling, or delivering equipment or materials, or providing labor, transportation, or other service related to this Project.

- (B) The CONTRACTOR shall provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, § 401.011(44) for all employees of the CONTRACTOR providing services on this Project, for the duration of this Project.
- (C) The CONTRACTOR must provide a certificate of coverage to the OWNER prior to being awarded the Contract.
- (D) If the coverage period shown on the CONTRACTOR'S current certificate of coverage ends during the duration of this Project, the CONTRACTOR must, prior to the end of the coverage period, file a new certificate of coverage with the OWNER showing that coverage has been extended.
- (E) The CONTRACTOR shall obtain from each person providing services on this Project, and provide to the OWNER:
  - (1) a certificate of coverage, prior to that person beginning Work on this Project, so the OWNER will have on file certificates of coverage showing coverage for all persons providing services on this Project; and
  - (2) no later than seven (7) calendar days after receipt by the CONTRACTOR, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of this Project.
- (F) The CONTRACTOR shall retain all required certificates of coverage for the duration of this Project and for three (3) years thereafter.
- (G) The CONTRACTOR shall notify the OWNER in writing by certified mail or personal delivery, within ten (10) calendar days after the CONTRACTOR knew or should have known, of any change that materially affects the provision of coverage

of any person providing services on this Project.

- (H) The CONTRACTOR shall post on this Project site a notice, in the text, form and manner prescribed by the Texas Workers' Compensation Commission, informing all persons providing services on this Project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.
- (I) The CONTRACTOR shall contractually require each person with whom it contracts to provide services on this Project, to:
  - (1) provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, § 401.011(44) for all of its employees providing services on this Project, for the duration of this Project;
  - (2) provide to the CONTRACTOR, prior to that person beginning Work on this Project, a certificate of coverage showing that coverage is being provided for all employees of the person providing services on this Project, for the duration of this Project;
  - (3) provide the CONTRACTOR, prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of this Project;
  - (4) obtain from each other person with whom it contracts, and provide to the CONTRACTOR:
    - (a) a certificate of coverage, prior to the other person beginning Work on this Project; and
    - (b) a new certificate of coverage showing extension of coverage, prior to the end of the coverage period, if the coverage period shown on the current certificate of coverage ends during the duration of this Project;
  - (5) retain all required certificates of coverage on file for the duration of this Project and for three (3) years thereafter;
  - (6) notify the OWNER in writing by certified mail or personal delivery, within ten (10) calendar days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on this Project; and
  - (7) contractually require each person with whom it contracts, to perform as

required by clauses (I)-(1-7) of this subparagraph, with the certificates of coverage to be provided to the person for whom they are providing services.

- (J) By signing this Contract or providing or causing to be provided a certificate of coverage, the CONTRACTOR is representing to the OWNER that all employees of the CONTRACTOR who will provide services on this Project will be covered by workers' compensation coverage for the duration of this Project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier. Providing false or misleading information may subject the CONTRACTOR to administrative penalties, criminal penalties, civil penalties, or other civil actions.
- (K) The CONTRACTOR's failure to comply with any of these provisions is a breach of Contract by the CONTRACTOR which entitles the OWNER to declare the Contract void if the CONTRACTOR does not remedy the breach within ten (10) calendar days after receipt of notice of breach from the OWNER.

The liability limits shall not be less than:

Workmen's compensation	Texas	Statutory	Limits
Employer's liability	\$100,000.00 each occurrence		

5.53 Comprehensive Business Automobile Liability. This insurance shall be written in comprehensive business form and shall protect the CONTRACTOR and the additional insureds against all claims described under Section 5.3.7. of the General Conditions of the Contract Documents and arising from the use of motor vehicles, and shall cover, on or off the Project site, all motor vehicles licensed for highway use, whether they are owned, non-owned, or hired.

The liability limits shall not be less than:

Bodily Injury and property damage	\$500,000.00 combined single limit each occurrence
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5.54 Commercial General Liability. This insurance shall be an "occurrence" type policy written in commercial form and shall protect the CONTRACTOR and the additional insureds against all claims described in Sections 5.3, 5.3.3., 5.3.4., 5.3.5., 5.3.6, 5.4 of the General Conditions of the Contract Documents arising out of any intentional or negligent act and/or omission of the CONTRACTOR or his agents, employees, or subcontractors. This policy shall also include protection against claims insured by usual personal injury liability coverage.

The liability limits shall not be less than:

Personal Injury and property damage	\$1,000,000.00 combined single limit each occurrence and
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and \$1,000,000.00 aggregate

If the CONTRACTOR'S Work, or Work under his direction, requires blasting, explosive conditions, or underground operations, the commercial general liability coverage shall contain no exclusion relative to blasting, exploding, collapse of structures, or damage to underground property.

5.5.5 Excess Umbrella Liability Policy. This insurance shall protect the CONTRACTOR and the additional insureds against all claims in excess of the limits provided under the employer's liability, comprehensive business automobile liability, and commercial general liability policies. The liability limits of the umbrella policy shall not be less than \$2,000,000.00. The policy shall be an "occurrence" type policy.

5.5.6 Transportation Insurance. This insurance shall be of the "all risks" type and shall protect the CONTRACTOR and the OWNER from all insurable risks of physical loss or damage to equipment and materials in transit to the Project jobsite and until the OWNER receives the equipment and materials at the Project jobsite. The coverage amount shall be not less than one-half of the full amount of the total Contract Price.

Transportation insurance shall provide for losses to be payable to the CONTRACTOR and the OWNER as their respective legal interests may appear.

5.5.7 All policies required under paragraph 5.5 herein shall contain a "cross liability" or "severability of interest" clause or endorsement. Notwithstanding any other provision of these policies, the insurance afforded shall apply separately to each insured, named insured, or additional insured with respect to any claim, suit, or judgment made or brought by or for any other insured, named insured, or additional insured, as though a separate policy had been issued to each, except the insurer's liability shall not be increased beyond the amount or amounts for which the insurer would have been liable had only one insured been named.

5.5.8 CONTRACTOR shall require each of his Subcontractors to procure and maintain during the life of his subcontract, Subcontractor's Commercial General Liability and Property Damage Insurance of the type specified in subparagraphs 5.5.1, 5.5.2, 5.5.3, 5.5.4 and paragraph 5.6 hereof, in the same amounts as required by OWNER for CONTRACTOR, unless alternative amounts are approved in writing by OWNER.

5.5.9 The insurance required under subparagraphs 5.5.1, 5.5.2, 5.5.3, 5.5.4 and paragraph 5.6 hereof shall provide adequate protection for CONTRACTOR and his Subcontractors respectively against damage claims which may arise from operations under this Contract, whether such operation is by the insured or by anyone directly or indirectly employed by him, and also, against any special hazards which may be encountered in the performance of this Contract.

5.5.10 CONTRACTOR shall not commence any Work under this Contract until he has obtained all the insurance coverage required under this Article 5. and such insurance has been approved by OWNER; nor shall CONTRACTOR allow any Subcontractor to commence Work on this Contract until the insurance required by the Subcontractor has been so obtained and

approved.

### **Property Insurance:**

5.6 Unless otherwise provided in the Supplementary Conditions, CONTRACTOR shall purchase and maintain property insurance upon the Work at the Project site to the full insurable value thereof (subject to such deductible amounts as may be provided in the Supplementary Conditions, established by current customary construction industry standards given the type of Work in Cameron County, Texas and value thereof, or as may be required by Laws and Regulations). This insurance shall include the interests of OWNER, CONTRACTOR, and Subcontractors, in the Work, all of whom shall be listed as insured or additional insured parties, which shall insure against the perils of fire and extended coverage and shall include "all risk" insurance for physical loss and damage including theft, vandalism and malicious mischief, collapse and water damage, and such other perils as may be provided in the Supplementary Conditions (e.g. flood, wind, etc.); and shall include damages, losses and expenses arising out of or resulting from any insured loss or cost incurred in the repair or replacement of any insured property (including but not limited to fees and charges of engineers, architects, attorneys and other professionals). If not covered under the "all risk" insurance or otherwise provided in the Supplementary Conditions, CONTRACTOR shall purchase and maintain similar property insurance on portions of the Work stored on and off the site or in transit when such portions of the Work are to be included in an Application for Payment. The policies of insurance required to be purchased and maintained by CONTRACTOR in accordance with this paragraph shall be of an "occurrence"-type, when applicable, and contain a provision that the coverage afforded will not be canceled or materially changed until at least (30) thirty calendar days prior written notice has been given to OWNER by certified mail.

5.6.1 Property Insurance Coverage. This insurance shall protect CONTRACTOR and the additional insureds against all claims described in Section 5.6 and shall provide the following minimum amounts:

Property Insurance Coverage: Provide Full Contract Price Amount or \$100,000.00 Minimum, whichever is greater.

### **Waiver of Rights:**

#### 5.7 Waiver

5.7.1 CONTRACTOR waives all rights against OWNER, (unless OWNER or other named entities as additional insureds were solely negligent), for all losses and damages caused by any of the perils covered by the policies of insurance provided in response to paragraph 5.6 and any other property insurance applicable to the Work, and also waives all such rights against all other entities named as additional insureds in such policies for losses and damages so caused. As required by paragraph 6.12, each subcontract between CONTRACTOR and a Subcontractor will contain similar "flow down" waiver provisions by the Subcontractor in favor of CONTRACTOR, OWNER, ENGINEER and their respective sub-consultants, and all other entities named as additional insureds.

5.72 CONTRACTOR intends that any policies provided in response to paragraph 5.6 shall protect all of the entities insured and provide primary coverage for all losses and damages caused by the perils covered thereby. Accordingly, all such policies shall contain provisions to the effect that in the event of payment of any loss or damage, the insurer will have no rights of recovery against any of the entities named as insured or additional insured, and if the insurers require separate waiver forms to be signed by any Subcontractor, CONTRACTOR will obtain the same.

#### **Acceptance of Insurance:**

5.8 If OWNER has any objection to the coverage afforded by or other provisions of the insurance required to be purchased and maintained by CONTRACTOR in accordance with paragraphs 5.3, 5.4, 5.5 and 5.6 on the basis of the coverages not complying with the Contract Documents, OWNER will attempt to notify CONTRACTOR in writing thereof within ten (10) calendar days of the date of delivery of such certificates to OWNER in accordance with paragraph 2.7. CONTRACTOR shall provide to the OWNER such additional information regarding the insurance provided by CONTRACTOR as the OWNER may reasonably request. Failure on the part of the OWNER or its agents to detect an insurance deficiency as compared to the insurance requirements of the Contract shall not constitute a waiver by the OWNER of the insurance requirements which CONTRACTOR and/or Subcontractor must contractually meet to be in compliance herewith.

#### **Partial Utilization - Property Insurance:**

5.9 If OWNER finds it necessary to occupy, use, or operate a portion or portions of the Work prior to Substantial Completion of all the Work, such use, occupancy or operation may be accomplished in accordance with paragraph 14.10. CONTRACTOR shall have the obligation to inform the insurers of OWNER's intent to so occupy, use or operate a portion or portions of the Work. The insurers of CONTRACTOR providing the property insurance shall consent to such use, occupancy or operation by endorsement on the policy or policies, but the property insurance shall not be canceled or lapse on account of any such partial use, occupancy, or operation by OWNER.

### **ARTICLE 6. CONTRACTOR'S RESPONSIBILITIES**

#### **Supervision and Superintendence:**

6.1 CONTRACTOR shall supervise and direct the Work competently and efficiently, devoting such attention thereto and applying such skills and expertise as may be necessary to perform the Work in accordance with the Contract Documents and customary construction industry standards. CONTRACTOR shall be solely responsible for the means, methods, techniques, sequences, procedures, safety and quality control of construction, but CONTRACTOR shall not be responsible for any negligence of others in any design or selection of a specific means, method, technique, sequence or procedure of construction which is indicated in and required by the Contract Documents. CONTRACTOR shall be solely responsible to guarantee that the finished Work complies accurately with the Contract Documents and CONTRACTOR shall not rely upon the OWNER's and/or ENGINEER'S construction observation to accomplish same.



62 CONTRACTOR shall keep on the Work at all times during its progress a competent resident superintendent, who shall not be replaced without written notice to OWNER and ENGINEER, except under extraordinary circumstances. The superintendent will be CONTRACTOR's representative at the site and shall have authority to act on behalf of CONTRACTOR. All communications given to the superintendent shall be as binding as if given directly to CONTRACTOR.

### **Labor, Materials and Equipment:**

63 CONTRACTOR shall provide competent, suitably qualified personnel to survey and lay out the Work, oversee quality control, monitor safety, and perform construction of the Work as required by the Contract Documents. CONTRACTOR shall at all times maintain good discipline and order at the Project site. Except in connection with the safety or protection of persons or the Work or property at the Project site or adjacent thereto, and except as otherwise indicated in the Contract Documents, all Work at the Project site shall be performed during regular daily working hours (generally eight (8) hours between 7:00 A. M. and 6:00 P.M.) as may be specifically set forth by the OWNER, and CONTRACTOR will not permit overtime work or the performance of Work on Saturday, Sunday or any legal holiday without OWNER's advanced written consent. Preference employment shall be given to resident citizens of the Cameron County, Texas area where such persons are available and fully qualified to perform the Work to which the employment relates.

6.3.1 CONTRACTOR shall acquaint himself with all matters and conditions concerning the Project site and any existing construction. Any practical and constructive criticism or exception regarding any feature of the Work must be presented in writing to OWNER at least ten (10) calendar days prior to bidding. After the Contract Agreement to perform the Work has been signed by CONTRACTOR, it shall then be his responsibility to provide satisfactory Work that will meet the full intent of the Contract Documents. CONTRACTOR shall then pursue this Work with the other trades so that all phases of the Work may be properly coordinated without delays or damage to any parts of the Work.

64 Unless otherwise specified in the General Requirements, CONTRACTOR shall furnish and assume full responsibility for all materials, equipment, labor, transportation, construction equipment and machinery, tools, appliances, fuel, power, light, heat, telephone, water, sanitary facilities, temporary facilities and all other facilities and incidentals necessary for the furnishing, performance, testing, start-up and completion of the Work.

6.4.1 CONTRACTOR shall provide and maintain suitable weather-tight, washable, sanitary toilet facilities for all workmen for the entire construction period. CONTRACTOR shall comply with all requirements of applicable health authorities. When toilet facilities are no longer required, promptly remove them from the Project site, disinfect and clean the surface area as required. CONTRACTOR shall keep each toilet facility swept and supplied with toilet tissue at all times.

65 All materials and equipment shall be of good quality and new, except as otherwise specifically provided in the Contract Documents. Sometimes a project specification may require salvage and reinstallation of OWNER's recently acquired machinery and equipment pre-existing at a project site. If required by ENGINEER, CONTRACTOR shall furnish satisfactory evidence (including reports of required tests) as to the kind and quality of materials and equipment procured for the Project. All materials and equipment shall be applied, installed, connected, erected, used, cleaned and conditioned in accordance with the instructions of the applicable Supplier, except as otherwise provided in the Contract Documents; but no provision of any such Supplier instructions will be effective to assign to ENGINEER any duty or authority to supervise or direct the furnishing or performance of the Work, or any duty or authority to undertake responsibility contrary to the provisions of paragraph 9.15 or 9.16.

66 CONTRACTOR shall notify OWNER and ENGINEER in writing of any conflict between the manufacturer's directions and the Contract Documents and shall not perform any Work on any item until such conflict has been resolved. Upon award of the Contract, CONTRACTOR will secure a certificate of exemption from the Texas State Comptroller to preserve the OWNER's exemption from Limited Sales, Excise and Use Tax in an amount representing that part of the total Contract Price representative of the value of tangible personal property to be physically incorporated into the Project realty. The certificate of exemption must contain a statement to the effect that such materials or property have been, or will be, utilized in the performance of the Contract to the full extent of the amount for which a certificate of exemption is requested.

6.6.1 Except where otherwise specified, CONTRACTOR shall, at all times, provide protection against weather, so as to maintain all Work, materials and fixtures free from injury or damages. All new Work likely to be damaged by weather shall be covered or otherwise protected as required.

6.6.2 While it is appreciated that CONTRACTOR has to maintain continuous construction operations and sequences, it should be understood that the OWNER's electric, gas, water, wastewater production and distribution systems must function during the Contract period with a minimum of inconvenience to the OWNER's customers and the OWNER. Requirements of the: Texas Commission on Environmental Quality (TCEQ); Texas Railroad Commission (TRC); Electric Reliability Council of Texas (ERCOT); and the State and federal regulatory agencies having jurisdiction over the Project site, must be met by CONTRACTOR. It is therefore incumbent on CONTRACTOR to plan ahead on the basis of integrating his construction sequencing program as far as possible into the normal operating sequence of the various utility systems to avoid or minimize disruption of services. No departure from the normal operating sequence of the utility systems will be allowed, except with the specific advanced written agreement of OWNER.

6.6.3 CONTRACTOR shall notify OWNER and ENGINEER in writing a minimum of forty-eight (48) hours in advance of any Work which will be tied into the existing utility systems. Method of tie-in shall be submitted to ENGINEER for his approval prior to any Work being performed. At no time shall contaminated water that has not been disinfected be

allowed to seep into any existing waterlines, and at no time shall sewage be allowed to flow into surrounding Project areas. Connections will be made during times of daily minimum sewage flows, if required by Project.

6.6.4 CONTRACTOR shall coordinate his Work with that of other contractors whose work may occur at a conflicting time and location. The coordination shall be such that CONTRACTOR's Work will be maintained at a normal rate. Any priority of contractors' performance disputes will be decided by OWNER, after consultation with ENGINEER.

6.6.5 All Work that is performed on, across or along International Boundary and Water Control Commission levees must conform to all I.B. & W.C.C. requirements. All Work performed on, across or along Brownsville Irrigation and Drainage District or the Cameron County Water Control and Improvement District No.16 canals or ditches must conform to all District requirements.

6.6.6 Satisfactory access or detour roads shall be provided by CONTRACTOR where necessary due to his construction.

6.6.7 If required by the Bid or Project Specifications, or by law for the type of excavation construction being performed, CONTRACTOR and his Registered Professional Engineer shall develop the Trench Safety System Plan and shall provide any necessary shoring, bracing and/or sheeting pursuant to Section 756.023 of the Texas Health and Safety Code and OSHA 29 C.F.R. 1926, Subpart P, Vol. 54 No. 209 of the Federal Register, October 31, 1989, pp. 45959-45991, and, as provided in Section 11 - "Trench Excavation and Shoring Safety Plan" of the OWNER's Standard Specifications.

6.6.8 CONTRACTOR shall routinely provide adequate barricades and warning devices in conformance with the guidelines for Traffic Control as established by the Texas Department of Transportation (TDOT) in the Texas Manual on Uniform Traffic Control Devices (TMUTCD). This provision shall be incidental and subsidiary to the rest of the Work in this Contract, and shall not constitute a separate CONTRACTOR pay item.

6.6.9 CONTRACTOR shall provide to OWNER the services of technical representative(s) from Supplier(s) for CONTRACTOR furnished equipment, for a sufficient period of time to assist in start-up and initial adjustment of all installed or delivered equipment, and to train, advise and consult with OWNER's operating personnel, if appropriate for the Project.

6.6.9.1 For each mechanical system, CONTRACTOR shall provide to OWNER a written certification from the manufacturer's representative that the products of the manufacturer have been installed by CONTRACTOR in conformance with the manufacturer's requirements and recommendations.

6.6.10 All items of equipment required for this Contract shall be Bid to provide as part of the Contract Price, any literature explaining "Operation and Maintenance" (O&M) of that item of equipment. If a manufacturer does not print such a standard O&M manual, CONTRACTOR shall develop and provide OWNER with a customized manual approved in

writing by the manufacturer.

### **Adjusting Progress Schedule:**

67 CONTRACTOR shall submit to ENGINEER for the Project record and acceptance only, and not approval or concurrence to the extent indicated in paragraph 2.9, periodic adjustments in the Progress Schedule to reflect the impact thereon of new Project developments; these revised Schedules will conform generally to the Progress Schedule then in effect and additionally will comply with any provisions of the General Requirements applicable thereto.

### **Substitutes or "Or-Equal" Items:**

#### 68 6.8

6.8.1 As a general rule, the OWNER and ENGINEER prefer all determinations regarding proposed Substitutions of materials or equipment as potential "or-equal-items" be resolved during the pre-Bid phase. Whenever materials or equipment are specified or described in the Contract Documents by using the name of a proprietary item, or the name of a particular Supplier, the naming of the item is intended to establish the type, function, performance standard and quality required. In some instances, the OWNER, after consultation with ENGINEER, is legally allowed to "sole source" a specific material or component of equipment when its design and/or performance is required to integrate with a larger OWNER system that will remain in place, or that OWNER has an inventory of spare parts for, or that OWNER has a long favorable, performance reliability history with. Unless the material or equipment name is followed by words indicating that no substitution is permitted, materials or equipment of other Suppliers generally may be accepted by ENGINEER, if sufficient information is submitted by CONTRACTOR to allow ENGINEER to determine that the material or equipment proposed is equivalent, or equal to, that named by ENGINEER. The procedure for review by ENGINEER will include the following as supplemented in the General Requirements. Requests for review of substitute items of material and equipment will not be accepted by ENGINEER from anyone other than CONTRACTOR. If CONTRACTOR wishes to furnish or use a substitute item of material or equipment, CONTRACTOR shall make written application to ENGINEER for acceptance thereof, certifying in writing that the proposed substitute will adequately perform the functions and achieve the results called for by the general design, be similar and of equal substance to that specified and be suited to the same use as that specified. The CONTRACTOR'S written application will state that the evaluation and acceptance of the proposed substitute will not prejudice CONTRACTOR's achievement of Substantial Completion on time, whether or not acceptance of the substitute for use in the Work will require a change in any of the Contract Documents (or in the provisions of any other direct contract with OWNER for any other work on the Project by other contractors) to adapt the design to the proposed substitute and whether or not incorporation or use of the substitute in connection with the Work is subject to payment of any vendor license fee or royalty. All variations of the proposed substitute from that specified will be identified in the CONTRACTOR'S written application and available maintenance, repair and replacement parts and service will be indicated. The CONTRACTOR'S written application will also contain an itemized estimate of all costs or savings that will result directly or indirectly from acceptance of such substitute, including costs of redesign, operation, performance, and potential claims or protests of other contractors

affected by any resulting change, all of which shall be considered by ENGINEER in evaluating the proposed substitute. ENGINEER may require CONTRACTOR to furnish at CONTRACTOR's non-compensable expense additional data about the proposed substitute.

6.8.2 If a specific means, method, technique, sequence or procedure of construction is indicated in or required by the Contract Documents, CONTRACTOR may generally furnish or utilize a substitute means, method, sequence, technique or procedure of construction acceptable to ENGINEER, if CONTRACTOR submits sufficient written information to allow ENGINEER to determine that the substitute proposed can be legally utilized by CONTRACTOR (e.g. patented or licensed processes) and is equivalent to that indicated or required by the Contract Documents. OWNER may have similar legal rights to "sole source" as generally indicated above in paragraph 6.8.1. The procedure for review by ENGINEER will be similar to that provided in paragraph 6.8.1 above, as applied by ENGINEER and as may be supplemented in the General Requirements.

6.8.3 ENGINEER will be allowed a reasonable time within which to evaluate each proposed substitute. ENGINEER will be the sole judge of acceptability, and no substitute will be ordered, installed or utilized without ENGINEER's prior written acceptance which will be evidenced by either a Change Order or an approved Shop Drawing. OWNER may require CONTRACTOR to furnish at CONTRACTOR's non-compensable expense, a special performance guaranty bond or other form of surety with respect to any accepted substitute. ENGINEER will record time required by ENGINEER and any ENGINEER's outside technical consultants in evaluating substitutions proposed by CONTRACTOR and in making any required changes in the Contract Documents occasioned thereby. Whether or not ENGINEER accepts a proposed substitute, CONTRACTOR shall reimburse OWNER for the charges of ENGINEER and any ENGINEER's consultants for evaluating each proposed substitute.

### **Concerning Subcontractors, Suppliers and Others:**

#### **6.9**

6.9.1 CONTRACTOR shall not employ any Subcontractor, Supplier or other person or organization (including those acceptable to OWNER and ENGINEER as indicated in paragraph 6.8), whether initially or as a substitute, against whom OWNER or ENGINEER may have reasonable objection. CONTRACTOR shall not be required to employ any Subcontractor, Supplier or other person or organization to furnish or perform any of the Work against whom CONTRACTOR has reasonable objection.

6.9.2 The Pre-Bid documents require the CONTRACTOR to identify Subcontractors, Suppliers or other persons or organizations (including those who are to furnish the principal items of material and equipment), to be submitted to OWNER at the time of bidding. OWNER's or ENGINEER's acceptance (either in writing or by failing to make written objection thereto) of any such Subcontractor, Supplier or other person or organization so identified by CONTRACTOR may be revoked by OWNER or ENGINEER on the basis of reasonable objection after due investigation, in which case CONTRACTOR shall submit an acceptable substitute. The Contract Price may be increased by the difference in the cost occasioned by such substitution and an appropriate Change Order or written Amendment may be executed by the OWNER and

CONTRACTOR. All increases or decreases in the Contract Price shall be governed by all State and local statutes, codes, laws, ordinances, rules and regulations governing public competitive bidding and maximum Change Order limits. No acceptance by OWNER or ENGINEER of any such Subcontractor, Supplier or other person or organization shall constitute a waiver of any right of OWNER or ENGINEER to reject any defective or non-compliant Work.

6.10 CONTRACTOR shall be fully responsible to OWNER and ENGINEER for all acts and/or omissions of the Subcontractors, Suppliers and other persons and organizations performing or furnishing any of the Work under a direct contract or indirect relationship with CONTRACTOR, just as CONTRACTOR is responsible to the OWNER for CONTRACTOR's own acts and/or omissions. Nothing in the Contract Documents shall create any contractual relationship between OWNER or ENGINEER and any such Subcontractor, subtier subcontractor, Supplier or other person or organization, nor shall it create any obligation on the part of OWNER to pay or to supervise the payment of any moneys due any such Subcontractor, subtier subcontractor, Supplier or other person or organization, except as may otherwise be required by Laws and Regulations.

6.11 The divisions and sections of the Specifications and the identifications of any Drawings shall not control CONTRACTOR in dividing the Work among Subcontractors or Suppliers or delineating the Work to be performed by any specific trade.

6.12 All Work performed for CONTRACTOR by a Subcontractor will be pursuant to an appropriate written agreement between CONTRACTOR and the Subcontractor, which specifically binds the Subcontractor through appropriate "flow down" provisions, to the applicable terms and conditions of the Contract Documents for the benefit of OWNER, and contains waiver provisions as required by paragraph 5.7.

#### **Patent Fees and Royalties:**

**6.13** CONTRACTOR shall pay all license fees and royalties and assume all costs incident to the use in the performance of the Work or the incorporation in the Work of any invention, design, process, product or device, which is the subject of patent rights or copyrights held by others. If a particular invention, design, process, product or device is specified in the Contract Documents for use in the performance of the Work, and if to the actual knowledge of OWNER its use is subject to patent rights or copyrights calling for the payment of any license fee or royalty to others, the existence of such rights shall be disclosed by OWNER in the Contract Documents. **CONTRACTOR SHALL INDEMNIFY AND HOLD HARMLESS THE CITY OF BROWNSVILLE AND THE BROWNSVILLE PUBLIC UTILITIES BOARD, INCLUDING THEIR RESPECTIVE COMMISSIONERS, BOARD MEMBERS OFFICERS AND EMPLOYEES (INDEMNITEES) AGAINST ANY CLAIMS, DAMAGES, LOSSES AND EXPENSES (INCLUDING ATTORNEYS' FEES AND COURT COSTS) ARISING OUT OF ANY INFRINGEMENT OF PATENT RIGHTS OR COPYRIGHTS INCIDENT TO THE USE IN THE PERFORMANCE OF THE WORK OR RESULTING FROM THE INCORPORATION IN THE WORK OF ANY INVENTION, DESIGN, PROCESS, PRODUCT OR DEVICE NOT SPECIFIED IN THE CONTRACT DOCUMENTS, AND SHALL DEFEND ALL SUCH CLAIMS IN CONNECTION WITH ANY ALLEGED INFRINGEMENT OF SUCH RIGHTS. IT IS THE EXPRESSED**

**INTENTION OF THE PARTIES HERETO THAT THE INDEMNITY PROVIDED FOR IN THIS PARAGRAPH IS INDEMNITY BY CONTRACTOR TO INDEMNIFY AND PROTECT INDEMNITEES FROM THE CONSEQUENCES OF OWNER'S OWN NEGLIGENCE WHERE THAT NEGLIGENCE ON THE PART OF THE OWNER IS A CONCURRING CAUSE OF THE CLAIMS, DAMAGES, LOSSES, AND EXPENSES REFERENCED ABOVE. FURTHERMORE, THE INDEMNITY PROVIDED FOR IN THIS PARAGRAPH SHALL HAVE NO APPLICATION TO ANY CLAIM, DAMAGE, LOSS AND EXPENSE REFERENCED ABOVE WHERE SUCH RESULTS FROM THE SOLE NEGLIGENCE OF THE OWNER INDEPENDENT OF THE FAULT OF ANY OTHER PERSON OR ENTITY.**

Permits:

6.14 Unless otherwise provided in the Supplementary Conditions, CONTRACTOR shall obtain and pay for all construction permits and licenses. OWNER shall assist CONTRACTOR, when necessary, in obtaining such permits and licenses. CONTRACTOR shall pay all governmental charges and inspection fees necessary for the prosecution of the Work, which are applicable at the time of opening of Bids. CONTRACTOR shall pay all charges of utility owners with the exception of those normally charged by OWNER, for connections to the Work, and OWNER shall pay all charges of such third-party utility owners for facility capital costs related thereto such as impact fees or plant investment fees, if any.

6.14.1 Fires shall not be built on the Project premises except by the express consent of OWNER and Brownsville City and/or County Fire Marshall.

### **Laws and Regulations:**

6.15 6.15

6.15.1 CONTRACTOR shall give all notices and comply with all Laws and Regulations applicable to furnishing and performance of the Work. Except where otherwise expressly required by applicable Laws and Regulations, OWNER shall not be responsible for monitoring CONTRACTOR's compliance with any Laws or Regulations.

6.15.2 If CONTRACTOR has actual knowledge that the Specifications or Drawings are at variance with any Laws or Regulations, CONTRACTOR shall give ENGINEER prompt written notice thereof, and any necessary changes will be authorized by OWNER by one of the methods indicated in paragraph 3.4. If CONTRACTOR performs any Work knowing, or having reason to know, that it is contrary to such Laws or Regulations, and without such advanced written notice to ENGINEER, CONTRACTOR shall bear all costs arising therefrom; however, it shall not be CONTRACTOR's original and primary responsibility to make certain that the Specifications and Drawings are in accordance with such Laws and Regulations.

### **Taxes:**

6.16 "Pursuant to 34 Texas Administrative Code 3.291, in order for the OWNER to

continue to benefit from its status as a State Sales and Use Tax Exempt Organization, after August 14, 1991 public works construction contracts must be awarded on a "separated contract" basis. A "separated contract" is one where the CONTRACTOR distinguishes in writing prior to starting Work, between the value of the tangible personal property (materials such as pipe, bricks, lumber, concrete, paint, etc.) to be physically incorporated into the Project real estate from the total Contract price. Under the "separated contract" format, the CONTRACTOR in effect becomes a "seller" to the OWNER of materials that are to be physically incorporated into the Project real estate. As a "seller", the CONTRACTOR will issue a "Texas Certificate of Resale" to the CONTRACTOR'S supplier in lieu of paying the sales tax on the Project materials at the time of purchase. The CONTRACTOR will also issue a "Certificate of Exemption" to the supplier, demonstrating that the personal property is being purchased for resale and that the resale is to a public owner, the City of Brownsville, Texas, and its BPUB, which are sales tax exempt entities under UTCA Tax Code Section 151.309(5). CONTRACTOR should be careful to consult the most recent guidelines of the Texas State Comptroller of Public Accounts regarding the sales tax status of supplies and equipment that are used and consumed during Project Work (e.g. gas, oil, fluids, rental equipment, etc.), but that are not physically incorporated into the Project real estate. Such items are generally not tax exempt. If the CONTRACTOR has questions about the implementation of this policy he is asked to inquire with the State Comptroller of Public Accounts, Tax Administration Division, State of Texas, Austin, Texas 78774. The CONTRACTOR will not include any federal taxes in Bid prices since the OWNER is exempt from payment of such taxes. "Texas Certificates of Exemption", "Texas Certificates of Resale" and "Texas Sales Tax Permits" are forms available to the CONTRACTOR through the regional offices of the Texas State Comptroller of Public Accounts."

6.16.1. On the last page of the Construction Agreement a blank is provided for the CONTRACTOR to fill in an amount in dollars and cents indicating the Bid price of all materials and other tangible personal property included in the total Bid that will be physically incorporated into the Project real estate. The amount to be filled in by CONTRACTOR has reference to all of such materials and other tangible personal property as will actually be physically incorporated into the final result of the Work covered by the Contract. "Tangible personal property" means personal property which may be seen, weighed, measured, felt or touched, or which is in any other manner perceptible to the senses.

6.16.2. Upon award of the Contract, OWNER will, on written request of CONTRACTOR, furnish CONTRACTOR with a certificate of exemption from the Texas Limited Sales, Excise and Use Tax in only an amount not exceeding the above mentioned bid price for materials and other tangible personal property that will be physically incorporated into the Project real estate. Such written request by CONTRACTOR must contain a statement to the effect that such materials or property will be utilized in the performance of the Contract, to the full extent of the amount for which a certificate of exemption is requested. The Texas Comptroller of Public Accounts often audits contractors regarding compliance with these paragraph 6.16 provisions.

## **Use of Premises:**



**617** CONTRACTOR shall confine construction equipment, the storage of materials and equipment and the operations of workers to the Project site and land and areas identified in and permitted by the Contract Documents, or otherwise privately acquired by the CONTRACTOR, and other land and areas permitted by Laws and Regulations, rights-of-way, permits and easements. CONTRACTOR shall assume full responsibility for any damage to any Project land or area, and to the owner or occupant of any land or areas contiguous thereto, resulting from the performance of the Work. Should any claim be made against OWNER by any such adjacent owner or occupant because of the performance of the Work, CONTRACTOR shall promptly attempt to settle with such other party by agreement, or otherwise resolve the claim by mediation, arbitration or at law. **CONTRACTOR SHALL INDEMNIFY, AND HOLD HARMLESS THE CITY OF BROWNSVILLE AND THE BPUB INCLUDING THEIR RESPECTIVE COMMISSIONERS, BOARD MEMBERS OFFICER'S AND EMPLOYEES (INDEMNITEES) FROM AND AGAINST ALL CLAIMS, DAMAGES, LOSSES AND EXPENSES (INCLUDING, BUT NOT LIMITED TO, FEES OF ENGINEERS, ARCHITECTS, ATTORNEYS AND OTHER PROFESSIONALS AND COURT COSTS) ARISING DIRECTLY, INDIRECTLY OR CONSEQUENTIALLY OUT OF ANY ACTION, LEGAL OR EQUITABLE, BROUGHT BY ANY SUCH OTHER THIRD PARTY ENTITY AGAINST OWNER, TO THE EXTENT BASED ON A CLAIM ARISING OUT OF CONTRACTOR'S NEGLIGENT PERFORMANCE OF THE WORK. IT IS THE EXPRESSED INTENT OF THE PARTIES HERETO THAT THE INDEMNITY PROVIDED FOR IN THIS PARAGRAPH IS INDEMNITY BY CONTRACTOR TO INDEMNIFY AND PROTECT THE INDEMNITEES FROM THE CONSEQUENCES OF THE INDEMNITEES' OWN NEGLIGENCE, WHEN THAT NEGLIGENCE ON THE PART OF THE INDEMNITEES IS A CONCURRING CAUSE OF THE INJURY, DEATH OR DAMAGE.**

**FURTHERMORE, THE INDEMNITY PROVIDED FOR IN THIS PARAGRAPH SHALL HAVE NO APPLICATION TO ANY CLAIM, LOSS, DAMAGE, CAUSE OF ACTION, SUIT, AND LIABILITY WHERE THE INJURY, DEATH OR DAMAGE RESULTS FROM THE SOLE NEGLIGENCE OF THE INDEMNITEES, INDEPENDENT OF THE FAULT OF ANY OTHER PERSON OR ENTITY.**

**618** During the progress of the Work, CONTRACTOR shall keep the premises free from accumulations of waste materials, rubbish and other debris resulting from the Work. At the completion of the Work, CONTRACTOR shall remove and legally dispose of all waste materials, rubbish and debris from and about the premises, as well as all tools, appliances, construction equipment and machinery, and surplus materials, and shall leave the Project site clean and ready for occupancy by OWNER. CONTRACTOR shall restore to original condition all property not designated for alteration by the Contract Documents.

**619** CONTRACTOR shall be confined to all working real estate and easements provided by OWNER, unless CONTRACTOR separately and privately secures at his own non-reimbursable cost, additional private temporary construction easements. Generally, storage of excavation material and all CONTRACTOR equipment and material shall remain within the limits of Project and working easements.

620 CONTRACTOR shall not weight load or permit any part of any structure or utility to be loaded in any manner that will endanger the structure or utility, nor shall CONTRACTOR subject any part of the Work or adjacent property to surcharge stresses or pressures, or loss of subjacent or lateral support, that will endanger it.

#### **Record Documents:**

621 CONTRACTOR shall as a precondition to interim monthly progress payments, show evidence of regularly maintaining and updating and storing in a safe place at the Project site, one record copy of all Drawings, Specifications, Addenda, Written Amendments, Change Orders, Work Directive Changes, Field Orders and any written interpretations and clarifications (issued pursuant to paragraph 9.4) in good order and periodically annotated to show all changes made by CONTRACTOR during construction. These periodically updated record documents, together with all approved samples and a counterpart of all approved Shop Drawings, will be at all times available to ENGINEER for on-site reference. Upon completion of the Work, these record documents, samples and Shop Drawings, will be delivered to ENGINEER for OWNER record retention.

#### **Safety and Protection:**

622 CONTRACTOR shall be solely responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the Work. CONTRACTOR shall take all necessary precautions for the safety of employees and the general public, and shall also provide the necessary protection to prevent damage, injury or loss to:

622.1 other persons and organizations who may be required to properly visit the Project site;

622.2 all the Work and materials and equipment to be incorporated therein, whether in storage on or off the Project site; and

622.3 other property at the Project site or adjacent thereto, including drainage gradients, trees, shrubs, lawns, walks, pavements, roadways, structures, utilities and Underground Facilities not designated for removal, relocation or replacement in the course of construction.

622.4 Driveways, culverts, storm sewer inlets and laterals, and other public or private property that is destroyed or removed during the construction shall be replaced to its original or better condition by CONTRACTOR. Temporary drainage and any subgrade dewatering is to be provided by CONTRACTOR in the total Contract Price as necessary to protect and complete the Work.

622.5 CONTRACTOR is responsible for locating any underground obstacles. It is not represented by OWNER or ENGINEER that the Plans show all previous or current sewers, waterlines, electric lines, gas lines, telephone lines and other underground obstacles and utilities. CONTRACTOR shall exercise caution to prevent damage to existing utilities and other obstacles or facilities not meant for demolition or construction modifications during the progress of the

construction Work, taking care to locate same in advance of the actual Work. OWNER or ENGINEER will render reasonable assistance to CONTRACTOR in the matter of determining the location of existing utilities by making available such existing maps, records, and other available existing information as may be accessible to OWNER or ENGINEER, when requested to do so, but the accuracy of such information will not be guaranteed by OWNER or ENGINEER. CONTRACTOR shall make repairs and/or replacements to all damage to existing utilities resulting from his operations. Where a pipe, duct or other structure of a utility is exposed, which, in the opinion of ENGINEER requires strengthening, altering, shielding or moving, if that utility owner does not cure the situation itself, CONTRACTOR shall perform such Work on same as ENGINEER may order in writing after consultation by ENGINEER with the affected utility owner, that Work, if any, may be paid for by OWNER as extra Work. Should CONTRACTOR, in the layout of his Work, encounter any pipe, underground utility or structure, the location of which has not been furnished to him by ENGINEER, he shall bring such conditions to the attention of ENGINEER for ENGINEER, OWNER and CONTRACTOR discussion to determine the CONTRACTOR'S method to be used to pin in place, remove or bypass such obstructions.

6.22.6 It is essential that in the event of any CONTRACTOR damage being caused to existing utilities, that immediate attention be given to their repair. Any repair work carried out shall be at the non-reimbursable cost of CONTRACTOR and shall be performed to the complete satisfaction of ENGINEER and OWNER, who will acknowledge same in writing. It is therefore, the duty of CONTRACTOR, prior to Bid submittal if possible, and no later than the commencement of construction, to inspect and accurately record in writing to OWNER and ENGINEER, the pre-existing condition of any utility which he reasonably suspects or knows to be damaged, faulty, or defective. In addition, any such utilities so recorded, which in the opinion of CONTRACTOR may deteriorate further as a result of the proposed mode of construction operations should be protected. CONTRACTOR shall discuss with OWNER and ENGINEER what appropriate remedial measures should be employed by CONTRACTOR or utility owner to reach a resolution.

CONTRACTOR shall comply with all applicable Laws and Regulations of any public body having jurisdiction for the safety of persons or property, or to protect them from damage, injury or loss; and shall erect and maintain all necessary safeguards for such safety and protection. CONTRACTOR shall notify owners of adjacent property and of Underground Facilities and utility owners, the scheduling and location(s), that prosecution of the Work may affect them, and shall cooperate with them in the protection, removal, relocation, restoration and replacement of their property. All damage, injury or loss to any property referred to in paragraphs 6.22.3 and 6.22.4 caused, directly or indirectly, in whole or in part by CONTRACTOR, any Subcontractor, Supplier or any other person or organization directly or indirectly employed by any of them to perform or furnish any of the Work; or anyone for whose acts any of them may be liable; shall be remedied by CONTRACTOR. CONTRACTOR's duties and responsibilities for the safety and protection of the Work shall continue until such time as all the Work is completed and ENGINEER has issued a notice to OWNER and CONTRACTOR in accordance with paragraph 14.13 that the Work is acceptable to ENGINEER (except as otherwise expressly provided in connection with Substantial Completion).

623 CONTRACTOR shall designate in writing to OWNER a responsible representative

at the Project site whose duty shall be the management of risk and safety, and that person shall make a concerted effort to assist workers and visitors at the Project site to prevent accidents. This person shall be CONTRACTOR's superintendent, unless otherwise designated in writing by CONTRACTOR to OWNER.

### **Emergencies:**

624 In emergencies affecting the safety or protection of persons, or the Work, or property at the Project site or adjacent thereto, CONTRACTOR, without special written or oral instruction or authorization from ENGINEER or OWNER, is obligated to act to prevent threatened damage, injury or loss. CONTRACTOR shall give ENGINEER prompt written notice if CONTRACTOR believes that any significant changes in the Work or variations from the Contract Documents have been caused thereby. If ENGINEER determines that a change in the Work or Contract Documents is recommended because of the CONTRACTOR's prompt action taken in response to an emergency, a Work Directive Change or Change Order may be issued by OWNER to document the consequences of any changes or variations.

### **Shop Drawings and Samples:**

625 After checking and verifying all field measurements and after complying with applicable procedures specified in the General Requirements, CONTRACTOR shall submit to ENGINEER for review and approval, in accordance with the accepted Schedule of Shop Drawing submissions (see process in paragraphs 2.6 and 2.9), or for other appropriate action if so indicated in the Supplementary Conditions, a copy of all Shop Drawings, to ENGINEER, which will bear a stamp or specific written indication by ENGINEER that CONTRACTOR has satisfied CONTRACTOR's submission review responsibilities under the Contract Documents. All submissions will be identified as the ENGINEER may require. The data shown on the Shop Drawings will be complete with respect to quantities, dimensions, specified performance and design criteria, materials and similar data to enable ENGINEER to efficiently and comprehensively review the CONTRACTOR's information as required.

6.25.1 Before ordering any material or doing any Work, CONTRACTOR will verify all measurements of any existing and new Work and shall be responsible for their correctness. Any differences which may be found shall be submitted to ENGINEER for consideration before proceeding with the Work. No extra compensation will be allowed to CONTRACTOR because of differences between actual dimensions and measurements indicated on the Drawings.

626 CONTRACTOR shall also submit to ENGINEER for review and approval with such promptness as to cause no delay in Work, all samples required by the Contract Documents. All samples will have been checked by and accompanied by a specific written indication that CONTRACTOR has internally satisfied CONTRACTOR's submission review responsibilities under the Contract Documents and will be identified clearly as to material, Supplier, pertinent data such as catalog numbers and the use for which the material is intended.

6.26.1 Before submission of each Shop Drawing or sample, CONTRACTOR shall have internally determined and verified all quantities, dimensions, specified performance criteria, installation requirements, materials, catalog numbers and similar data with respect thereto and reviewed or coordinated each Shop Drawing or sample with other Shop Drawings and samples, and with the requirements of the Work and the Contract Documents.

6.26.2 At the time of each submission, CONTRACTOR shall give ENGINEER specific written notice of each variation that the Shop Drawings or samples may have from the requirements of the Contract Documents, and, in addition, shall cause a specific notation to be made on each Shop Drawing submitted to ENGINEER for review and approval, of each such CONTRACTOR variation.

6.27 ENGINEER will review and approve with reasonable promptness, Shop Drawings and samples, but ENGINEER's review and approval will be only for general conformance with the design concept of the Project and for compliance with the information given in the Contract Documents, and shall not extend to CONTRACTOR's means, methods, techniques, sequences or procedures of construction (except where a specific means, method, technique, sequence or procedure of construction is indicated in or required by the Contract Documents), or to CONTRACTOR's safety precautions or programs incident thereto. The review and approval of a separate or component item will not indicate approval of the assembly into which the item integrally functions. CONTRACTOR shall make corrections required by ENGINEER, and shall return the required number of corrected copies of Shop Drawings and submit as required, new samples for review and approval. CONTRACTOR shall direct ENGINEER's specific attention in writing to the most current revisions, other than the corrections called for by ENGINEER on previous CONTRACTOR submittals.

6.28 ENGINEER's review and approval of Shop Drawings or samples shall not relieve CONTRACTOR from responsibility for any variation from the requirements of the Contract Documents, unless CONTRACTOR has in writing called ENGINEER's specific attention to each such variation at the time of submission as required by paragraph 6.27.2, and ENGINEER has given written approval of each such variation by a specific written notation thereof incorporated in or accompanying the Shop Drawing or sample approval; nor will any approval by ENGINEER relieve CONTRACTOR from responsibility for CONTRACTOR's errors or omissions in the Shop Drawings, or from responsibility for having complied with the provisions of paragraph 6.27.1.

6.29 Where a Shop Drawing or sample is required by the Specifications, any related Work performed prior to ENGINEER'S review and approval of the pertinent submission will be at the sole risk, and non-reimbursable expense and responsibility of CONTRACTOR.

### **Continuing the Work:**

6.30 CONTRACTOR shall carry on the Work and adhere to the Progress Schedule during any and all disputes or disagreements with OWNER. No Work shall be delayed or postponed pending resolution of any disputes or disagreements, except as OWNER may otherwise agree to in writing.

## **INDEMNIFICATION:**

**631 CONTRACTOR AGREES TO AND SHALL INDEMNIFY AND HOLD HARMLESS THE CITY OF BROWNSVILLE AND THE BROWNSVILLE PUBLIC UTILITIES BOARD, INCLUDING THEIR RESPECTIVE COMMISSIONERS, BOARD MEMBERS, OFFICERS, AND EMPLOYEES (INDEMNITEES) FROM AND AGAINST ANY AND ALL CLAIMS, LOSSES, DAMAGES, CAUSES OF ACTION, SUITS, AND LIABILITY OF EVERY KIND, INCLUDING ALL EXPENSES OF LITIGATION, COURT COSTS, AND ATTORNEY'S FEES, FOR INJURY TO OR DEATH OF ANY PERSON, OR FOR DAMAGE TO ANY PROPERTY, ARISING OUT OR IN CONNECTION WITH THE NEGLIGENT PERFORMANCE OF THE WORK, PROVIDED THAT SUCH CLAIM, DAMAGE, LOSS, LIABILITY OR EXPENSE: (A) IS ATTRIBUTABLE TO BODILY INJURY, SICKNESS, DISEASE OR DEATH OR TO INJURY OR DESTRUCTION OF TANGIBLE PROPERTY, INCLUDING THE LOSS OF USE RESULTING THEREFROM; AND (B) IS CAUSED IN WHOLE OR IN PART BY ANY CONDITION OF THE WORK OR MATERIALS, OR BY ANY NEGLIGENT ACT OR OMISSION OF CONTRACTOR, ANY SUBTIER SUBCONTRACTOR, ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY CONTRACTOR OR ANY SUBCONTRACTOR OR ANYONE FOR WHOSE ACTS CONTRACTOR OR ANY SUBCONTRACTOR MAY BE LIABLE UNDER THIS CONTRACT.**

**SUCH INDEMNITY SHALL APPLY WHERE THE CLAIMS, LOSSES, DAMAGES, CAUSES OF ACTION, SUITS, OR LIABILITY ARISE IN PART FROM THE CONCURRENT NEGLIGENCE OF INDEMNITEES.**

**IT IS THE EXPRESSED INTENTION OF THE PARTIES HERETO, BOTH CONTRACTOR AND INDEMNITEES THAT THE INDEMNITY PROVIDED FOR IN THIS PARAGRAPH IS INDEMNITY BY THE CONTRACTOR, TO INDEMNIFY AND PROTECT INDEMNITEES FROM THE CONSEQUENCES OF INDEMNITEE'S OWN NEGLIGENCE, WHERE THAT NEGLIGENCE IS A CONCURRING CAUSE OF THE INJURY, DEATH OR DAMAGE. FURTHERMORE, HOWEVER, THE INDEMNITY PROVIDED FOR IN THIS PARAGRAPH SHALL HAVE NO APPLICATION TO ANY CLAIM, LOSS, DAMAGE, CAUSE OF ACTION, SUIT, AND LIABILITY WHERE THE INJURY OR DEATH OR DAMAGE RESULTS FROM THE SOLE NEGLIGENCE OF THE INDEMNITEES, INDEPENDENT OF THE FAULT OF ANY OTHER PERSON OR ENTITY.**

**632 IN ANY AND ALL CLAIMS AGAINST INDEMNITEES OR ANY OF THEIR CONSULTANTS, AGENTS OR EMPLOYEES BY ANY EMPLOYEE OF CONTRACTOR, ANY SUBCONTRACTOR, ANY PERSON OR ORGANIZATION DIRECTLY OR INDIRECTLY EMPLOYED BY ANY OF THEM TO PERFORM OR FURNISH ANY OF THE WORK, OR ANYONE FOR WHOSE ACTS ANY OF THEM MAY BE LIABLE, THE INDEMNIFICATION OBLIGATION UNDER PARAGRAPH 6.32 SHALL NOT BE LIMITED IN ANY WAY BY ANY LIMITATION ON THE AMOUNT OR TYPE OF DAMAGES, COMPENSATION OR BENEFITS PAYABLE BY**

**OR FOR CONTRACTOR, OR ANY SUCH SUBCONTRACTOR, OR OTHER PERSON OR ORGANIZATION UNDER WORKERS' OR WORKMEN'S COMPENSATION ACTS, DISABILITY BENEFIT ACTS OR OTHER EMPLOYEE BENEFIT ACTS.**

**6.34 THE OBLIGATIONS OF CONTRACTOR UNDER PARAGRAPH 6.32 SHALL NOT EXTEND TO ANY LIABILITY OF ENGINEER ARISING OUT OF THE PREPARATION OR APPROVAL OF PROJECT MAPS, DRAWINGS, DESIGNS, PLANS, SPECIFICATIONS, OPINIONS, CALCULATIONS, REPORTS, AND SURVEYS.,**

**6.35** CONTRACTOR shall perform all phases of Work, other than general clean-up, through the duration of the Contract, as defined in these General and any Supplementary Conditions. If CONTRACTOR desires to perform Work, other than general clean-up, during weekends or holidays, prior proper arrangements must be made in writing with OWNER, or any other regulatory agency regarding such Work.

635.1 General. This Contract shall be based upon payment by CONTRACTOR and his Subcontractors of wage rates not less than the General Prevailing Wage Rate of per diem wages for work of a similar character in Cameron County, Texas, for each type of laborer, workman or mechanic needed to implement the Contract at the Project Site, and not less than the general prevailing rate of per diem wages for legal holiday and overtime Work. The Schedule of General Prevailing Wage Rates specifically adopted by the OWNER for this Project, and other important Wage and Labor Standard Provisions are included in these Contract Documents in the Supplementary Conditions. Pursuant to local OWNER labor policy, no Project worker shall be paid less than \$8.00 per hour, regardless of the adopted wage listings in the attached U. S. Department of Labor General Wage Decision for Cameron County, Texas.

CONTRACTOR shall at minimum comply with all requirements of the prevailing wage law of the State of Texas, Texas Revised Civil Statutes, Texas Government Code (TGC) Section 2259.001 et seq., including the latest amendments thereto, and those special local wage provisions adopted by OWNER. When in conflict, the more stringent requirements apply to CONTRACTOR.

635.2 Records. CONTRACTOR and each Subcontractor shall keep an accurate record showing the names and occupations of all classifications of laborers, workmen, and mechanics employed, together with the actual wages paid to each worker. At all reasonable working hours, such CONTRACTOR records shall be open to inspection by the representatives of the OWNER. With each monthly application for payment, CONTRACTOR shall provide to ENGINEER a certified copy of such payroll records as necessary to substantiate compliance with this provision during the period of time for which the application for payment pertains. OWNER shall take cognizance of any and all employee complaints regarding any violations of the requirements of TGC Section 2259.001 et seq.

635.3 Penalty. In case CONTRACTOR and any Subcontractor fail to comply with the prevailing wage law, by statutory authority, CONTRACTOR shall forfeit to the OWNER \$60.00 per calendar day, or portion thereof, for each laborer, workman, or mechanic who is paid

less than the specified local rate for any Work done under the Contract.

635.4 Hours of Labor. CONTRACTOR shall comply with all requirements of the hours of work on public works in accordance with the laws of the State of Texas, Texas Revised Civil Statutes, Articles 5165.1 to 5165.3, including the latest amendments thereto.

No CONTRACTOR or SubCONTRACTOR contracting for any part of the Contract Work which may require or involve the employment of laborers, workmen or mechanics at the Project Site, shall require or permit any laborer, workman or mechanic in any work week in which he is employed on such Work, to work in excess of forty (40) hours in such work week, unless such laborer, workman or mechanic receives compensation at a rate not less than one and one-half times his basic rate of pay, for all hours in excess of forty (40) hours in such work week.

635.5 Equal Employment Opportunities. The CONTRACTOR shall not discriminate against any employee or applicant for employment because of race, religion, gender, sexual preference, national origin, age, physically challenged condition, or a political belief or affiliation, and will comply with all State and federal statutes applicable to CONTRACTOR which relate to employment discrimination.

635.6 Veterans Preference. Pursuant to Texas Revised Civil Statutes, Article 4413(31), including the latest amendments thereto, CONTRACTOR shall give preference in employment to honorably discharged veterans who were engaged in the military services of the United States in time of war or conflict and who are, and have been, citizens of Texas for not less than five (5) years.

## **ARTICLE 7. OTHER WORK**

### **Related Work at Site:**

7.1 OWNER may perform other separate work related to the Project at the site by OWNER's own forces, have other work performed by utility owners, or award other direct construction contracts therefor, which shall contain General Conditions similar to these. If the fact that such other work is to be performed was not originally noted in these Contract Documents, advance written notice thereof will be given to CONTRACTOR prior to OWNER authorizing any such other work; and, if CONTRACTOR believes that such other work performance will involve additional expense to CONTRACTOR, or requires additional time, and the Parties hereto are unable to agree as to the extent thereof, CONTRACTOR may make a claim therefore as provided in Articles 11 and 12. All increases or decreases in the Contract Price shall be governed by all State and local laws, statutes, codes, ordinances, rules and regulations governing public competitive bidding and Change Orders.

7.2 CONTRACTOR shall afford each utility owner and other CONTRACTOR who is a party to a separate direct contract with OWNER (or OWNER, if OWNER itself is performing the additional work with OWNER's employees) proper and safe access to the Project site and a reasonable opportunity for the introduction and storage of materials and equipment, and the execution of such separate work, and shall properly connect and coordinate the Work with their



separate work. CONTRACTOR shall do all cutting, fitting and patching of the Work that may be required to make its several parts come together properly and integrate with such other work. CONTRACTOR shall not endanger any separate work of others by cutting, excavating or otherwise altering their work, and will only cut or alter their work with the written consent of ENGINEER and the consent of other contractor(s), persons whose separate work will be affected. The duties and responsibilities of CONTRACTOR under this paragraph are for the benefit of such utility owners and other contractors, to the extent that there are comparable provisions for the benefit of CONTRACTOR in said separate direct contracts between OWNER and such other utility owners and other contractors.

73 If any part of CONTRACTOR's Work depends upon the separate work of any such other CONTRACTOR or utility owner (or OWNER) for proper execution or results, CONTRACTOR shall inspect and promptly report to ENGINEER in writing any delays, defects or deficiencies in such other work that renders it unavailable or unsuitable for such integration, proper execution and results of CONTRACTOR'S Work. CONTRACTOR's failure to so report will constitute an acceptance of the other separate work as fit and proper for integration with CONTRACTOR's Work, except for latent or non-apparent defects and deficiencies in the other work.

#### **Coordination:**

74 If OWNER contracts with others for the performance of other separate work on the Project at the Project site, the person or organization who will have authority and responsibility for coordination of the activities among the various prime contractors will be identified by OWNER in the Supplementary Conditions, or OWNER'S WORK DIRECTIVE CHANGE, and the specific matters to be covered by such authority and responsibility will be itemized, and the extent of such authority and responsibilities will be provided, in the Supplementary Conditions or OWNER'S WORK DIRECTIVE CHANGE.

### **ARTICLE 8. OWNER'S RESPONSIBILITIES**

8.1 OWNER shall issue all written and oral communications to CONTRACTOR through OWNER's Field Representative and/or ENGINEER.

8.2 In case of termination of the employment of ENGINEER, OWNER shall appoint a replacement Engineer whose status under the Contract Documents shall be that of the former ENGINEER.

8.3 OWNER shall furnish the data required of OWNER under the Contract Documents promptly, and shall make eligible payments to CONTRACTOR within the time periods allowed by the Contract Documents and State prompt pay statutes, after payments are due as provided in Article 14.

8.4 OWNER's duties in respect to providing lands and easements and providing any recent existing available engineering surveys to establish CONTRACTOR construction reference points are set forth in paragraphs 4.1 and 4.4. Paragraph 4.2 refers to OWNER's identifying and making available to CONTRACTOR copies of any existing and available reports of explorations

and tests of subsurface pre-existing conditions at the Project site which are not part of the Contract Documents, but which have been utilized by ENGINEER in generally preparing the Drawings and Specifications.

8.5 OWNER is obligated to consider and may execute Change Orders as indicated in paragraph 10.4.

8.6 OWNER's responsibility in respect to certain inspections, tests and approvals is set forth in paragraphs 13.3 through 13.5.

8.7 In connection with OWNER's right to stop Work or suspend Work, see paragraphs 13.10 and 15.1. Paragraph 15.2 outlines OWNER's right to terminate services of CONTRACTOR under certain circumstances.

## **ARTICLE 9. ENGINEER'S STATUS DURING CONSTRUCTION**

### **Owner's Representative:**

9.1 OWNER's private consulting ENGINEER (generally through its Resident Project Representative) will be OWNER's primary representative during the construction period. OWNER's Field Representative will be the secondary representative during the construction period.

### **Visits to Site:**

9.2 ENGINEER, routinely through the Resident Project Representative will make periodic visits to the site at intervals appropriate to the various stages of construction to observe the progress and general quality of the executed Work and to determine, in general, for the benefit of OWNER only, if the Work is proceeding in accordance with the Contract Documents. ENGINEER will not be required to make exhaustive or continuous on-site observations to check the quality or quantity of the Work, because CONTRACTOR is solely responsible for same. ENGINEER's efforts will be directed toward providing for OWNER only, a greater degree of confidence that the CONTRACTOR's completed Work will conform to the Contract Documents. On the basis of such limited visits and on-site observations as an experienced and qualified design professional, ENGINEER will keep OWNER informed of the progress of the Work and will endeavor to advise OWNER of any obvious defects and deficiencies in the Work.

### **On-Site Project Representation:**

9.3 OWNER will generally furnish a Project Field Representative to assist ENGINEER in observing the daily performance of the Work for the sole benefit of the OWNER. This is an option available to OWNER that need not be exercised, nor may it be relied upon by the CONTRACTOR in any way to satisfy CONTRACTOR's quality control responsibility. The secondary duties, responsibilities and limitations of authority of any such OWNER Field Representative and any assistants will be determined by the OWNER.

### **Clarifications and Interpretations:**

94 ENGINEER will issue with reasonable promptness such written clarifications or interpretations of the requirements of the Contract Documents (in the form of Drawings or otherwise) as ENGINEER may determine necessary, which shall be consistent with or reasonably inferable from the overall intent of the Contract Documents. If CONTRACTOR believes that a written clarification or interpretation by ENGINEER justifies an increase in the Contract Price or an extension of the Contract Time, and the OWNER and CONTRACTOR are unable to agree to the basis, amount or extent thereof, CONTRACTOR may make a claim therefore as provided in Article 11 or Article 12. Any increases or decreases in the Contract Price shall be governed by all State and local laws, statutes, codes, ordinances, rules and regulations governing public competitive bidding and Change Orders.

### **Authorized Variations in Work:**

95 ENGINEER may authorize minor variations in the Work from the requirements of the Contract Documents which do not involve an adjustment in the Contract Price or the Contract Time, and are consistent with the overall intent of the Contract Documents. These may be accomplished by a Field Order and will be binding on OWNER, and also on CONTRACTOR who shall promptly perform the Work involved. If CONTRACTOR believes that a Field Order justifies an increase in the Contract Price or an extension of the Contract Time, CONTRACTOR may make a claim therefore as provided in Article 11 or 12. Any increases or decreases in the Contract Price shall be governed by all State and local laws, statutes, codes, ordinances, rules and regulations governing public competitive bidding and Change Orders.

### **Rejecting Defective Work:**

96 ENGINEER will have the authority to disapprove or reject Work which ENGINEER believes to be defective, and will also have authority to require special inspection or testing of the Work as provided in paragraph 13.9, whether or not the Work is fabricated, installed or completed.

### **Shop Drawings, Change Orders and Payments:**

97 In connection with ENGINEER's responsibility for Shop Drawings and samples, see paragraphs 6.25 through 6.30 inclusive.

98 In connection with ENGINEER's responsibilities as to Change Orders, see Articles 10, 11 and 12.

99 In connection with ENGINEER's responsibilities in respect to Applications for Payment, etc., see Article 14.

### **Determinations for Unit Prices:**

9.10 ENGINEER will determine the final actual quantities and classifications of any Unit Price Work performed by CONTRACTOR. ENGINEER will review with CONTRACTOR, ENGINEER's preliminary determinations on such matters before rendering a written decision thereon (by recommendation of an Application for Payment or otherwise). ENGINEER's written decisions thereon will be final and binding upon OWNER and CONTRACTOR.

#### **Decisions on Disputes:**

9.11 ENGINEER will be the interpreter of the requirements of the Contract Documents and judge of the acceptability of the Work thereunder. Claims, disputes and other matters relating to the acceptability of the Work or the interpretation of the requirements of the Contract Documents pertaining to the performance and furnishing of the Work, and claims under Articles 11 and 12 in respect of changes in the Contract Price or Contract Time, will be referred initially to ENGINEER in writing, with a request for a formal decision in accordance with this paragraph, which ENGINEER will render in writing within a reasonable time. Written notice of each such claim, dispute and other matter will be delivered by the claimant (OWNER or CONTRACTOR) to ENGINEER and opposing Party no later than thirty (30) calendar days after the occurrence of the event giving rise thereto, and written supporting data will be submitted to ENGINEER and the other Party within sixty (60) calendar days after such occurrence, unless ENGINEER allows claimant an additional period of time in writing to ascertain more accurate data in support of the claim.

9.12 When functioning as interpreter and judge under paragraphs 9.10 and 9.11, it is hereby mutually agreed between OWNER and CONTRACTOR that ENGINEER will not be personally liable in connection with any non-negligent interpretation or decision rendered in good faith in such official and professional engineering capacity. The rendering of a decision by ENGINEER pursuant to paragraphs 9.10 and 9.11 with respect to any such claim, dispute or other matter (except any which have been waived by the making or acceptance of final payment as provided in paragraph 14.13) will be a condition precedent to any exercise by CONTRACTOR and/or OWNER of such rights or remedies they may otherwise have under the Contract Documents or by Laws or Regulations in respect of any such claim, dispute or other matter.

#### **Limitations on ENGINEER's Responsibilities:**

9.13 Neither ENGINEER's authority to act under this Article 9, or elsewhere in the Contract Documents, nor any decision made by ENGINEER in good faith either to exercise or not exercise such authority, shall give rise to any personal or corporate duty or responsibility of ENGINEER to CONTRACTOR, any Subcontractor, any Supplier, or any other person or organization performing any of the Work, or to any surety for any of them.

9.14 Whenever in the Contract Documents the terms: "as ordered"; "as directed"; "as required"; "as allowed"; "as approved"; or terms of like effect or import are used, or the adjectives: "reasonable"; "suitable"; "acceptable"; "proper"; or "satisfactory"; or adjectives of like effect or import are used to describe a requirement, direction, review or judgment of ENGINEER as to the Work, it is intended that such requirement, direction, review or judgment will be solely to evaluate the Work for general compliance with the Contract Documents (unless there is a specific statement

indicating otherwise). The use of any such term or adjective shall not be effective to assign to ENGINEER any duty to supervise or direct the furnishing, performance, or quality control of the CONTRACTOR's Work or any duty or authority to undertake responsibility of the CONTRACTOR contrary to the provisions of paragraph 9.15 or 9.16.

9.15 ENGINEER will not be responsible for CONTRACTOR's means, methods, techniques, quality control, sequences or procedures of construction, or the safety precautions and programs incident thereto, for which CONTRACTOR shall be solely responsible. ENGINEER will not be responsible for CONTRACTOR's failure to perform or furnish the Work in accordance with the Contract Documents.

9.16 ENGINEER will not be responsible for the acts and/or omissions of CONTRACTOR or of any Subcontractor, any Supplier, or of any other person or organization performing or furnishing any of the Work.

## **ARTICLE 10. CHANGES IN THE WORK**

10.1 Without invalidating the Agreement and without notice to any surety, OWNER may, at any time, or from time to time, order additions, deletions or revisions in the Work that are in compliance with State public competitive bidding statutes and laws governing Change Orders; these will be authorized by a Written Amendment, a Change Order, or a Work Directive Change. Upon receipt of any such document, CONTRACTOR shall promptly proceed with the Work involved, which will be performed under the applicable conditions of the Contract Documents (except as otherwise specifically provided).

10.2 If OWNER and CONTRACTOR are unable to agree as to the extent, if any, of an increase or decrease in the Contract Price, or an extension or shortening of the Contract Time that should be allowed as a result of a Work Directive Change, a claim may be made therefore as provided in Article 11 or Article 12. All increases or decreases in the Contract Price shall be governed by all State and local laws, statutes, codes, ordinances, rules and regulations governing public competitive bidding and Change Orders.

10.3 CONTRACTOR shall not be entitled to an increase in the Contract Price or an extension of the Contract Time with respect to any Work performed that is not required by the Contract Documents as amended, modified and supplemented as provided in paragraphs 3.4 and 3.5, except in the case of an emergency as provided in paragraph 6.24, and except in the case of uncovering Work as provided in paragraph 13.9.

10.4 OWNER and CONTRACTOR may execute appropriate Change Orders (or Written Amendments) covering:

10.4.1 changes in the Work which are ordered by OWNER pursuant to paragraph 10.1; are required because of willing and informed acceptance of defective Work by OWNER under paragraph 13.13; or OWNER correcting defective Work under paragraph 13.14; or are otherwise agreed to by the Parties;

1042 changes in the Contract Price or Contract Time which are agreed to by the Parties; and

1043 changes in the Contract Price or Contract Time which embody the substance of any written decision rendered by ENGINEER pursuant to paragraph 9.11; provided that, in lieu of executing any such Change Order, an appeal may be taken from any such decision in accordance with the provisions of the Contract Documents and applicable Laws and Regulations, but during any such appeal, CONTRACTOR shall carry on the Work and adhere to the Progress Schedule as provided in paragraph 6.31.

105 If notice of any change affecting the general scope of the Work or the provisions of the Contract Documents (including, but not limited to, Contract Price or Contract Time) is required by the provisions of any Bond to be given to a surety by CONTRACTOR, the giving of any such notice will be CONTRACTOR'S sole responsibility, and the amount of each applicable Bond may be adjusted accordingly.

## **ARTICLE 11. CHANGE OF CONTRACT PRICE**

11.1 The Contract Price constitutes the total compensation (subject to authorized adjustments) payable to CONTRACTOR for properly performing the Work. All original duties, responsibilities and obligations assigned to or undertaken by CONTRACTOR shall be at his expense without change in the original Contract Price.

11.2 The Contract Price may only be changed by a Change Order or by a Written Amendment. Any claim for an increase or decrease in the Contract Price shall be based on initial written notice delivered promptly by the CONTRACTOR or OWNER to the other Party, and to ENGINEER promptly (but in no event later than thirty (30) calendar days) after the occurrence of the event giving rise to the claim and stating the general nature of the claim. Notice of the amount of the claim with supporting data shall follow and be delivered within sixty (60) calendar days after such occurrence (unless ENGINEER allows an additional period of time to ascertain more accurate data in support of the claim), and shall be accompanied by claimant's written statement that the amount claimed covers all known amounts (direct, indirect and consequential) to which the claimant believes he is entitled as a result of the occurrence of said event. All claims for adjustment in the Contract Price shall be determined by ENGINEER in accordance with paragraph 9.11, if OWNER and CONTRACTOR cannot otherwise agree on the amount involved. No claim for an adjustment in the Contract Price will be valid, and will be deemed legally waived under this Contract, if not submitted in accordance with this paragraph 11.2.

11.3 The value of any Work covered by a Change Order or of any claim for an increase or decrease in the Contract Price shall be determined in one of the following ways:

11.3.1 Where the Work involved is covered by unit prices contained in the Contract Documents, by application of unit prices to the actual quantities of the Work items involved (subject to the provisions of paragraphs 11.9.1. through 11.9.3. inclusive).

11.3.2 By mutual acceptance of a lump sum (which may include an allowance for

overhead and profit not necessarily in accordance with paragraph 11.6.2.1).

11.3.3 On the basis of the Cost of the Work (determined as provided in paragraphs 11.4 and 11.5), plus a CONTRACTOR's Fee for overhead and profit (determined as provided in paragraphs 11.6 and 11.7).

#### **Cost of the Work:**

11.4 The term “Cost of the Work” means the sum of all costs necessarily incurred and paid by CONTRACTOR in the proper performance of the Work. Except as otherwise may be agreed to in writing by OWNER, such costs shall be in amounts no higher than those prevailing in the Cameron County, Texas area and shall include only the following items, and shall not include any of the costs itemized in paragraph 11.5:

11.4.1 Payroll costs for employees in the direct employ of CONTRACTOR in the performance of the Work under Schedules of Job Classifications as set forth by OWNER in the Supplementary Conditions of the Contract Documents. Payroll costs for employees not employed full time on the Work shall be apportioned on the basis of their time spent on the Work. Payroll costs shall include, but not be limited to, salaries and wages plus the cost of any fringe benefits, if any, which shall include social security contributions, unemployment, excise and payroll taxes, workers' or workmen's compensation, health and retirement benefits, bonuses, sick leave, vacation and holiday, as may be applicable thereto. Such employees shall include superintendents and foremen at the Project site. The expenses of performing Work after regular daily working hours on Saturday, Sunday or on legal holidays shall be included in the above, to the extent authorized in an advanced written approval notice by OWNER.

11.4.2 Cost of all materials and equipment furnished and incorporated in the Work, including costs of transportation and storage thereof, and Suppliers' field services required in connection therewith. All cash discounts shall accrue to CONTRACTOR, unless OWNER deposits funds with CONTRACTOR with which to make advanced payments, in which case the cash discounts shall accrue to OWNER. All trade discounts, rebates and refunds and all returns from sale of surplus materials and equipment, shall accrue to OWNER, and CONTRACTOR shall make provisions so that they may be obtained.

11.4.3 Payments made by CONTRACTOR to the Subcontractors for Work performed by Subcontractors. If required by OWNER, CONTRACTOR shall obtain competitive bids from Subcontractors acceptable to CONTRACTOR, and shall deliver such bids to OWNER who will then determine which bid will be accepted. If a subcontract provides that the Subcontractor is to be paid on the basis of Cost of the Work Plus a Fee, the Subcontractor's Cost of the Work shall be determined in the same manner as CONTRACTOR's Cost of the Work. All subcontracts shall be subject to the other provisions of the Contract Documents insofar as applicable. CONTRACTOR shall accomplish the applicability of the Contract Documents to Subcontractor agreements by using either “flow down” provisions or appropriate recitations in the subcontract agreements of parts of these Contract Documents.

11.4.4 Costs of special consultants (including but not limited to engineers,

architects, testing laboratories, surveyors, attorneys and accountants) employed for services specifically related to the Work.

11.4.5 Supplemental costs actually incurred including the following:

11.4.5.1 The proportion of necessary transportation, travel and subsistence expenses of CONTRACTOR's employees incurred in discharge of duties connected with the Work.

11.4.5.2 Cost, including transportation and maintenance, of all materials, supplies, equipment, machinery, appliances, office and temporary facilities at the Project site and hand tools not owned by the workers, which are consumed in the performance of the Work, and cost, less market value, of such items used, but not consumed, which remain the property of CONTRACTOR.

11.4.5.3 Rentals of all construction equipment and machinery and the parts thereof, whether rented from CONTRACTOR or others, in accordance with written rental agreements produced to OWNER as requested, and the costs of transportation, loading, unloading, installation, dismantling and removal thereof (all in accordance with terms of said rental agreements). The rental of any such equipment, machinery or parts shall cease when the use thereof is no longer necessary for the Work.

11.4.5.4 Any sales, consumer, use or similar taxes actually paid as related to the Work that OWNER is not exempt from paying, and for which CONTRACTOR is liable, as imposed by Laws and Regulations.

11.4.5.5 Deposits forfeited for causes other than negligence of CONTRACTOR, any Subcontractor or anyone directly or indirectly employed by any of them, or for whose acts any of them may be liable, and any royalty payments and fees for permits and licenses.

11.4.5.6 Losses and damages (and related expenses), not compensated to CONTRACTOR by insurance or otherwise, to the Work, or otherwise sustained by CONTRACTOR in connection with the proper performance and furnishing of the Work, provided they have resulted from causes other than the intentional and/or negligent acts and/or omissions of CONTRACTOR, any Subcontractor, or anyone directly or indirectly employed by any of them, or for whose acts and/or omissions any of them may be liable. Such losses shall include settlements made with the advanced written consent and approval of OWNER. No such losses, damages and expenses shall be included in the Cost of the Work for the purpose of determining CONTRACTOR's Fee. If, however, any such loss or damage requires reconstruction and CONTRACTOR is placed in charge thereof, CONTRACTOR shall be paid for reconstruction services, only at a fee proportionate to that stated in paragraph 11.6.2.

11.4.5.7 The cost of utilities, fuel and sanitary facilities at the Project site.



11.4.5.8 Minor expenses such as telefaxes, long distance telephone calls, telephone service at the Project site, express mailings and similar petty cash items in connection with the Work.

11.4.5.9 Cost of premiums for any additional Bond and insurance coverages required because of any additive Change Orders to the Work.

11.5 The term "Cost of the Work" shall not include any of the following:

11.5.1 Payroll costs and other compensation of CONTRACTOR's officers, executives, principals (of partnership and sole proprietorships), general managers, engineers, architects, estimators, attorneys, auditors, accountants, purchasing and contracting agents, expeditors, timekeepers, clerks and other personnel employed by CONTRACTOR whether at the Project site or in CONTRACTOR's principal or a branch office for general administration of the Work and not specifically included in the agreed upon Schedule of Job Classifications referred to in paragraph 11.4.1, or specifically covered by paragraph 11.4.4, all of which are to be considered administrative costs covered by the CONTRACTOR's Fee.

11.5.2 Expenses of CONTRACTOR's principal and branch offices, other than any CONTRACTOR's office at the Project site.

11.5.3 Any part of CONTRACTOR's capital expenses, including interest on CONTRACTOR's capital employed for the Work and charges against CONTRACTOR for delinquent CONTRACTOR payments.

11.5.4 Cost of premiums for all Bonds and for all insurance, whether or not CONTRACTOR is required by the Contract Documents to purchase and maintain the types of coverage and amounts thereof (except for the cost of premiums covered by subparagraph 11.4.5.9 above).

11.5.5 Costs resulting from the intentional and/or negligent acts and/or omissions of CONTRACTOR, any Subcontractor, or anyone directly or indirectly employed by any of them, or for whose acts and/or omissions any of them may be liable, including but not limited to, the correction of defective Work, salvaging or disposal of materials or equipment wrongly supplied, and repairing any damage to real or personal property.

11.5.6 Other overhead or general expense costs of any kind and the costs of any item not specifically and expressly included in paragraph 11.4.

#### **CONTRACTOR's Fee:**

11.6 The CONTRACTOR's Fee allowed to CONTRACTOR for overhead and profit shall be determined as follows:

11.6.1 a mutually acceptable fixed fee; or if none can be agreed upon,

11.62 a fee based on the following percentages of the various portions of the Cost of the Work:

11.62.1 for costs incurred under paragraphs 11.4.1 and 11.4.2, the CONTRACTOR's Fee shall be fifteen (15%) percent;

11.62.2 for costs incurred under paragraph 11.4.3, the CONTRACTOR's Fee shall be five (5%) percent; and if a subcontract is on the basis of Cost of the Work Plus a Fee, the maximum allowable to CONTRACTOR on account of overhead and profit of all Subcontractors shall be fifteen (15%) percent;

11.62.3 no fee shall be payable on the basis of costs itemized under paragraphs 11.4.4, 11.4.5 and 11.5;

11.62.4 the amount of credit to be allowed by CONTRACTOR to OWNER for any such Contract change which results in a net decrease in cost will be the amount of the actual net decrease, plus a deduction in CONTRACTOR's Fee by an amount equal to ten (10%) percent of the net decrease; and

11.62.5 when both additions and credits are involved in any one Contract change, the adjustment in CONTRACTOR'S Fee shall be computed on the basis of the net change in accordance with paragraphs 11.6.2.1 through 11.6.2.4, inclusive.

11.7 Whenever the cost of any Work is to be determined pursuant to paragraph 11.4 or 11.5, CONTRACTOR will timely submit in a written form acceptable to ENGINEER, an itemized cost breakdown together with supporting data.

#### **Cash Allowances:**

11.8 It is understood that CONTRACTOR has included in the Contract Price any and all allowances so named in the Contract Documents and shall cause the Work so covered thereby to be done by such Subcontractors or Suppliers, and for such sums within the limit of the allowances as may be acceptable to ENGINEER. CONTRACTOR agrees that:

11.8.1 Any allowances include the cost to CONTRACTOR (less any applicable trade discounts) of materials and equipment required by the allowances to be delivered at the Project site, and all applicable non-exempt taxes; and

11.8.2 CONTRACTOR's costs for managing on the Project site, labor, materials and equipment installation costs, overhead, profit and other expenses already contemplated for determining the allowances have been included in the Contract Price and not in the allowances. No demand for additional payment on account of any of such costs will be valid.

Prior to final payment, an appropriate Change Order will be issued as recommended by ENGINEER to reflect actual amounts due CONTRACTOR on account of Work covered by allowances, and the Contract Price shall be correspondingly adjusted.

## Unit Price Work:

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11.9.1 Where the Contract Documents provide that all or part of the Work is to be Unit Price Work, initially the Contract Price will be deemed to include for all Unit Price Work an amount equal to the sum of the established unit prices for each separately identified item of Unit Price Work, multiplied by the estimated quantity of each item as indicated in the Agreement. The ENGINEER'S estimated quantities of items of Unit Price Work are not guaranteed by the OWNER to be actually performed and are solely for the purpose of comparison of bids and determining an initial Contract Price. Determinations of the actual final quantities and classifications of Unit Price Work performed by CONTRACTOR will be made by ENGINEER in accordance with Paragraph 9.10.

11.9.2 Each unit price will be deemed to include an amount considered by CONTRACTOR to be adequate to cover CONTRACTOR's overhead and profit for each separately identified item.

11.9.3 Where the quantity of any item of Unit Price Work performed by CONTRACTOR differs materially and significantly from the ENGINEER's estimated quantity of such item indicated in the Contract Documents (generally plus or minus fifteen percent (15%), and there is no corresponding and offsetting adjustment(s) with respect to any other Unit Price item(s) of Work, and if CONTRACTOR believes that CONTRACTOR has incurred additional expense as a result thereof, CONTRACTOR may make a timely claim for an increase in the Contract Price in accordance with Article 11 and any applicable State law, if the Parties are unable to otherwise agree as to the amount of any such increase. OWNER is also able to file a similar timely claim with ENGINEER if OWNER believes that the quantity of Unit Price Work items has significantly increased to the point that OWNER believes it is owed a credit from CONTRACTOR for any volume discount pricing that CONTRACTOR should have received by purchasing such additional quantities.

## ARTICLE 12 -- CHANGE OF CONTRACT TIME

12.1 The Contract Time may only be changed by a Change Order or a Written Amendment. Any claim for an extension or shortening of the Contract Time shall be based on initial written notice delivered by the CONTRACTOR or OWNER to the ENGINEER and to the other Party (but in no event later than thirty (30) calendar days) after the occurrence of the event giving rise to the claim, and stating the general nature of the claim. Notice of the extent of the claim with supporting data shall follow and be delivered within sixty (60) calendar days after such occurrence (unless ENGINEER allows an additional period of time to ascertain more accurate data in support of the claim) and shall be accompanied by the claimant's written statement that the time adjustment claimed is the entire adjustment to which the claimant has reason to believe it is entitled as a result of the occurrence of said event. All claims for adjustment in the Contract Time shall be determined by ENGINEER in accordance with paragraph 9.11, if OWNER and CONTRACTOR cannot otherwise agree. No claim for an adjustment in the Contract Time will be valid and will be

deemed legally waived under this Contract, if not submitted in accordance with the requirements of this paragraph 12.1.

122 The Contract Time will be extended in an amount equal to time lost due to delays beyond the reasonable control of CONTRACTOR, so long as CONTRACTOR has made good faith efforts to mitigate delaying impacts and if a claim is made therefore as provided in paragraph 12.1. Such delays shall include, but not be limited to, acts, omissions, or neglect by OWNER or others performing additional separate work as contemplated by Article 7, or to fires, floods exceeding the 100-year frequency in Cameron County, labor disputes, epidemics, extremely abnormal weather for Cameron County, Texas, as may be described further in these Contract Documents, or Acts of God.

123 **ALL TIME LIMITS STATED IN THE CONTRACT DOCUMENTS ARE MUTUALLY AGREED TO BE OF THE ESSENCE OF THE AGREEMENT.** The provisions of this Article 12 shall not exclude recovery for damages (including but not limited to fees and charges of engineers, architects, attorneys and other professionals and court costs) for delay by either Party.

### **ARTICLE 13 -- WARRANTY AND GUARANTEE; TESTS AND INSPECTIONS; CORRECTION, REMOVAL OR ACCEPTANCE OF DEFECTIVE WORK**

#### **Warranty and Guarantee:**

13.1 CONTRACTOR warrants and guarantees to OWNER that all Work will be in accordance with the Contract Documents and will not be defective. Prompt notice of any obvious patent Work defects discovered by OWNER or ENGINEER shall be promptly given to CONTRACTOR in writing. All defective Work, whether or not in place, may be rejected, corrected or accepted as provided in this Article 13. In case of dispute as to the cause of improper functioning of all or any part of the Work, the burden of proof that CONTRACTOR has complied with the Contract Documents rests with CONTRACTOR for this Work. He shall submit in writing to ENGINEER his opinion and basis of proof for the adequacy of his Work. OWNER may have those tests made, which OWNER deems advisable, by an independent testing laboratory of OWNER's choice. If any test so made indicates a defect in material or workmanship, or that one or more manufactured components of the Work are performing below the standard set by the manufacturer's public data and specifications, or the Specifications of these Contract Documents, the entire cost of all such tests shall be paid for by CONTRACTOR, and he shall also pay for retesting of the corrected Work, until in the ENGINEER's opinion, it functions satisfactorily. The Work shall be guaranteed to be free from defects due to faulty workmanship or material for a period of one (1) year from the date of OWNER issue of the Certificate of Acceptance. Work found to be improper or imperfect shall be replaced or redone without cost to OWNER within the one-year guarantee period. Neither the Certificate of Acceptance, final payment, or any other provision of the Contract Documents shall relieve CONTRACTOR from his workmanship guarantee. Failure of CONTRACTOR to repair or replace faulty Work entitles OWNER to repair or replace the same and recover the costs from CONTRACTOR and/or his Surety. CONTRACTOR shall be the sole guarantor of the Work installed under this Contract and no third-party guarantees/warranties by Subcontractors or suppliers of various components or materials will

be acceptable; nor shall agreements with Subcontractors or material or component suppliers by CONTRACTOR reduce CONTRACTOR's sole responsibility to OWNER under this Agreement. All equipment shall be warrantied and/or guaranteed by either CONTRACTOR or its supplier/manufacturer by assignment to OWNER, for at least one (1) year from the date of OWNER acceptance of the entire Project. It is anticipated by OWNER and acknowledged by CONTRACTOR that many equipment and material warranties from suppliers/manufacturers shall extend well beyond the initial one (1) year post acceptance period. The CONTRACTOR shall transfer by assignment to the OWNER any and all third-party supplier and manufacturer warranties and/or guaranties that remain in effect beyond the one (1) year workmanship guarantee/warranty period. At the option of the OWNER, all materials/equipment are also warrantied or guaranteed to OWNER for one (1) year from the date of any early partial acceptance of Work, and beneficial use of a completed system component of Work prior to full integration with the entire completed Project.

### **Access to Work:**

13.2. ENGINEER AND ENGINEER's representatives, other representatives of OWNER, testing agencies and governmental agencies with jurisdictional interests, will have access to the Work at reasonable times for their observation, inspecting and testing. CONTRACTOR shall promptly provide proper and safe conditions for such authorized and identified reasonable access in accordance with any Occupational Safety and Health Administration (OSHA) and CONTRACTOR's safety program and insurance requirements.

It is agreed by CONTRACTOR that OWNER shall be and is hereby authorized to appoint from time to time, OWNER's subordinate supervisors, observers, and/or inspectors, as the OWNER may deem proper to inspect the material furnished and observe the Work performed under this Agreement, and to see that the material is furnished and Work is generally performed in accordance with the Specifications. This OWNER function, for OWNER's sole benefit, does not excuse the CONTRACTOR from his own quality control assurance, which is solely his responsibility. CONTRACTOR shall furnish all reasonable aid and assistance required by the ENGINEER, and OWNER's subordinate supervisors, observers and/or inspectors to perform observation, inspection and examination of the Work and all parts of the Work. CONTRACTOR shall regard and obey the directions and instructions of the ENGINEER and any OWNER subordinate supervisors, observers and/or inspector so appointed, when such directions are consistent with the obligations of the Contract Documents and included Specifications, provided, however, that should CONTRACTOR object to any order by any OWNER subordinate supervisor or inspector, CONTRACTOR may within ten (10) calendar days submit written notice to ENGINEER for his decision. Except as herein before provided, the authority of OWNER's subordinate supervisors or inspectors shall be limited to the rejection of unsatisfactory Work and materials and to the potential short-term suspension of the Work, until the questions of Work acceptability can be referred to ENGINEER.

13.2.1. CONTRACTOR shall cooperate with any OWNER-provided testing laboratory for the purpose of allowing services of the laboratory to be timely and properly performed. CONTRACTOR shall provide OWNER's representative and testing laboratory a minimum of twenty-four (24) hours' notice of readiness for all testing as required by the

Specifications or customary construction industry standards. OWNER shall bear the cost of density and concrete testing, for the first test only. Testing of equipment, lines and valves shall be the responsibility of CONTRACTOR and he shall notify ENGINEER and OWNER's Field Representative of his scheduled time for such tests, so that the test can be witnessed by ENGINEER and OWNER'S Field Representative. If initial tests show failure, the CONTRACTOR shall incur the non-reimbursable costs of retesting the areas that failed after CONTRACTOR's corrective action has been taken, including the per diem personnel and equipment costs incurred by OWNER in said retesting. The per diem costs shall be determined based on the hourly wage plus reasonable overhead of ENGINEER's and OWNER's personnel needed to be present at the Project site during retesting, and by the locally prevailing rental rate for the vehicles and equipment utilized in retesting. These retesting costs shall be paid by CONTRACTOR prior to OWNER's interim conditional acceptance of the Work improvements.

### **Tests and Inspections:**

13.3. CONTRACTOR shall give ENGINEER and /or OWNER's Field Representative timely notice of readiness of the Work for all required inspections, tests or approvals.

13.4. If Laws or Regulations of any public body having jurisdiction require any Work (or part thereof) to specifically be inspected, tested or approved, CONTRACTOR shall assume full responsibility therefore, pay all costs as included in the Contract Price in connection therewith, and furnish ENGINEER the required final certificates of inspection, testing or approval. CONTRACTOR shall also be responsible for and shall pay all non-reimbursable costs in connection with any special inspection or testing required in connection with OWNER's or ENGINEER's approval and acceptance of an alternative Supplier of "or equal" proposed substitutions of materials or equipment proposed by CONTRACTOR to be incorporated in the Work, or of alternative materials or equipment submitted for approval prior to CONTRACTOR's purchase thereof, for incorporation in the Work. The cost of all routine inspections, tests and approvals, other than any of those special inspections which may be required by the Contract Documents to be paid by CONTRACTOR, shall be paid by OWNER (unless otherwise specified).

13.5 All inspections, tests or approvals, other than those required by Laws or Regulations of any public body having jurisdiction, shall be performed by organizations acceptable to OWNER (or by ENGINEER, if so specified).

13.6 If any Work (including the work of others) that is to be inspected, tested or approved is backfilled or otherwise built-in or concealed by CONTRACTOR without written concurrence of ENGINEER, it must, if requested in writing by ENGINEER, be uncovered and revealed for ENGINEER's Resident Project Representative and OWNER Field Representative observation. Such uncovering shall be at CONTRACTOR's non-reimbursable expense, unless CONTRACTOR has given ENGINEER timely written notice of CONTRACTOR's intention to cover the same and ENGINEER has not acted with reasonable promptness (not to exceed three (3) days) in written response to such CONTRACTOR notice.

13.7 Neither observations by ENGINEER nor inspections, tests or approvals by others shall relieve CONTRACTOR from CONTRACTOR's sole obligations to perform the Work and

constantly employ quality control in accordance with the Contract Documents.

**Uncovering Work:**

13.8 If any Work is backfilled contrary to the advanced written request of ENGINEER, it must, if requested by ENGINEER, be uncovered for ENGINEER's observation and replaced at CONTRACTOR's non-reimbursable expense.

13.9 If ENGINEER considers it necessary or advisable that covered Work be observed by ENGINEER or inspected or tested by others, CONTRACTOR, at ENGINEER's written request, shall uncover, expose or otherwise make available for observation, inspection or testing as ENGINEER may require, that portion of the Work in question shall be uncovered by CONTRACTOR by furnishing all necessary labor, material and equipment to uncover same. If it is found that such Work is defective, CONTRACTOR shall bear all direct, indirect and consequential non-reimbursable costs of such uncovering, exposure, observation, inspection and testing, and of the satisfactory repair, replacement and reconstruction, (including but not limited to fees and charges of ENGINEER, architects, attorneys and other professionals), and OWNER shall be entitled to an appropriate decrease in the Contract Price for that portion of these costs that CONTRACTOR does not otherwise reimburse to OWNER; and if the Parties are unable to agree as to the amount thereof, OWNER may make a claim therefore as provided in Article 11. If, however, such Work is not found to be defective, CONTRACTOR may be allowed an increase in the Contract Price or an extension of the Contract Time, or both, directly attributable to such uncovering, exposure, observation, inspection, testing, repair, replacement and reconstruction; and, if the Parties are unable to agree as to the amount or extent thereof, CONTRACTOR may make a claim therefore as provided in Articles 11 and 12. All increases or decreases in the Contract Price shall be governed by all State and local laws, statutes, codes, ordinances, rules and regulations governing public competitive bidding and Change Orders.

**Owner May Stop the Work:**

13.10 If the Work is defective in the opinion of the ENGINEER and OWNER, or CONTRACTOR fails to supply sufficient skilled workers, Subcontractors, or suitable materials or equipment, or otherwise fails to furnish or perform the Work in such a way that the completed Work will conform to the Contract Documents, OWNER may issue a written order for CONTRACTOR to stop the Work, or any portion thereof, until the cause for such stop Work order has been eliminated; however, this right of OWNER to stop the Work shall not give rise to any duty on the part of OWNER to exercise this right for the benefit of CONTRACTOR, or any other entity.

**Correction or Removal of Defective Work:**

13.11 If required by ENGINEER, CONTRACTOR shall promptly, as directed in writing, either correct all defective Work, whether or not fabricated, installed or completed, if the Work has been rejected by ENGINEER, and remove it from the Project site and replace it with non-defective Work. CONTRACTOR shall bear all direct, indirect and consequential non-reimbursable costs of such correction or removal (including but not limited to fees and charges of ENGINEER, architects, attorneys and other professionals) made necessary thereby.

### **One Year Workmanship Correction Period:**

13.12 If within one (1) year after the date of OWNER issuance of the Certificate of Acceptance, or such longer period of time as may be prescribed by Laws or Regulations, or by the terms of any applicable special guarantee required by the Contract Documents, or by any specific provision of the Contract Documents, any Work is found to be defective, CONTRACTOR shall promptly, without cost to OWNER and in accordance with OWNER's written instructions, either correct such defective Work, or, if it has been rejected by OWNER, remove it from the Project site and replace it with non-defective Work. If CONTRACTOR does not promptly comply with the terms of such OWNER instructions, or in an emergency where CONTRACTOR delay would cause serious risk of loss or damage to OWNER's facilities, OWNER may have the defective Work corrected, or the rejected Work removed and replaced, and all direct, indirect and consequential costs of such removal and replacement (including but not limited to fees and charges of ENGINEER, architects, attorneys and other professionals) will be charged to and paid by CONTRACTOR. In special circumstances, where a particular item of equipment is placed in continuous service by OWNER before acceptance of all the Work, the minimum one (1) year workmanship guarantee and/or equipment warranty correction periods for that item may start to run from an earlier date, if so, provided in the Specifications or by Written Contract Amendment.

### **Acceptance of Defective Work:**

13.13 If instead of requiring correction or removal and replacement of defective Work, OWNER (and, prior to ENGINEER's recommendation of final Project payment), prefers to accept it "as is," OWNER may do so in writing. CONTRACTOR shall bear all reasonable direct, indirect and consequential non-reimbursable costs attributable to OWNER's evaluation of, and determination to accept such defective Work (such OWNER costs to be approved by ENGINEER as to reasonableness and may include but not be limited to fees and charges of ENGINEER and any OWNER's, architects, attorneys and other professionals). If any such OWNER acceptance occurs prior to ENGINEER's recommendation of final payment, a Change Order will be issued incorporating the necessary revisions to the Contract Documents with respect to the Work; and OWNER shall be entitled to an appropriate decrease in the Contract Price, and, if the Parties are unable to agree as to the amount thereof, OWNER or CONTRACTOR may make a written claim therefore as provided in Article 11. If the acceptance occurs after such final Project payment, an appropriate amount as determined by OWNER will be charged to and paid by CONTRACTOR to OWNER.

### **OWNER May Correct Defective Work:**

13.14 If CONTRACTOR fails within seven (7) calendar days after written notice by ENGINEER to proceed to correct, and to actually correct defective Work; or to remove and replace rejected Work as required by ENGINEER in accordance with paragraph 13.11; or if CONTRACTOR fails to perform the Work in accordance with the Contract Documents; or if CONTRACTOR fails to comply with any other provision of the Contract Documents; OWNER may, after the pre-requisite seven (7) calendar days written notice to CONTRACTOR, correct and remedy any such CONTRACTOR deficiency. In exercising the rights and remedies under this



paragraph, OWNER shall proceed with reasonable expediency. To the extent necessary to complete corrective and remedial action, OWNER may exclude CONTRACTOR from all or part of the Work and Project site; take possession of all or part of the Work; and temporarily suspend CONTRACTOR's Work related thereto; take possession of CONTRACTOR's tools, appliances, construction equipment and machinery at the Project site; and incorporate in the Work all Project materials, and CONTRACTOR shall allow OWNER and ENGINEER, representatives and employees such access to the Project site as may be necessary to enable OWNER to exercise the rights and remedies under this paragraph. All direct, indirect and consequential costs of OWNER in exercising such rights and remedies will be charged against CONTRACTOR, in an amount approved as to reasonableness by ENGINEER, and a Change Order will be issued incorporating the necessary revisions in the Contract Documents with respect to the Work; and OWNER shall be entitled to an appropriate decrease in the Contract Price, and, if the Parties are unable to agree as to the amount thereof, OWNER or CONTRACTOR may make a claim therefore as provided in Article 11. Such direct, indirect and consequential OWNER costs will include, but not be limited to: fees and charges of ENGINEER; OWNER's architects; attorneys; and other professionals; all court costs; and all costs of repair and replacement of work of others destroyed or damaged by correction, removal or replacement of CONTRACTOR's defective Work. CONTRACTOR shall not be allowed an extension of the Contract Time because of any delay in performance of the Work attributable to the exercise by OWNER of OWNER's rights and remedies under this paragraph 13.4.

## **ARTICLE 14 -- PAYMENTS TO CONTRACTOR AND COMPLETION**

### **Schedule of Values:**

14.1 The Schedule of Values established as provided in paragraph 2.9 will serve as the basis for monthly progress payments and will be incorporated into a form of Application for Payment acceptable to ENGINEER. Progress payments on account of Unit Price Work will be based on the number of units actually completed, multiplied by the per unit price. CONTRACTOR, ENGINEER and OWNER shall also mutually address in the Schedule of Values any periodic CONTRACTOR reimbursements or direct OWNER payments to third-party vendors producing any specially fabricated goods and equipment with longer lead times prior to delivery to the Project site.

### **Application for Progress Payment:**

14.2 At least twenty (20) calendar days before each progress payment is scheduled (but not more often than once a month), CONTRACTOR shall submit to ENGINEER for review, an Application for Payment accurately completed and signed by CONTRACTOR, covering the Work completed as of the date of the Application, and accompanied by such supporting documentation as is required by the Contract Documents. If payment is requested on the basis of materials and equipment not incorporated in the Work, but delivered and suitably stored at the Site, or at another bonded and insured secure location off the nearby Project site as agreed to in an advanced writing signed by CONTRACTOR and OWNER, the Application for Payment shall also be accompanied by a bill of sale, invoice, affidavit of bill(s) paid, or other documentation warranting that OWNER has actually received the title ownership of Project materials and equipment still within the care,

custody and control of CONTRACTOR for Project Work purposes and free and clear of any attempted liens, charges, security interests and encumbrances (which are hereinafter in these General Conditions referred to as “Encumbrances”), and evidence that the materials and equipment are covered by appropriate property insurance and other security arrangements to protect OWNER’s legal interest therein, all of which will be satisfactory to OWNER. The amount of OWNER retainage with respect to progress payments, five percent (5%), is stipulated in the Agreement.

#### **CONTRACTOR's Warranty of Title:**

143 CONTRACTOR warrants and guarantees that title to any Work equipment and materials itemized in any Application for Payment, whether incorporated in the Project, or delivered and stored at or nearby the Project site, will pass to OWNER no later than the time of any progress payment, free and clear of any and all Encumbrances.

#### **Review of Applications for Progress Payment:**

144 ENGINEER will, within twenty (20) calendar days after receipt of each Application for Payment from CONTRACTOR, either indicate in writing a recommendation for OWNER payment and process the Application, or return the Application to CONTRACTOR indicating in writing ENGINEER's reasons for refusing to recommend payment. In the latter case, CONTRACTOR will make the necessary corrections and promptly resubmit the Application. Twenty (20) calendar days after presentation of the Application for Payment to OWNER with ENGINEER's recommendation, the payment amount recommended will (subject to the provisions of the last sentence of paragraph 14.7) become due, and when due will be promptly paid by OWNER to CONTRACTOR, preferably by electronic transfer.

145 ENGINEER's recommendation of any payment requested in an Application for Payment will constitute a representation by ENGINEER to OWNER, based upon ENGINEER's limited periodic on-site observations of the Work in progress as an experienced and qualified design professional; and on ENGINEER's review of the Application for Payment and the accompanying data and Schedules; that the Work has progressed to the estimated percentage completion point indicated, that, to the best of ENGINEER's knowledge, information and belief, the status of the Work is in apparent general accordance with the Contract Documents (subject to: a later evaluation of the Work as a functioning whole; prior to or upon Substantial Completion; and subject to the results of any subsequent tests called for in the Contract Documents; and subject to a final determination of quantities and classifications for Unit Price Work under paragraph 9.10; and subject to any other qualifications stated in the ENGINEER’s recommendation to OWNER); and that CONTRACTOR is entitled to payment of the amount recommended. However, by recommending any such payment, ENGINEER will not thereby be deemed to have represented that exhaustive or continuous on-site inspections have been made to check the CONTRACTOR’s quality or the quantity of the Work beyond the responsibilities specifically assigned to ENGINEER in the Contract Documents, or that there may not be other matters or issues between the Parties that might entitle CONTRACTOR to be paid additionally by OWNER, or OWNER to withhold payment to CONTRACTOR.

14.6 ENGINEER's recommendation of final Project payment will constitute an additional representation by ENGINEER to OWNER that to the best of ENGINEER's knowledge, the conditions precedent to CONTRACTOR's being entitled to final Project payment, as set forth in paragraph 14.13, have been fulfilled.

14.7 ENGINEER may refuse to recommend the whole or any part of any payment if, in ENGINEER's professional opinion, it would be incorrect to make such representations to OWNER. ENGINEER may also refuse to recommend any such payment, or, because of subsequently discovered evidence, or the results of subsequent inspections or tests, nullify any such payment previously recommended, to such extent as may be necessary in ENGINEER's opinion, to protect OWNER from Project loss because:

14.7.1 the Work is defective, or completed Work has been damaged requiring CONTRACTOR correction or replacement.

14.7.2 the Contract Price has been reduced by Written Amendment or Change Order.

14.7.3 OWNER has been required to correct defective Work or complete Work in accordance with paragraph 13.14, or

14.7.4 because of ENGINEER's actual knowledge of the occurrence of any of the events enumerated in paragraphs 15.2.1 through 15.2.9 inclusive.

OWNER may for its own benefit and protection and not for the direct benefit of any third parties, refuse to make CONTRACTOR payment in whole or in part of the amount recommended by ENGINEER, because claims have been made against OWNER on account of CONTRACTOR's improper performance of the Work; or payment bond claims and inquiries have been filed with OWNER or surety by third-parties in connection with the Work and OWNER may wish to consult with CONTRACTOR and/or CONTRACTOR's surety about the status of CONTRACTOR sub-tier payments, or there are other items entitling OWNER to a set-off against the payment amount recommended, but OWNER must give CONTRACTOR written notice stating the reasons for any non-payment to CONTRACTOR.

### **Substantial Completion:**

14.8 When CONTRACTOR considers the entire Work ready for OWNER's intended purpose and use, CONTRACTOR shall notify ENGINEER in writing that the entire Work is Substantially Complete (except for minor items specifically listed by CONTRACTOR as incomplete) and request that ENGINEER issue a certificate of Substantial Completion. Within a reasonable time thereafter, OWNER, ENGINEER and CONTRACTOR shall make a joint inspection of the Work to determine the status of Project completion. If ENGINEER does not consider the Work Substantially Complete, ENGINEER will promptly notify CONTRACTOR in writing giving the reasons therefore. If ENGINEER considers the Work Substantially Complete, ENGINEER will prepare and deliver to OWNER a tentative certificate of Substantial Completion which shall fix the date of Substantial Completion. There shall be attached to the certificate a

tentative list of pending Work items to be completed or corrected by CONTRACTOR before final payment (“punch-list”). OWNER shall have ten (10) calendar days after receipt of the tentative certificate during which to make written objection to ENGINEER as to any provisions of the certificate or attached list. If, after considering such objections, ENGINEER concludes that the Work is not Substantially Complete, ENGINEER will within twenty (20) calendar days after submission of the tentative certificate to OWNER, notify CONTRACTOR in writing, stating the reasons for no accomplishment of Substantial Completion. If, after consideration of OWNER’s written objections regarding non-issuance of a Substantial Completion certificate, ENGINEER considers the Work Substantially Complete, ENGINEER will within said twenty (20) calendar days execute and deliver to OWNER and CONTRACTOR, a definitive certificate of Substantial Completion (with a final punch list of items to be completed or corrected) reflecting such changes from the tentative list as ENGINEER believes justified, after consideration of any objections from OWNER. At the time of delivery of the definitive certificate of Substantial Completion, ENGINEER will deliver to OWNER and CONTRACTOR a written recommendation as to the division of responsibilities pending final payment between OWNER and CONTRACTOR with respect to any Project security, operation, safety, maintenance, HVAC, utilities, insurance, warranties, and guarantees. OWNER and CONTRACTOR shall agree in writing regarding the final division of responsibilities, and so inform ENGINEER.

14.9 OWNER shall have the right to exclude CONTRACTOR from portions of the Project site after the date of Substantial Completion, but OWNER shall allow CONTRACTOR reasonable access to portions of the Work to complete or correct items on the final punch list.

#### **Partial Utilization:**

14.10 Use by OWNER of any finished part of the Work, which has specifically been identified in the Contract Documents, or which OWNER, ENGINEER and CONTRACTOR subsequently agree constitutes a separately functioning and useable part of the Work that can be utilized by OWNER without significant interference with CONTRACTOR's performance of the remainder of the Work, may be accomplished prior to Substantial Completion of all the Work, subject to the following:

14.10.1 OWNER at any time may request CONTRACTOR in writing to permit OWNER to use any such part of the Work which OWNER believes to be ready for OWNER’s intended use and purpose and Substantially Complete. If CONTRACTOR agrees, CONTRACTOR will certify in writing to OWNER and ENGINEER that said part of the Work is Substantially Complete and request ENGINEER to issue a certificate of Substantial Completion for that part of the Work. Additionally, CONTRACTOR at any time may notify OWNER and ENGINEER in writing, that CONTRACTOR considers any such part of the Work ready for OWNER’s intended use and purpose, and substantially complete, and request ENGINEER to issue a certificate of Substantial Completion for that part of the Work. Within a reasonable time after such CONTRACTOR request, OWNER, ENGINEER and CONTRACTOR shall make an inspection of that part of the Work to determine its status of completion. If ENGINEER considers that part of the Work to be Substantially Complete, the provisions of paragraphs 14.8 and 14.9 will apply with respect to issuance of any certification of Substantial Completion for that part of the Work, and finalizing the division of responsibilities and access thereto.

14.102 OWNER may at any time request CONTRACTOR in writing to permit OWNER to take over operation of any such part of the Work, although it is not Substantially Complete. A copy of such request will be sent to ENGINEER and within a reasonable time thereafter, OWNER, ENGINEER and CONTRACTOR shall make an inspection of that part of the Work to determine its status of completion and will prepare a punch-list of the items remaining to be completed or corrected thereon before final payment. If CONTRACTOR does not object in writing to OWNER and ENGINEER within seven (7) calendar days that such part of the Work is not ready for separate operation by OWNER, ENGINEER will finalize the list of items to be completed or corrected and will deliver such list to OWNER and CONTRACTOR, together with a written statement as to the division of responsibilities pending final payment between OWNER and CONTRACTOR, with respect to security, operation, safety, maintenance, HVAC, utilities, insurance, warranties and guarantees for that part of the Work, which will become binding upon OWNER and CONTRACTOR at the time when OWNER takes over such operation (unless they shall have otherwise agreed in writing and so informed ENGINEER). During such OWNER operation and prior to Substantial Completion of such part of the Work, OWNER shall allow CONTRACTOR reasonable access to complete or correct items on any punch list, and to complete other related Work.

14.103 No OWNER use, occupancy or separate operation of part of the Work will be accomplished prior to compliance with the requirements of paragraph 5.9 in respect of CONTRACTOR's property insurance notice and endorsement.

#### **Final Inspection:**

14.11 Upon written notice from CONTRACTOR that the entire Work or an agreed portion thereof is complete, ENGINEER will make a final inspection with OWNER and CONTRACTOR and will notify CONTRACTOR in writing of all particulars (a revised short-list) in which this inspection reveals that the Work is incomplete or defective. CONTRACTOR shall immediately take such corrective measures as are necessary to remedy such remaining deficiencies.

A qualified person(s) representing CONTRACTOR shall be present at this final inspection. Prior to this inspection, all Work shall have been completed, tested, adjusted and in final operating condition, if required by the Project Specifications.

#### **Final Application for Payment:**

14.12 After CONTRACTOR has completed all such final Work corrections to the satisfaction of ENGINEER and delivered certificates of inspection, marked-up record documents, if any, depicting as-built conditions (as provided in paragraph 6.21) and other important documents--all as required by the Contract Documents; and after ENGINEER has indicated that the Work is acceptable (subject to the provisions of paragraph 14.16), CONTRACTOR may make application for final payment following the procedure for monthly progress payments. The final Application for Payment shall be accompanied by all documentation called for in the Contract Documents, together with complete and legally effective releases or waivers (satisfactory to

OWNER) of all third-party claims arising out of, or filed in connection with the Work. In lieu thereof and as approved by OWNER, CONTRACTOR may furnish third-party receipts or releases in full; a sworn affidavit of CONTRACTOR that the releases and receipts include prior CONTRACTOR payments for all labor, services, material and equipment for which a timely Payment Bond claim could be filed, and that all payrolls, material and equipment bills, and other CONTRACTOR indebtedness connected with the Work, for which OWNER or OWNER's property might in any way be encumbered, have been paid or otherwise satisfied; and a written consent of the Surety to OWNER's final payment, if any is required by CONTRACTOR's Surety. **IF ANY SUBCONTRACTOR OR SUPPLIER FAILS TO FURNISH CONTRACTOR A RELEASE OR RECEIPT IN FULL, CONTRACTOR MAY FURNISH A SPECIAL INDEMNITY BOND, OR OTHER COLLATERAL SATISFACTORY TO OWNER, TO INDEMNIFY, HOLD HARMLESS, AND FULLY PROTECT OWNER AGAINST ANY POTENTIAL THIRD-PARTY CLAIM.**

#### **Final Payment and Acceptance:**

14.13 If, on the basis of ENGINEER's observation of the Work during construction and final inspection, and ENGINEER's review of the final Application for Payment, and accompanying documentation (all as required by the Contract Documents), ENGINEER is satisfied that the Work has been completed and CONTRACTOR's other obligations under the Contract Documents have been fulfilled, ENGINEER will, within twenty (20) calendar days after receipt of the final Application for Payment, indicate in writing, ENGINEER's recommendation to OWNER for payment and process the Application for Payment. Thereupon ENGINEER will give written notice to OWNER and CONTRACTOR that the Work is acceptable, subject to the provisions of paragraph 14.16. Otherwise, ENGINEER will return the Application to CONTRACTOR, indicating in writing the reasons for refusing to recommend final payment, in which case CONTRACTOR shall promptly make the necessary corrections and resubmit the Application. Thirty (30) calendar days after presentation to OWNER of the final Application for Payment and accompanying documentation, in appropriate final form and substance, and with ENGINEER's recommendation and notice of acceptability, the final amount recommended by ENGINEER will become due and will be paid by OWNER to CONTRACTOR.

CONTRACTOR shall submit satisfactory evidence to the OWNER and ENGINEER that all payrolls, and other CONTRACTOR indebtedness connected with the Work have been paid, before a Final Certificate of Acceptance is issued.

14.14 If, through no fault of CONTRACTOR, final completion of the Work is significantly delayed, and if ENGINEER so confirms, OWNER shall, upon receipt of CONTRACTOR's final Application for Payment and recommendation of ENGINEER, and without terminating the Agreement, make payment of the balance due for that portion of the Work fully completed and accepted. If the remaining balance to be held by OWNER for Work not fully completed or corrected is less than the retainage stipulated in the Agreement, and if Bonds have been furnished as required in paragraph 5.1, the written consent of the surety to the partial payment of the balance due for that portion of the Work fully completed and accepted shall be submitted by CONTRACTOR to ENGINEER with the Application for such Payment. Such partial payment shall be made under the terms and conditions governing final payment, except that it shall not

constitute a final waiver of claims by OWNER.

### **Contractor's Continuing Obligation:**

14.15 CONTRACTOR'S obligation to perform and complete the Work in accordance with the Contract Documents shall be absolute. Neither recommendation of any progress or final payment by ENGINEER; nor the issuance of a Certificate of Substantial Completion or Final Acceptance; nor any payment by OWNER to CONTRACTOR under the Contract Documents; nor any use or occupancy of the Work or any part thereof by OWNER; nor any act of Work acceptance by OWNER; nor any failure to do so; nor the issuance of a notice of acceptability by ENGINEER pursuant to paragraph 14.13; nor any correction of defective Work by OWNER, will constitute an acceptance of Work not in accordance with the Contract Documents, or a release of CONTRACTOR's obligation to perform the Work in accordance with the Contract Documents (except as provided in paragraph 14.16).

### **Waiver of Claims:**

14.16 The making and acceptance of final payment will constitute:

14.16.1 a waiver of all claims by OWNER against CONTRACTOR, except any timely filed third party claims arising from unsettled payment bond claims; from latently defective Work appearing after final inspection pursuant to paragraph 14.11; or from failure to comply with the Contract Documents or the terms of any special guarantees specified therein; however, it will not constitute a waiver by OWNER of any rights regarding CONTRACTOR's continuing obligations under the Contract Documents; and

14.16.2 a waiver of all claims by CONTRACTOR against OWNER, other than those previously, properly, and timely made in writing and still unsettled.

## **ARTICLE 15 -- SUSPENSION OF WORK AND TERMINATION**

### **Owner May Suspend Work:**

15.1 OWNER may, at any time and without cause, suspend the Work or any portion thereof for a period of not more than ninety (90) cumulative (not necessarily consecutive) calendar days by notice in writing to CONTRACTOR and ENGINEER, which will fix the date on which Work will be resumed. CONTRACTOR shall resume the Work on the date so fixed. CONTRACTOR may be allowed an increase in the Contract Price or an extension of the Contract Time, or both, directly attributable to any suspension, if CONTRACTOR demonstrates an approved claim therefore as provided in Articles 11 and 12. Any increase or decrease in the Contract Price shall be governed by all State and local laws, statutes, codes, ordinances, rules and regulations governing public competitive bidding and Change Orders.

### **Owner May Terminate:**

15.2 Upon the occurrence of any one or more of the following events:

15.2.1 if CONTRACTOR commences a voluntary case under any chapter of the Bankruptcy Code (Title 11, United States Code), as now or hereafter in effect, or if CONTRACTOR takes any equivalent or similar action by filing a petition or otherwise, under any other federal or Texas law in effect at such time, relating to the bankruptcy or insolvency;

15.2.2 if a petition is filed against CONTRACTOR under any chapter of the Bankruptcy Code as now or hereafter in effect at the time of filing, or if a petition is filed seeking any such equivalent or similar relief against CONTRACTOR under any other federal or Texas law in effect at the time relating to bankruptcy or insolvency;

15.2.3 if CONTRACTOR makes a general assignment for the benefit of creditors;

15.2.4 if a trustee, receiver, custodian or agent of CONTRACTOR is appointed under applicable law or under contract, whose appointment or authority to take charge of the property of CONTRACTOR is for the purpose of enforcing a lien against such CONTRACTOR property, or for the purpose of general administration of such CONTRACTOR property, for the benefit of CONTRACTOR's creditors;

15.2.5 if CONTRACTOR admits in writing an inability to pay its debts generally as they become due;

15.2.6 if CONTRACTOR persistently fails to perform the Work in accordance with the Contract Documents (including but not limited to, failure to supply sufficient skilled workers or equipment, or failure to adhere to the Progress Schedule established under paragraph 2.9, as revised from time to time);

15.2.7 if CONTRACTOR disregards Laws or Regulations of any public body having jurisdiction;

15.2.8 if CONTRACTOR disregards the rights of OWNER; or

15.2.9 if CONTRACTOR otherwise violates in any substantial and material way, any provisions of the Contract Documents;

OWNER may, after giving CONTRACTOR and the surety seven (7) calendar days written notice, and to the extent permitted by Laws and Regulations: terminate the services of CONTRACTOR; exclude CONTRACTOR from the Project site and take possession of the Work and of all CONTRACTOR's tools, appliances, construction equipment and machinery at the Project site; and use the same to the full extent they could be used by CONTRACTOR (without OWNER liability to CONTRACTOR for trespass or conversion), and finish the Work as OWNER may deem expedient. In such case, CONTRACTOR shall not be entitled to receive any further payment until the Work is finished. If the unpaid balance of the Contract Price exceeds the OWNER's direct, indirect and consequential costs of completing the Work (including but not limited to fees and charges of ENGINEER, other engineers, architects, attorneys and other professionals and court costs), such excess will be paid to CONTRACTOR or surety. If such OWNER costs exceed such



unpaid balance of the Contract Price, CONTRACTOR or surety shall pay the difference to OWNER. Such costs incurred by OWNER will be approved as to reasonableness by ENGINEER and incorporated in a Change Order, but when exercising any rights or remedies under this paragraph, OWNER shall not be required to obtain the lowest price for the Work performed.

153 Where CONTRACTOR's services have been so terminated by OWNER, that termination will not affect any rights or remedies of OWNER under this continuing Agreement against CONTRACTOR then existing, or which may thereafter accrue. Any retention or payment of moneys due CONTRACTOR by OWNER will not release CONTRACTOR from ongoing liability under this Agreement.

154 Upon seven (7) calendar days written notice to CONTRACTOR and ENGINEER, OWNER may, without cause and without prejudice to any other right or remedy, elect to abandon the Work and terminate the Agreement for OWNER's convenience. In such case, CONTRACTOR shall mitigate demobilization costs as best as possible and be paid for all Work properly executed and expenses sustained, plus reasonable termination expenses, which will include, but not be limited to, direct, indirect and consequential costs (including, but not limited to, fees and charges of CONTRACTOR's engineers, architects, attorneys and other professionals).

## **ARTICLE 16 -- TIME FOR SUBSTANTIAL COMPLETION AND LIQUIDATED DAMAGES.**

**16.1. IT IS HEREBY UNDERSTOOD AND MUTUALLY AGREED, BY AND BETWEEN THE PARTIES HERETO, THAT THE DATE OF BEGINNING, RATE OF PROGRESS AND THE TIME FOR SUBSTANTIAL COMPLETION OF THE WORK TO BE PERFORMED HEREUNDER ARE ESSENTIAL CONDITIONS OF THIS CONTRACT;** and it is further mutually understood and agreed, by and between the Parties hereto, that the time to perform the Work embraced in this Contract shall be commenced on a date to be specified in the Notice to Proceed.

16.2 CONTRACTOR hereby agrees that said Work shall be prosecuted regularly, diligently, and uninterrupted at such rate of progress as will insure Substantial Completion thereof within the time specified. It is expressly understood and mutually agreed, by and between the Parties hereto, that the time for the Substantial Completion of the Work described herein in calendar days is a reasonable time for Substantial Completion of same, taking into consideration the average climatic range and weather conditions the CONTRACTOR must reasonably anticipate is already included in the calculation of the performance time specified herein, and CONTRACTOR has assessed the usual industrial and labor conditions prevailing in the Cameron County area.

16.3 If CONTRACTOR shall neglect, fail or refuse to Substantially Complete the Work within the mutually agreed to time herein specified, then CONTRACTOR does hereby agree, as a part of the consideration for the awarding of this Contract, to pay the OWNER the mutually agreed to amount specified in the Construction Agreement, not as a penalty, but as liquidated damages for such breach of Contract for each and every calendar day that CONTRACTOR shall be in default, after the time stipulated in the Contract Documents for Substantially Completing the

Work.

16.4 The damage to OWNER by reason of this Work not being Substantially Completed as of the mutually agreed to performance time period are incapable of definite ascertainment by either Party, and therefore the Parties hereto have mutually fixed and limited such damages to the sum stipulated in the Construction Agreement for each calendar day the Project runs beyond such Substantial Completion date, and the mutual agreement for such damages constitutes a part of the consideration for entering the Agreement. It is further mutually agreed that **TIME IS OF THE ESSENCE** for each and every portion of this Agreement and of the Specifications, wherein a definite and certain length of time is fixed for the performance of any act whatsoever; and where under the Contract, any additional time is allowed for the Substantial Completion of any Work, the new time fixed by such extension shall also be **OF THE ESSENCE** for this Agreement. Provided that CONTRACTOR shall not be assessed with the mutually agreed to liquidated damages or any excess cost when the delay in the Substantial Completion of Work is due:

16.4.1 To any preference, priority or allocation order duly issued by the United States Federal Government.

16.4.2 To unforeseeable causes beyond the control and without the fault or negligence of CONTRACTOR, including, but not restricted to: Acts of God; or of the public enemy; acts of the OWNER; acts of another CONTRACTOR in the performance of a separate contract with the OWNER; fires; floods exceeding the 100 year frequency in Cameron County, Texas; epidemics; quarantine restrictions; strikes; freight embargoes and unusually severe weather not customary for the Cameron County, Texas area and not already included in the calculation of the performance time specified herein.

16.4.3 To any delays of Subcontractors and/or CONTRACTOR's equipment/material suppliers occasioned by any of the causes specified in 16.4.1 or 16.4.2.

16.4.4 Provided further, that CONTRACTOR shall immediately attempt to mitigate the impacts of the delay, and within seven (7) calendar days from the beginning of such delay, notify OWNER, in writing, of the causes for the delay. ENGINEER and OWNER shall then ascertain the facts and extent of the delay and OWNER will notify CONTRACTOR within a reasonable time of OWNER's decision in the matter regarding any adjustment to the Contract Time and a mutually acceptable Project Schedule recovery plan.

## **ARTICLE 17 -- MISCELLANEOUS**

### **Giving Notice:**

**17.1** Whenever any provision of the Contract Documents requires the giving of written notice, it will be deemed to have been validly performed if delivered in person to the CONTRACTOR's Project Superintendent or mailed to an officer of the corporation in the case of the CONTRACTOR; or to the General Manager and CEO of the BPUB in the case of the OWNER; or if delivered at or sent by registered or certified mail, postage prepaid, to the last business address known to the provider of the notice. **PROVIDING TIMELY NOTICE AS REQUIRED BY**

**THE NUMEROUS PARAGRAPHS HEREIN IS A MUTUALLY AGREED TO ESSENTIAL TERM OF THIS CONTRACT FOR BOTH PARTIES, AND FAILURE TO PROVIDE SAME CONSTITUTES A MATERIAL BREACH OF THE CONTRACT AND A WAIVER OF CERTAIN REMEDIES THAT OTHERWISE WOULD HAVE BEEN AVAILABLE TO A PARTY HEREUNDER HAD PROPER TIMELY NOTICE BEEN PROVIDED.**

**Computation of Calendar Day Time:**

172 When any period of time is referred to in the Contract Documents by "days", and the OWNER'S format for scheduling the performance time on the Project is by utilizing calendar days in lieu of "working days," it will be computed as calendar days, to exclude the first and include the last calendar day of such measured period. If the last calendar day of any such period falls on a calendar day listed as a local BPUB holiday by the Contract Documents, such calendar day will be omitted from the computation.

17.2.1 A calendar day consists of twenty-four (24) hours and is measured from midnight on one day, to the next midnight, and shall constitute a single calendar day.

**General:**

173 Should OWNER suffer injury or damage to person or property because of any error, omission or negligent act of the CONTRACTOR, or of any of the CONTRACTOR's, Subcontractor's, employees or agents, or others for whose negligent acts and/or omissions CONTRACTOR is legally liable, OWNER's claim will be made in writing to the CONTRACTOR within a reasonable time of the first occurrence or observation of such injury or damage. The provisions of this paragraph 17.3 shall not be construed as a substitute for, or a waiver of, the legal provisions of any applicable statute of limitations or repose.

174 The duties and obligations imposed by these General Conditions and the rights and remedies available hereunder to the Parties hereto, and, in particular but without limitation, the conditions, warranties, guarantees and obligations imposed upon CONTRACTOR by paragraphs 6.32, 13.1, 13.12, 13.14, 14.3 and 15.2, and all of the rights and remedies available to OWNER thereunder; are in addition to, and are not to be construed in any way as a limitation of, any rights and remedies available to OWNER which are otherwise imposed or available by Laws or Regulations, by special warranty or guarantee, or by other provisions of the Contract Documents. The provisions of this paragraph 17.4 will be as effective as if repeated specifically in all the Contract Documents in connection with each particular duty, obligation, right and remedy to which they apply. All representations, conditions, warranties and guarantees made in the Contract Documents will survive the execution, final payment and termination or completion of the Agreement. All CONTRACTOR recitations contained in any document required by OWNER, whether delivered at the time of the execution of the Construction Agreement, or at a later date, shall constitute legal and binding representations, warranties and guarantees by CONTRACTOR herein.

17.5 CONTRACTOR shall comply with the "anti-kickback" provisions of the Copeland

Act now codified at 18 U. S. C. A. §874, and all amendments or modifications of the original Act of June 13, 1934.

## **SUPPLEMENTARY CONDITIONS**

### **SECTION 1 - WAGE AND LABOR STANDARD PROVISIONS - 100% NON - FEDERALLY FUNDED CONSTRUCTION**

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**1. GENERAL STATEMENT**

This is a 100% Non-Federally funded and competitively bid Public Works Contract and Article 5159a, Revised Civil Statutes of Texas, as amended, requires that not less than the general prevailing wage rates (minimum hourly base pay and minimum hourly fringe benefit contribution) for work of similar character be paid to CONTRACTOR and Subcontractor employees. These local prevailing and adopted wage rates are derived from the most current applicable federal prevailing wage rates for Cameron County, Texas as published by the United States Department of Labor, (DOL) Dallas, Texas. Copies of the wage rates applicable to the Project at the time of bidding are contained at the end of this Supplementary Conditions Section 1, and are included instruments of this Contract and full compliance with same shall be required.

Any deviation from Wage and Labor Standard Provisions compliance may be cause for OWNER's withholding either interim or final payment to the CONTRACTOR until such deviations are properly corrected.

**2. OWNER'S FINANCE DEPARTMENT WAGE & HOUR OFFICE, PROJECT RESPONSIBILITIES**

The OWNER's FINANCE DEPARTMENT is primarily responsible for all Wage and Labor Standard Provisions investigation and enforcement and will monitor CONTRACTOR/Subcontractor practices to assure the OWNER that:

- a. Appropriate weekly compliance statements and payroll records are submitted to the OWNER by the CONTRACTOR/Subcontractors and that such are reviewed for compliance with Wage and Labor Standard Provisions.
- b. Apprentices/trainees working on the Project are properly identified by CONTRACTOR/Subcontractor on payroll records and documented as being included in programs currently sanctioned by appropriate federal or Texas regulatory agencies.
- c. Applicable Wage Determination Decisions, including any applicable modifications, and related statements are posted at the Project Work site by the CONTRACTOR and that proper job classifications and commensurate minimum hourly base and any applicable fringe wage rates are paid.
- d. Employees are periodically interviewed (at random) on each Project as required.
- e. That no person employed by CONTRACTOR/Subcontractor is induced against his will, by any means, to give up any part of the compensation to which he is otherwise entitled.
- f. That any and all periodic administrative directives to the Wage & Hour Monitor (TITLE) from the OWNER's Finance Department and Board of Trustees are being implemented.

**3. CLAIMS & DISPUTES PERTAINING TO WAGE RATES**

Claims and disputes not promptly and routinely settled by the CONTRACTOR/Subcontractor and employees pertaining to wage rates, or to job classifications of labor employed upon the Work covered by this Contract, shall be reported by the employee in writing, within sixty (60) Calendar Days of employee's receipt of any allegedly incorrect classification, wage or benefit report, to the Wage & Hour Monitor for further investigation. Claims and disputes not reported by the employee to the Wage & Hour Monitor in writing within the sixty (60) Calendar Day period shall be deemed waived by the employee for the purposes of the OWNER administering and enforcing the OWNER's Contract rights against the CONTRACTOR on behalf of the employee. Waiver by the employee of this OWNER intervention shall not constitute waiver by the OWNER or employee to independently pursue contractual rights it has against the CONTRACTOR/Subcontractor for breach of Contract and other sanctions available to enforce the Wage and Labor Standard Provisions.

**4. BREACH OF WAGE AND LABOR STANDARD PROVISIONS**

The OWNER reserves the right to terminate this Contract for cause if the CONTRACTOR/Subcontractors shall knowingly and continuously breach, without timely restitution or cure, any of these governing Wage and Labor Standard Provisions. A knowing and unremedied proven violation of these Wage and Labor Standard Provisions may also be grounds for a "non-responsibility" determination by OWNER thereby jeopardizing CONTRACTOR/Subcontractor from future OWNER contracts for lack of responsibility to perform future work, as determined by the OWNER. Recurrent violations, whether remedied or not, will be considered by the OWNER when assessing the responsibility history of a potential contractor/subcontractor prior to competitive award of future OWNER Public Works projects. The general OWNER remedies stated in this paragraph 4. above, are not exhaustive and not cumulative, for the OWNER reserves legal and contractual rights to other specific remedies outlined herein below and in other parts of this Contract and as are allowed by applicable OWNER resolutions, Texas and federal statutes.

**5. EMPLOYMENT OF LABORERS/MECHANICS NOT LISTED IN WAGE DETERMINATION DECISION**

In the event the CONTRACTOR/Subcontractor discovers that construction of a particular Work element requires a certain employee classification and skill that is not listed in the wage determination decision contained in the original Contract Documents, CONTRACTOR/Subcontractors will make prompt inquiry (at least twenty-one (21) Calendar Days before bidding, if possible) to the OWNER identifying that class of laborers/mechanics not listed in the current pre-bid wage determination decision who are intended to be employed, or who are being employed, under the Contract. Using his best judgment and information resources available to him at the time, and any similar, prior OWNER or Federal Department of Labor decisions, the Wage & Hour Monitor, shall

classify said laborers/mechanics by issuing a special local wage determination decision to the CONTRACTORS or CONTRACTOR/Subcontractor, which shall be enforced by the OWNER.

**6. MINIMUM WAGE**

All laborers/mechanics employed to construct the Work governed by this Contract shall be paid not less than weekly the full amount of wages due (minimum hourly base pay and any applicable minimum hourly fringe benefit contribution for all hours worked, including overtime) for the immediately preceding pay period, computed at wage and fringe rates not less than those contained in the wage determination decision included in this Contract. Only payroll deductions as are mandated by Texas or federal law, and those legal deductions previously approved in writing by the employee, or as are otherwise permitted by Texas or federal law, may be withheld by the CONTRACTOR/Subcontractor.

Should the CONTRACTOR/Subcontractor subscribe to fringe benefit programs for employees, such programs shall be fully approved by the OWNER in adopting a previous U.S. Department of Labor decision on such fringe benefit programs or by applying DOL criteria, in rendering a local decision on the adequacy of the fringe benefit programs. The approved programs shall be in place at the time of OWNER's Contract execution and the provisions thereof shall be disclosed to the CONTRACTOR, for legal review prior to Project commencement, if a written request for same is submitted by CONTRACTOR/Subcontractor prior to CONTRACTOR's execution of the Construction Agreement.

Regular CONTRACTOR/Subcontractor contributions made to, or costs incurred for, approved fringe benefit plans, funds or other benefit programs that cover periods of time greater than the one-week payroll period (e.g. monthly or quarterly, etc.) shall be prorated by the CONTRACTOR/Subcontractor on weekly CONTRACTOR payroll records to reflect the equivalent value of the hourly and weekly summary of fringe benefits per employee.

**7. OVERTIME COMPENSATION ON NON-FEDERALLY FUNDED PROJECTS**

No CONTRACTOR/Subcontractor contracting for any part of the non-federally funded Contract Work (except for Project site related security guard services), which may require or involve the employment of laborers/mechanics, shall require or permit any laborer/mechanic in any seven (7) Calendar Day Work period in which he, she is employed on such Work, to Work in excess of forty (40) hours in such Work period, unless said laborer/mechanic receives compensation at a rate not less than one and one-half (1 ½) times the basic hourly rate of pay for all hours worked in excess of forty (40) hours in a seven (7) Calendar Day Work period. Any applicable fringe benefits must be paid for straight time and overtime; however, fringe benefits are not included when computing the overtime rate.



**8. PAYMENT OF CASH EQUIVALENT FRINGE BENEFITS**

The CONTRACTOR/Subcontractor is allowed to pay a minimum hourly cash equivalent of any applicable minimum hourly fringe benefits listed in the wage determination decision, in lieu of the contribution of benefits to a permissible fringe benefit plan, for all hours worked, including overtime, as described in paragraphs 6. and 7. above. An employee is not allowed to receive less than the minimum hourly basic rate of pay specified in the applicable wage determination decision.

**9. WORK CONDUCTED ON HOLIDAYS-NON-FEDERALLY FUNDED PROJECTS**

If a laborer/mechanic is employed in the normal course and scope of his or her Work on the jobsite on New Year's Day, Martin Luther King Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day, or any additional local OWNER holidays specified by the OWNER in the Contract Documents or the Calendar Days observed as such in any given year, Work shall be paid for at no less than one and one-half (1 1/2) times the regular minimum hourly base pay regardless of the total number of hours the laborer/mechanic has accumulated during the pay period.

**10. UNDERPAYMENT OF WAGES OR SALARIES**

- a. When a "full investigation" (as called for in and as construed under Article 5159a, Sec. 2 and as may be further generally described in any administrative directive to the Wage & Hour Monitor from the OWNER), evidences underpayment of wages by CONTRACTOR/Subcontractor to laborers/mechanics employed upon the Work covered by this Contract, the OWNER, in addition to such other rights as may be afforded it under Texas and/or federal law and/or this Contract, shall withhold from the CONTRACTOR, out of any payments (interim progress and/or final) due the CONTRACTOR, so much thereof as the OWNER may consider necessary to secure ultimate payment by the appropriate entity to such laborers/mechanics, of full wages required by this Contract, plus possible penalty (See b. below). The amount so withheld, excluding any possible penalty to be retained by the OWNER, may be disbursed at an appropriate time after "full investigation" by the Wage & Hour Monitor, for and on behalf of the CONTRACTOR/Subcontractor (as may be appropriate), to the respective laborers/mechanics to whom the same is due, or on their behalf to fringe benefit plans, funds, or programs for any type of minimum fringe benefits prescribed in the applicable wage determination decision.
- b. Article 5159a, Revised Civil Statutes of Texas, as amended, states that the CONTRACTOR shall forfeit as a penalty to the OWNER the sum of sixty dollars (\$60.00) for each Calendar Day, or portion thereof, for each laborer, workman, or mechanic, who is paid less than the said stipulated rate for any Work done under this Contract, whether by the CONTRACTOR himself, or by any Subcontractor working under him. Pursuant to and supplemental to this statutory authority, the OWNER and the CONTRACTOR/Subcontractor contractually acknowledge and agree that said sixty dollar (\$60.00) statutory penalty shall apply to any violations

of paragraphs 6,7, or 9 herein, resulting from CONTRACTOR/Subcontractor underpayment violations.

- c. If unpaid or underpaid workers cannot be located by the CONTRACTOR/Subcontractor or the OWNER after diligent efforts to accomplish same, unpaid or underpaid wages shall be reserved by the OWNER in a special "unfound worker's account" established by the OWNER, for such CONTRACTOR/Subcontractor employees. If after one (1) year from the final acceptance of the Project by the OWNER, workers still cannot be located, in order that the OWNER can make effective interim re-use of the penalty money, such wages and any associated statutory penalties may be used to defray actual costs incurred by the OWNER in attempting to locate said workers, and any remaining monies may then revert back to the OWNER's original funding source for the Project. However, unpaid or underpaid workers for which money was originally reserved are eligible to claim recovery from the OWNER for a period of not-to-exceed three (3) years from the final acceptance of the Project by the OWNER. Claimant recovery after expiration of the three (3) year period is prohibited.

#### **11. DISPLAYING WAGE DETERMINATION DECISIONS/AND NOTICE TO LABORERS/MECHANICS STATEMENT**

The applicable wage determination decision(s) as described at the end of this Supplementary Conditions Section 1 (and as specifically included in each project contract), outlining the various worker classifications and mandatory minimum wages and minimum hourly fringe benefit deductions, if any, of laborers/mechanics employed and to be employed upon the Work covered by this CONTRACT, shall be displayed by the CONTRACTOR/Subcontractor at the site of Work in a conspicuous and prominent public place, readily and routinely accessible to workmen for the duration of the Project. In addition, the CONTRACTOR/Subcontractor agrees with the contents of the following statement, and shall display same, in English and Spanish, near the display of the wage determination decision at the Project site of Work:

#### **NOTICE TO LABORERS/MECHANICS**

Both the Brownsville Public Utilities Board and the CONTRACTOR/Subcontractor agree that you must be compensated with not less than the minimum hourly base pay and any required minimum hourly fringe benefit contribution in accordance with the wage rates publicly posted at this jobsite, and as are applicable to the classification of Work you perform.

Additionally, you must be paid not less than one and one-half times (1 ½) your basic hourly rate of pay for any hours worked over 40 in any seven (7) Calendar Day Work period, and for any Work conducted on New Year's Day, Martin Luther King Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day and other possible locally observed holiday(s), or the Calendar Days observed as such in any given year.

Apprentice and trainee hourly wage rates and ratios apply only to apprentices and trainees recognized under approved Federal, or State, apprenticeship training programs registered with the Bureau of Apprenticeship and Training, U.S. Dept. of Labor.

If you believe that your employer is not paying the posted minimum wage for the type of Work you do, you must make direct inquiry to your employer and also inquire in writing, within sixty (60) Calendar Days of your receipt of any allegedly incorrect wage or benefit check or report, to the BPUB Wage & Hour Monitor. It is mandatory that you promptly file written inquiry of any allegedly incorrect wage or benefit checks or reports with the BPUB's Wage & Hour Monitor within the sixty (60) Calendar Day period, so that you do not waive your potential right of recovery under the provisions of the BPUB's construction Contract that governs this Project.

Both the BPUB and the CONTRACTOR/Subcontractor agree that no laborer/mechanic who files a complaint or inquiry concerning alleged underpayment of wages or benefits, shall be discharged by the employer, or in any other manner be discriminated against by the employer, for filing such complaint or inquiry.

## **12. PAYROLLS & BASIC PAYROLL RECORDS**

- a. The CONTRACTOR and each Subcontractor shall prepare payroll reports in accordance with the "General Guideline" instructions furnished by the OWNER of the Project. Such payroll submittals shall contain the name and address of each such employee, his correct labor classification, rate of pay, daily and weekly number of hours worked, any deductions made, and actual basic hourly and fringe benefits paid. The CONTRACTOR shall submit payroll records each week, and no later than seven (7) working days following completion of the workweek being processed, to the OWNER. These payroll records shall include certified copies of all payrolls of the CONTRACTOR and of his Subcontractors, it being understood that the CONTRACTOR shall be responsible for the submission and general mathematical accuracy of payrolls from all of his Subcontractors. Each such payroll submittal shall be on forms deemed satisfactory to the Wage & Hour Monitor and shall contain a "Weekly Statement of Compliance", as called for by the Contract Documents. Such payrolls will be forwarded to the Wage & Hour Monitor.
- b. Copies of payroll submittals and basic supporting payroll records of the CONTRACTOR/Subcontractors accounting for all laborers/mechanics employed under the Work covered by this Contract, shall be maintained by CONTRACTOR/Subcontractor during the course of the Work, and preserved for a period of three (3) years after completion of the Project. The CONTRACTORS/Subcontractors shall maintain records which demonstrate: any CONTRACTOR commitment to provide fringe benefits to employees as may be mandated by the applicable wage determination decision; that the plan or program is adjudged financially responsible by the appropriate approving authority, (i.e. U.S. Department of Labor, U.S. Department of Treasury, etc.); and that the provisions, policies, certificates, and description of benefits of the plan or program as may be periodically amended, have been clearly communicated in a timely manner and in writing, to the laborers/mechanics affected, prior to their performing Work on the Project.

- c. The CONTRACTOR/Subcontractor shall make the above records available for inspection, copying, or transcribing by the Wage & Hour Monitor of the OWNER at reasonable times and locations for purposes of monitoring compliance with this Contract.

**13. LABOR DISPUTES**

The CONTRACTOR/Subcontractor shall immediately notify the Wage & Hour Monitor or his designated representative of any actual or impending CONTRACTOR/Subcontractor labor dispute which may affect, or is affecting, the Project Performance Schedule of the CONTRACTOR's or any Subcontractor's Work. In addition, the CONTRACTOR/Subcontractor shall consider all appropriate measures to eliminate or minimize the effect of such labor disputes on the Project Progress Schedule, including but not limited to such measures as: promptly seeking injunctive relief if appropriate; seeking appropriate legal or equitable actions or remedies; taking such measures as establishing a reserved gate, as appropriate; if reasonably feasible, seeking other sources of supply or service; and any other measures that may be appropriately utilized to mitigate or eliminate the adverse Project jobsite and scheduling effects of the labor dispute.

**14. COMPLAINTS, PROCEEDINGS, OR TESTIMONY BY EMPLOYEES**

No laborers/mechanics to whom the wage, salary, or other labor standard provisions of this Contract are applicable shall be discharged, or in any other manner discriminated against by the CONTRACTOR/Subcontractors, because such employee has filed any formal inquiry or complaint, or instituted or caused to be instituted, any legal or equitable proceeding, or has testified, or is about to testify, in any such proceeding under or relating to the wage and labor standards applicable under this Contract.

**15. EMPLOYEE INTERVIEWS TO ASSURE WAGE AND LABOR STANDARD COMPLIANCE**

CONTRACTOR/Subcontractors shall allow expeditious jobsite entry of the Wage & Hour Monitor displaying and presenting proper OWNER identification credentials to the jobsite superintendent or his representative. While on the jobsite, the Wage & Hour Monitor shall observe all CONTRACTOR jobsite rules and regulations concerning safety, internal security and fire prevention. CONTRACTOR/Subcontractors shall allow Project employees to be separately and confidentially interviewed at random for a reasonable duration of time by the Wage & Hour Monitor to facilitate compliance determinations regarding adherence by the CONTRACTOR/Subcontractor to these Wage and Labor Standard Provisions.

**16. "ANTI-KICKBACK" PROVISION**

No person employed in the construction or repair of any OWNER public works Project shall be induced, by any means, to give up to any CONTRACTOR/Subcontractor or public

official or employee, any part of the hourly and/or fringe benefit compensation to which he or she is otherwise entitled.

**17. "FALSE OR DECEPTIVE INFORMATION" PROVISION**

Any person employed by the CONTRACTOR/Subcontractor in the construction or repair of any OWNER public works Project, who is proven to have knowingly and willfully falsified, concealed or covered up by any deceptive trick, scheme, or device a material fact, or made any false, fictitious or fraudulent statement or representation, or made or used any false writing or document knowing the same to contain any false, fictitious or fraudulent statement or entry, shall be permanently removed from the Project jobsite by the CONTRACTOR/Subcontractor. The OWNER reserves the right to terminate this Contract for cause as a result of serious and uncured violations of this provision.

**18. EMPLOYMENT OF APPRENTICES/TRAINEES**

- a. Apprentices will be permitted to work at less than the predetermined rate for the Work they perform when they are employed and individually registered in a bona fide apprenticeship program registered with the U.S. Department of Labor, Employment and Training Administration, Bureau of Apprenticeship & Training, or with a Texas Apprenticeship Agency recognized by the Bureau, or if a person is employed in his first ninety (90) Calendar Days of probationary employment as an apprentice in such an apprenticeship program, who is not individually registered in the program, but who has been certified by the Bureau of Apprenticeship & Training or a State Apprenticeship Agency (where appropriate) to be eligible for probationary employment as an apprentice. The allowable ratio of apprentices to journeymen in any craft classification shall not be greater than the ratio under the registered program. Any employee listed on a payroll at an apprentice wage rate, who is not a trainee as defined in (b) below, or is not registered or otherwise employed as stated above, shall be paid the wage rate for the classification of Work he actually performs. The CONTRACTOR/Subcontractor is required to furnish to the Wage & Hour Monitor of the OWNER, a copy of the certification, along with the payroll record that the employee is first listed on. The wage rate paid apprentices shall be not less than the specified rate in the registered program for the apprentice's level of progress expressed as the appropriate percentage of the journeyman's rate contained in the applicable wage determination decision.
- b. Trainees will be permitted to work at less than the predetermined rate for the Work performed when they are employed pursuant to an individually registered program which has received prior approval, evidenced by formal certification by the U.S. Department of Labor, Employment and Training Administration. The ratio of trainees to journeymen shall not be greater than that permitted under the plan approved by the Employment and Training Administration. Every trainee must be paid at not less than the rate specified in the approved program for his/her level of progress. Any employee listed on the payroll at a trainee wage rate, who is not registered and participating in a training plan approved by the Employment and Training Administration, shall be paid not less than the wage rate determined by the classification of Work he actually performs. The

CONTRACTOR/Subcontractor is required to furnish a copy of the trainee program certification, registration of employee-trainees, ratios and wage rates prescribed in the program, along with the payroll record that the employee is first listed on, to the Wage & Hour Monitor of the OWNER. In the event the Employment and Training Administration withdraws approval of a training program, the CONTRACTOR/Subcontractor will no longer be permitted to utilize trainees at less than the applicable predetermined rate for the Work performed until an acceptable program is approved by the Employment and Training Administration.

- c. Paragraphs 18.a. and b. above shall not operate to exclude training programs approved by the OFCCP, United States Department of Labor and as adopted by the Associated General Contractors (AGC) of Texas, Highway, Heavy, Utilities and Industrial Branch. Guidelines for these training programs shall be the same as those established for federally funded projects. This sub-paragraph 15.c. shall not apply to those portions of a project deemed to be building construction.

**d. RATIOS, APPRENTICE TO JOURNEYMAN:**

The Ratio of Apprentice to Journeyman for this Project shall be the same as the Ratio permitted under the plan approved by the Employment and Training Administration, Bureau of Apprenticeship and Training, U.S. Department of Labor, by craft. A copy of the allowable Ratios is included with the applicable Wage Determination Decision at the end of this Supplementary Conditions Section 1.

When a "full investigation" (as called for in, and as construed under Article 5159a, Sec. 2), evidences a violation of the Apprentice or Trainee to Journeyman ratios effective for CONTRACTOR/Subcontractor employees working on this Contract, the OWNER, in addition to such other rights as may be afforded it under Texas and/or federal law and/or other sections of this Contract (especially paragraph 10 Underpayment of Wages), shall withhold from the CONTRACTOR, out of any payments (interim progress and/or final) due the CONTRACTOR, the liquidated damages (not a penalty) sum of seventy-five dollars (\$75.00) for each Calendar Day, or portion thereof, for each certified Apprentice or Trainee employee assigned to a Journeyman that exceeds the maximum allowable Apprentice/Trainee to Journeyman ratio stipulated for any Work done under this Contract, whether by the CONTRACTOR himself, or by any Subcontractor working under him.

**19. JOBSITE CONDITIONS**

CONTRACTORS/Subcontractors will not allow any person employed for the Project to work in surroundings or under construction conditions which are unsanitary, unhealthy, hazardous, or dangerous as governed by industry standards and appropriate local, Texas and federal statutes, ordinances, and regulatory guidelines.

**20. EMPLOYMENT OF CERTAIN PERSONS PROHIBITED**

- a. The CONTRACTOR/Subcontractor shall knowingly only employ persons of appropriate ages commensurate with the degree of required skill, strength, maturity and judgment associated with the activity to be engaged in, but not less than the age of fourteen (14) years, as governed by Chapter 51 "Employment of Children", Texas Labor Code, (Vernon's Texas Codes Annotated) (as may be amended), and Texas Department of Labor and Standards rulings and interpretations associated with that statute. It is hereby noted that in some circumstances generally governed by this paragraph, a federal statute (see: Fair Labor Standards Act, 29 USCS Section 212; Volume 6A of the Bureau of National Affairs Wage Hour Manual at Paragraph 96:1; "Child Labor Requirements in Nonagricultural Occupations" WH Publication 1330, July 1978 as may be amended), could pre-empt the Texas Statute and therefore be the controlling law on this subject. The CONTRACTOR/Subcontractor should seek clarification from Texas and federal agencies and legal counsel when hiring adolescent employees for particular job classifications.
- b. Prohibited persons not to be employed are also those persons who, at the time of employment for this Contract, are serving sentence in a penal or correctional institution, except that prior approval by the Wage & Hour Monitor is required to employ any person participating in a supervised work release or furlough program that is sanctioned by appropriate Texas or federal correctional agencies.
- c. The CONTRACTOR/Subcontractors shall be responsible for compliance with the provisions of the "Immigration Reform and Control Act of 1986" Public Law 99-603, and any related Texas enabling or implementing statutes, especially as they apply in combination to the unlawful employment of aliens and unfair immigration-related employment practices affecting this Contract.

**21. PROVISIONS TO BE INCLUDED IN SUBCONTRACTS**

The CONTRACTOR shall cause these Wage and Labor Standard Provisions, or reasonably similar contextual adaptations hereof, and any other appropriate Texas and federal labor provisions, to be inserted (or referenced by "flow down" provisions) in all subcontracts relative to the Work to bind Subcontractors (and any sub-tier subcontractors) to the same Wage and Labor Standards as contained in these Supplementary Conditions and other Contract Documents insofar as applicable to the Work of Subcontractors or sub-tier subcontractors, and to give the CONTRACTOR similar, if not greater, general contractual authority over the Subcontractor, or sub-tier subcontractors, as the OWNER may exercise over the CONTRACTOR.

General Decision Number: TX20250236 01/03/2025  
Superseded General Decision Number: TX20240236  
State: Texas

Construction Type: Building  
County: Cameron County in Texas.

BUILDING CONSTRUCTION PROJECTS (does not include single family homes or apartments up to and including 4 stories).

Note: Contracts subject to the Davis-Bacon Act are generally required to pay at least the applicable minimum wage rate required under Executive Order 14026 or Executive Order 13658. Please note that these Executive Orders apply to covered contracts entered into by the federal government that are subject to the Davis-Bacon Act itself, but do not apply to contracts subject only to the Davis-Bacon Related Acts, including those set forth at 29 CFR 5.1(a)(1).

If the contract is entered into on or after January 30, 2022, or the contract is renewed or extended (e.g., an option is exercised) on or after January 20, 2022: Executive Order 14026 generally applies to the contract. The CONTRACTOR must pay all covered workers at least \$17.75 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in 2025.

If the contract was awarded on or between January 1, 2015 and January 29, 2022, and the contract is not renewed or extended on or after January 30, 2022: Executive Order 13658 generally applies to the contract. The CONTRACTOR must pay all covered workers at least \$13.30 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on that contract in 2025.

The applicable Executive Order minimum wage rate will be adjusted annually. If this contract is covered by one of the Executive Orders and a classification considered necessary for performance of work on the contract does not appear on this wage determination, the CONTRACTOR must still submit a conformance request.

Additional information on CONTRACTOR requirements and worker protections under the Executive Orders is available at <http://www.dol.gov/whd/govcontracts>.

Modification Number	Publication Date
0	01/03/2025

BOIL0074-003 07/01/2023

	Rates	Fringes
BOILERMAKER.....	\$ 37.00	24.64

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ENGI0178-005 06/01/2020



	Rates	Fringes
POWER EQUIPMENT OPERATOR		
(1) Tower Crane.....	\$ 32.85	13.10
(2) Cranes with Pile Driving or Caisson Attachment and Hydraulic Crane 60 tons and above.....	\$ 28.75	10.60
(3) Hydraulic cranes 59 Tons and under.....	\$ 32.35	13.10
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IRON0084-011 06/01/2024		
IRONWORKER, ORNAMENTAL...	\$ 28.26	8.13
-----		
PLUM0211-001 10/01/2018		
PIPEFITTER (HVAC Pipe Installation Only).....	\$ 27.87	10.04
-----		
SUTX2014-011 07/21/2014		
BRICKLAYER.....	\$ 16.17 **	0.00
CARPENTER, Excludes Drywall Hanging, and Metal Stud Installation.....	\$ 16.00 **	0.00
CEMENT MASON/CONCRETE FINISHER.....	\$ 12.46 **	0.00
DRYWALL FINISHER/TAPER.....	\$ 10.75 **	2.68
DRYWALL HANGER AND METAL STUD INSTALLER.....	\$ 19.42	0.37
ELECTRICIAN (Low Voltage Wiring Only).....	\$ 13.50 **	0.68
ELECTRICIAN, Excludes Low Voltage Wiring.....	\$ 14.00 **	0.54
INSULATOR - MECHANICAL (Duct, Pipe & Mechanical System Insulation).....	\$ 14.04 **	4.79

IRONWORKER, REINFORCING.....	\$ 12.01 **	0.00
IRONWORKER, STRUCTURAL.....	\$ 15.04 **	4.34
LABORER: Common or General.....	\$ 8.87 **	0.00
LABORER: Mason Tender – Brick.....	\$ 10.00 **	0.00
LABORER: Mason Tender - Cement/Concrete.....	\$ 10.89 **	0.96
LABORER: Pipelayer.....	\$ 11.00 **	3.47
LABORER: Roof Tearoff.....	\$ 10.06 **	0.00
OPERATOR: Backhoe/Excavator/Trackhoe.....	\$ 13.15 **	0.00
OPERATOR: Bobcat/Skid Steer/Skid Loader.....	\$ 13.93 **	0.00
OPERATOR: Bulldozer.....	\$ 18.29	1.31
OPERATOR: Drill.....	\$ 16.22 **	0.34
OPERATOR: Forklift.....	\$ 14.83 **	0.00
OPERATOR: Grader/Blade.....	\$ 13.07 **	0.00
OPERATOR: Loader.....	\$ 12.87 **	0.70
OPERATOR: Mechanic.....	\$ 17.00 **	0.00
OPERATOR: Paver (Asphalt, Aggregate, and Concrete).....	\$ 16.03 **	0.00
OPERATOR: Roller.....	\$ 12.70 **	0.00
PAINTER (Brush, Roller and Spray), Excludes Drywall Finishing/Taping.....	\$ 11.27 **	0.00
PIPEFITTER, Excludes HVAC Pipe Installation.....	\$ 14.67 **	2.50
PLUMBER, Excludes HVAC Pipe Installation.....	\$ 13.59 **	0.00

ROOFER.....	\$ 11.42 **	0.00
SHEET METAL WORKER (HVAC Duct Installation Only).....	\$ 18.40	2.12
SHEET METAL WORKER, Excludes HVAC Duct Installation.....	\$ 21.13	6.53
TILE FINISHER.....	\$ 11.22 **	0.00
TILE SETTER.....	\$ 12.15 **	0.00
TRUCK DRIVER: Dump Truck.....	\$ 12.39 **	1.18
TRUCK DRIVER: Flatbed Truck.....	\$ 19.65	8.57
TRUCK DRIVER: Semi-Trailer Truck.....	\$ 12.50 **	0.00
TRUCK DRIVER: Water Truck....	\$ 12.00 **	4.11

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WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.  
=====

\*\* Workers in this classification may be entitled to a higher minimum wage under Executive Order 14026 (\$17.75) or 13658 (\$13.30). Please see the Note at the top of the wage determination for more information. Please also note that the minimum wage requirements of Executive Order 14026 are not currently being enforced as to any contract or subcontract to which the states of Texas, Louisiana, or Mississippi, including their agencies, are a party.

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the CONTRACTOR must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is a victim of, domestic violence, sexual assault, or stalking. Additional information on CONTRACTOR requirements and worker protections under the EO is available at <https://www.dol.gov/agencies/whd/government-contracts>.

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (iii)). The body of each wage determination lists the classifications and wage rates that have

been found to be prevailing for the type(s) of construction and geographic area covered by the wage determination. The classifications are listed in alphabetical order under rate identifiers indicating whether the particular rate is a union rate (current union negotiated rate), a survey rate, a weighted union average rate, a state adopted rate, or a supplemental classification rate.

### Union Rate Identifiers

A four-letter identifier beginning with characters other than ""SU"", ""UAVG"", ?SA?, or ?SC? denotes that a union rate was prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2024. PLUM is an identifier of the union whose collectively bargained rate prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. The date, 07/01/2024 in the example, is the effective date of the most current negotiated rate.

Union prevailing wage rates are updated to reflect all changes over time that are reported to WHD in the rates in the collective bargaining agreement (CBA) governing the classification.

### Union Average Rate Identifiers

The UAVG identifier indicates that no single rate prevailed for those classifications, but that 100% of the data reported for the classifications reflected union rates. EXAMPLE: UAVG-OH-0010 01/01/2024. UAVG indicates that the rate is a weighted union average rate. OH indicates the State of Ohio. The next number, 0010 in the example, is an internal number used in producing the wage determination. The date, 01/01/2024 in the example, indicates the date the wage determination was updated to reflect the most current union average rate.

A UAVG rate will be updated once a year, usually in January, to reflect a weighted average of the current rates in the collective bargaining agreements on which the rate is based.

### Survey Rate Identifiers

The ""SU"" identifier indicates that either a single non-union rate prevailed (as defined in 29 CFR 1.2) for this classification in the survey or that the rate was derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As a weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SUFL2022-007 6/27/2024. SU indicates the rate is a single non-union prevailing rate or a weighted average of survey data for that classification. FL indicates the State of Florida. 2022 is the year of the survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. The date, 6/27/2024 in the example, indicates the survey completion date for the classifications and rates under that identifier. ?SU? wage rates typically remain in effect until a new survey is conducted. However, the Wage and Hour Division (WHD) has the discretion to update such rates under 29 CFR 1.6(c)(1).

### State Adopted Rate Identifiers

The ""SA"" identifier indicates that the classifications and prevailing wage rates set by a state (or

local) government were adopted under 29 C.F.R 1.3(g)-(h). Example: SAME2023-007 01/03/2024. SA reflects that the rates are state adopted. ME refers to the State of Maine. 2023 is the year during which the state completed the survey on which the listed classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. The date, 01/03/2024 in the example, reflects the date on which the classifications and rates under the ?SA? identifier took effect under state law in the state from which the rates were adopted.

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WAGE DETERMINATION APPEALS PROCESS

- 1) Has there been an initial decision in the matter? This can be:
- a) a survey underlying a wage determination
  - b) an existing published wage determination
  - c) an initial WHD letter setting forth a position on a wage determination matter
  - d) an initial conformance (additional classification and rate) determination

On survey related matters, initial contact, including requests for summaries of surveys, should be directed to the WHD Branch of Wage Surveys. Requests can be submitted via email to [davisbaconinfo@dol.gov](mailto:davisbaconinfo@dol.gov) or by mail to:

Branch of Wage Surveys  
Wage and Hour Division  
U.S. Department of Labor  
200 Constitution Avenue, N.W.  
Washington, DC 20210

Regarding any other wage determination matter such as conformance decisions, requests for initial decisions should be directed to the WHD Branch of Construction Wage Determinations. Requests can be submitted via email to [BCWD-Office@dol.gov](mailto:BCWD-Office@dol.gov) or by mail to:

Branch of Construction Wage Determinations  
Wage and Hour Division  
U.S. Department of Labor  
200 Constitution Avenue, N.W.  
Washington, DC 20210

- 2) If an initial decision has been issued, then any interested party (those affected by the action) that disagrees with the decision can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Requests for review and reconsideration can be submitted via email to [dba.reconsideration@dol.gov](mailto:dba.reconsideration@dol.gov) or by mail to:

Wage and Hour Administrator  
U.S. Department of Labor  
200 Constitution Avenue, N.W.  
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and any information (wage payment data, project description, area practice material, etc.) that the requestor

considers relevant to the issue.

3) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board  
U.S. Department of Labor  
200 Constitution Avenue, N.W.  
Washington, DC 20210.

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END OF GENERAL DECISION

## REQUIRED FORMS CHECKLIST

The following forms are to be submitted as a part of the Bid/RFP/RFQ document

NAME	FORM DESCRIPTION	SUBMITTED WITH BID	
		YES	NO
Legal Notice	Acknowledgement Form	<input type="checkbox"/>	<input type="checkbox"/>
	Debarment Certification	<input type="checkbox"/>	<input type="checkbox"/>
	Ethics Statement	<input type="checkbox"/>	<input type="checkbox"/>
	Conflict of Interest Questionnaire	<input type="checkbox"/>	<input type="checkbox"/>
	Certification of Interested Party Form 1295	<input type="checkbox"/>	<input type="checkbox"/>
	Residence Certification	<input type="checkbox"/>	<input type="checkbox"/>
	State Law Verification	<input type="checkbox"/>	<input type="checkbox"/>
	House Bill 89 Verification	<input type="checkbox"/>	<input type="checkbox"/>
	W9 or W8 Form	<input type="checkbox"/>	<input type="checkbox"/>
Special Instructions	Bid Schedule Rate/Cost sheet completed and signed	<input type="checkbox"/>	<input type="checkbox"/>
	Cashier Check or Bid Bond of 5% of Total Amount of Bid (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
	OSHA 300 Log (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
	CONTRACTOR Pre-Bid Disclosure completed, signed and notarized (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
	Sub-CONTRACTOR Pre-Bid Disclosure completed, signed, and notarized (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
References	Complete the Previous Customer Reference Worksheet for each reference provided	<input type="checkbox"/>	<input type="checkbox"/>
Addenda			
Other	CONTRACTOR Job Safety Analysis Form (Sample)		

Prospective respondents are respectfully reminded to completely read and thoroughly respond to the BPUB Instructions for Respondents and Bid Disclosure Statement. When BPUB evaluates the Bids, it reviews indices regarding the prospective contractors' responsibility to perform the project based upon prior job performances for BPUB and other public owners. Additionally, BPUB carefully reviews the prospective contractors' responsiveness to the BPUB Bid Advertisement. Respondents should thoroughly check their submittal for completeness prior to responding to BPUB.

Do not imbalance your BID line items to overload portions of the work. Remember to answer all written questions in the Pre-Bid Disclosure Statement and then notarize it when signing. Respondents are often required to submit OSHA 300 Logs from prior job performance records as well. BPUB can, has, and will reject Bids that fail the responsibility and/or responsiveness standards so as to protect the integrity of the Bid process for all participants. The Bidding community's compliance with these guideline standards will be appreciated by the BPUB.

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER  
RESPONSIBILITY MATTERS**

(THIS FORM MUST BE COMPLETED IN ITS ENTIRETY AND SUBMITTED WITH BID RESPONSE)

Name of Entity: \_\_\_\_\_

The prospective participant certifies to the best of their knowledge and belief that they and their principals:

- a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- b) Have not within a three year period preceding this bid been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, Local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and
- d) Have not within a three-year period preceding this application/bid had one or more public transactions (Federal, State, Local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this bid or termination of the award. In addition, under 18 USC Section 1001, a false statement may result in a fine up to a \$10,000.00 or imprisonment for up to five (5) years, or both.

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\_\_\_\_\_  
Name and Title of Authorized Representative (Typed)

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

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☐ I am unable to certify to the above statements. My explanation is attached.



## ETHICS STATEMENT

(THIS FORM MUST BE COMPLETED IN ITS ENTIRETY AND SUBMITTED WITH BID RESPONSE)

The undersigned Firm, by signing and executing this bid, certifies and represents to the Brownsville Public Utilities Board that Firm has not offered, conferred or agreed to confer any pecuniary benefit, as defined by (1.07 (a) (6) of the Texas Penal Code, or any other thing of value as consideration for the receipt of information or any special treatment of advantage relating to this bid; the Firm also certifies and represents that the Firm has not offered, conferred or agreed to confer any pecuniary benefit or other thing of value as consideration for the recipient's decision, opinion, recommendation, vote or other exercise of discretion concerning this bid, the Firm certifies and represents that Firm has neither coerced nor attempted to influence the exercise of discretion by any officer, trustee, agent or employee of the Brownsville Public Utilities Board concerning this bid on the basis of any consideration not authorized by law; the Firm also certifies and represents that Firm has not received any information not available to other Firms so as to give the undersigned a preferential advantage with respect to this bid; the Firm further certifies and represents that Firm has not violated any state, federal, or local law, regulation or ordinance relating to bribery, improper influence, collusion or the like and that Firm will not in the future offer, confer, or agree to confer any pecuniary benefit or other thing of value of any officer, trustee, agent or employee of the Brownsville Public Utilities Board in return for the person having exercised their person's official discretion, power or duty with respect to this bid; the Firm certifies and represents that it has not now and will not in the future offer, confer, or agree to confer a pecuniary benefit or other thing of value to any officer, trustee, agent, or employee of the Brownsville Public Utilities Board in connection with information regarding this bid, the submission of this bid, the award of this bid or the performance, delivery or sale pursuant to this bid.

**THE RESPONDENT SHALL DEFEND, INDEMNIFY, AND HOLD HARMLESS THE BROWNSVILLE PUBLIC UTILITIES BOARD, ALL OF ITS OFFICERS, AGENTS AND EMPLOYEES FROM AND AGAINST ALL CLAIMS, ACTIONS, SUITS, DEMANDS, PROCEEDING, COSTS, DAMAGES, AND LIABILITIES, ARISING OUT OF, CONNECTED WITH, OR RESULTING FROM ANY NEGLIGENT ACTS OR OMISSIONS OF CONTRACTOR OR ANY AGENT, EMPLOYEE, SUBCONTRACTOR, OR SUPPLIER OF RESPONDENT IN THE EXECUTION OR PERFORMANCE OF THIS BID.**

I have read all of the specifications and general bid requirements and do hereby certify that all items submitted meet specifications.

COMPANY: \_\_\_\_\_

AGENT NAME: \_\_\_\_\_

AGENT SIGNATURE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_

STATE: \_\_\_\_\_

ZIP CODE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

TELEFAX: \_\_\_\_\_

FEDERAL ID#: \_\_\_\_\_ AND/OR SOCIAL SECURITY #: \_\_\_\_\_

### DEVIATIONS FROM SPECIFICATIONS IF ANY:

NOTE: QUESTIONS AND CONCERNS FROM PROSPECTIVE CONTRACTORS SHOULD BE RAISED WITH OWNER AND ITS CONSULTANT (IF APPLICABLE) AND RESOLVED, IF POSSIBLE, PRIOR TO THE BID SUBMITTAL DATE. ANY LISTED DEVIATIONS IN A FINALLY SUBMITTED BID MAY ALLOW THE OWNER TO REJECT A BID AS NON-RESPONSIVE.

(THIS FORM MUST BE COMPLETED IN ITS ENTIRETY AND SUBMITTED WITH BID RESPONSE)

**CONFLICT OF INTEREST QUESTIONNAIRE**  
For vendor doing business with local governmental entity

**FORM CIQ**

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

**OFFICE USE ONLY**

Date Received

**1** Name of vendor who has a business relationship with local governmental entity.

**2** ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

**3** Name of local government officer about whom the information is being disclosed.

\_\_\_\_\_  
Name of Officer

**4** Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

**5** Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

**6** ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

**7**

\_\_\_\_\_  
Signature of vendor doing business with the governmental entity

\_\_\_\_\_  
Date

**CONFLICT OF INTEREST QUESTIONNAIRE**  
**For vendor doing business with local governmental entity**

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

**Local Government Code § 176.001(1-a):** "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

**Local Government Code § 176.003(a)(2)(A) and (B):**

- (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

\*\*\*

- (2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

**Local Government Code § 176.006(a) and (a-1)**

- (a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

- (a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

- (1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

- (2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

## CERTIFICATE OF INTERESTED PARTIES-FORM 1295

Special message: Please read the Special Notification regarding HB 1295 effective January 1, 2016, implemented by the Texas Ethics Commission, which requires business entities to provide a completed Form 1295 to Brownsville PUB with signed contracts in order to execute them.

In 2015, the Texas Legislature adopted House Bill 1295. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

To implement the law, the Texas Ethics Commission (TEC) adopted new rules necessary to prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form, Form 1295, on October 5, 2015. The commission also adopted new rules as part of Chapter 46 of the Texas Administrative Code on November 30, 2015.

On January 1, 2016, TEC made a new filing application available on their website for business entities to use to both create and file Form 1295. Business entities will enter the required information on Form 1295 within the application and print a copy of the completed form, which will include a certification of filing with a unique certification number. An authorized agent of the business entity will need to sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be included with the signed contract to the governmental body or state agency in order for the governmental body to execute the contract.

Brownsville PUB will then notify the commission, using TEC's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract.

TEC will then post the business entity's completed Form 1295 to its website within seven (7) business days after receiving notice from Brownsville PUB acknowledging that it was received.

To obtain additional information on HB 1295, to learn more about TEC's process to create a new account or to complete an electronic version of Form 1295 for submission with a signed contract, please go to the following link: [https://ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://ethics.state.tx.us/whatsnew/elf_info_form1295.htm)

NOTE: IF AWARDED THIS CONTRACT, FORM 1295 WILL BE SUBMITTED AT THE TIME  
THE SIGNED CONTRACT IS SUBMITTED TO BPUB. \_\_\_\_\_ YES \_\_\_\_\_ NO

**CERTIFICATE OF INTERESTED PARTIES****FORM 1295**

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the goods or services to be provided under the contract.**

4 Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
		Controlling	Intermediary

**5 Check only if there is NO Interested Party.** ☐

**6 UNSWORN DECLARATION**

My name is \_\_\_\_\_, and my date of birth is \_\_\_\_\_.

My address is \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
(country) (street) (city) (state) (zip code)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in \_\_\_\_\_ County, State of \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_\_.  
(year) (month)

\_\_\_\_\_  
Signature of authorized agent of contracting business entity  
(Declarant)

**ADD ADDITIONAL PAGES AS NECESSARY**

**BROWNSVILLE PUBLIC UTILITIES BOARD  
RESIDENCE CERTIFICATION**

In accordance with Art. 601g, as passed by the 1985 Texas Legislature, the following will apply. The pertinent portion of the Act has been extracted and is as follows:

Section 1. (a)

(1) "Nonresident CONTRACTOR " means a CONTRACTOR whose principal place of business is not in this state, but excludes a CONTRACTOR whose ultimate parent company or majority owner has its principal place of business in this state.

(2) "Texas resident CONTRACTOR " means a CONTRACTOR whose principal place of business is in this state, and includes a CONTRACTOR whose ultimate parent company or majority owner has its principal place of business in this state.

Section 1. (b)

The state or governmental agency of the state may not award a contract for general construction, improvements, services, or public works projects or purchases of supplies, materials or equipment to a nonresident CONTRACTOR unless the nonresident's bid is lower than the lowest bid submitted by a responsible Texas resident CONTRACTOR by the same amount that a Texas resident CONTRACTOR would be required to underbid a nonresident CONTRACTOR to obtain a comparable contract in the state in which the nonresident's principal place of business is located.

I certify that \_\_\_\_\_  
(Company Name) is a **resident Texas CONTRACTOR** as defined in Art. 601g.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

I certify that \_\_\_\_\_  
(Company Name) is a **nonresident CONTRACTOR** as defined in Art. 601g. and our principal place of business is: \_\_\_\_\_  
(City and State)

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

## State Law Verifications

I, \_\_\_\_\_ (Person's name), the undersigned representative of  
(Company or Business name) \_\_\_\_\_  
\_\_\_\_\_ (hereafter referred to as the "Company")  
being an adult over the age of eighteen (18) years of age, after being duly sworn by the undersigned notary,  
do hereby depose and verify under oath as follows:

- **IRAN, SUDAN AND FOREIGN TERRORIST ORGANIZATIONS:** By submission of a response to City of Brownsville Public Utilities Board ("BPUB") Request for Qualifications Q018-23 (the "RFQ"), the responding Company represents that, to the extent this bid submission or any contracts executed in response to this bid constitutes a governmental contract within the meaning of Section 2252.151 of the Texas Government Code, as amended, solely for purposes of compliance with Section 2252.152 of the Texas Government Code, and except to the extent otherwise required by applicable federal law, neither the responding Company, nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of the Company is a company listed by the Texas Comptroller of Public Accounts under Sections 806.051, 807.051, or 2252.153 of the Texas Government Code.
- **ANTI-BOYCOTT ISRAEL VERIFICATION:** By submission of a response to the BPUB RFQ, the responding Company represents that, to the extent this bid submission, or any contracts executed in response to this bid, constitutes a contract for goods or services within the meaning of Section 2271.002 of the Texas Government Code, as amended, solely for purposes of compliance with Chapter 2271 of the Texas Government Code, and subject to applicable federal law, including without limitation, 50 U.S.C. Section 4607, the responding Company, as well as any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of the Company, (1) does not boycott Israel and (2) will not boycott Israel through the term of any such contract. The term "boycott Israel" as used in this paragraph has the meaning assigned to such term in Section 808.001 of the Texas Government Code, as amended.
- **VERIFICATION REGARDING NO DISCRIMINATION AGAINST FIREARMS:** By submission of a response to the BPUB RFQ, the responding Company represents that, to the extent this bid submission, or any contracts executed in response to this bid, constitutes a contract for goods or services for which a written verification is required under Section 2274.002, Texas Government Code (as added by Senate Bill 19, 87th Texas Legislature, Regular Session), as amended, the responding Company hereby verifies that it, as well as any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of the Firm, (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and (2) will not discriminate during the term of any such contract against a firearm entity or firearm trade association. The foregoing verification is made solely to comply with Section 2274.002, Texas Government Code (as added by Senate Bill 19, 87th Texas Legislature, Regular Session), as amended, to the extent such section does not contravene applicable Texas or federal law. As used in the foregoing verification, "discriminate against a firearm entity or firearm trade association" shall have the meaning assigned to such term in Section 2274.001, Texas Government Code (as added by Senate Bill 19, 87th Texas Legislature, Regular Session).
- **VERIFICATION REGARDING NO ENERGY COMPANY BOYCOTTS:** By submission of a response to the BPUB RFQ, the responding Company represents that, to the extent this bid submission, or any contracts executed in response to this bid, constitutes a contract for goods or services for which a written verification is required under Section 2274.002, Texas Government Code (as added by Senate Bill 13, 87th Texas Legislature, Regular Session), as amended, the

responding Company hereby verifies that the responding Company, as well as any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of the Firm, (1) does not boycott energy companies and (2) will not boycott energy companies during the term of any such contract. The foregoing verification is made solely to comply with Section 2274.002, Texas Government Code (as added by Senate Bill 13, 87th Texas Legislature, Regular Session), as amended, to the extent such section does not contravene applicable Texas or federal law. As used in the foregoing verification, "boycott energy companies" shall have the meaning assigned to such term in Section 809.001(1), Texas Government Code.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF COMPANY REPRESENTATIVE

On this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared

\_\_\_\_\_, the above-named person, who after by me being duly sworn, did swear and confirm that the above is true and correct.

NOTARY SEAL \_\_\_\_\_

NOTARY SIGNATURE \_\_\_\_\_  
Date



**Organization Name**  
**House Bill 89 Verification**

I, \_\_\_\_\_ (Person name), the undersigned representative of  
(Company or Business name) \_\_\_\_\_  
\_\_\_\_\_ (hereafter referred to as company) being  
an adult over the age of eighteen (18) years of age, after being duly sworn by the undersigned notary, do  
hereby depose and verify under oath that the company named- above, under  
the provisions of Subtitle F, Title 10, Government Code Chapter 2270:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract providing that:
  - (1) "company" does not include a sole proprietorship; and
  - (2) the law applies only to a contract that:
    - (a) is between a governmental entity and a company with 10 or more full-time employees; and
    - (b) has a value of \$100,000 or more that is to be paid wholly or partly from public funds or the governmental entity

Pursuant to Section 2270.001, Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes; and

2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF COMPANY REPRESENTATIVE

On this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared

\_\_\_\_\_, the above-named person, who after by me being duly  
sworn, did swear and confirm that the above is true and correct.

NOTARY SEAL \_\_\_\_\_

NOTARY SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

**Request for Taxpayer  
Identification Number and Certification**

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**Give form to the  
requester. Do not  
send to the IRS.**

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	<b>1</b> Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)	
	<b>2</b> Business name/disregarded entity name, if different from above.	
	<b>3a</b> Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . . <b>Note:</b> Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.  <input type="checkbox"/> Other (see instructions)	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____  (Applies to accounts maintained outside the United States.)
	<b>3b</b> If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . <input type="checkbox"/>	
	<b>5</b> Address (number, street, and apt. or suite no.). See instructions.	Requester's name and address (optional)
	<b>6</b> City, state, and ZIP code	
	<b>7</b> List account number(s) here (optional)	

<b>Part I Taxpayer Identification Number (TIN)</b>  Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> , later.  <b>Note:</b> If the account is in more than one name, see the instructions for line 1. See also <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.	<b>Social security number</b> <table border="1"><tr><td></td><td></td><td></td><td></td><td>-</td><td></td><td></td><td></td><td></td><td></td></tr></table> <b>OR</b> <b>Employer identification number</b> <table border="1"><tr><td></td><td></td><td></td><td></td><td>-</td><td></td><td></td><td></td><td></td><td></td></tr></table>					-										-					
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<b>Part II Certification</b>  Under penalties of perjury, I certify that:  1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and 2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and 3. I am a U.S. citizen or other U.S. person (defined below); and 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.  <b>Certification instructions.</b> You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.	<b>Signature of U.S. person</b>  <b>Date</b>
---	--

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**What's New**

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Form **W-8BEN-E**

(Rev. October 2021)

Department of the Treasury  
Internal Revenue Service**Certificate of Status of Beneficial Owner for  
United States Tax Withholding and Reporting (Entities)**

► For use by entities. Individuals must use Form W-8BEN. ► Section references are to the Internal Revenue Code.  
► Go to [www.irs.gov/FormW8BENE](http://www.irs.gov/FormW8BENE) for instructions and the latest information.  
► Give this form to the withholding agent or payer. Do not send to the IRS.

OMB No. 1545-1621

**Do NOT use this form for:**

- U.S. entity or U.S. citizen or resident . . . . . W-9
- A foreign individual . . . . . W-8BEN (Individual) or Form 8233
- A foreign individual or entity claiming that income is effectively connected with the conduct of trade or business within the United States (unless claiming treaty benefits) . . . . . W-8ECI
- A foreign partnership, a foreign simple trust, or a foreign grantor trust (unless claiming treaty benefits) (see instructions for exceptions) . . . W-8IMY
- A foreign government, international organization, foreign central bank of issue, foreign tax-exempt organization, foreign private foundation, or government of a U.S. possession claiming that income is effectively connected U.S. income or that is claiming the applicability of section(s) 115(2), 501(c), 892, 895, or 1443(b) (unless claiming treaty benefits) (see instructions for other exceptions) . . . . . W-8ECI or W-8EXP
- Any person acting as an intermediary (including a qualified intermediary acting as a qualified derivatives dealer) . . . . . W-8IMY

**Instead use Form:****Part I Identification of Beneficial Owner**

<b>1</b> Name of organization that is the beneficial owner	<b>2</b> Country of incorporation or organization
<b>3</b> Name of disregarded entity receiving the payment (if applicable, see instructions)	

<b>4</b> Chapter 3 Status (entity type) (Must check one box only):	<input type="checkbox"/> Corporation	<input type="checkbox"/> Partnership
<input type="checkbox"/> Simple trust	<input type="checkbox"/> Tax-exempt organization	<input type="checkbox"/> Complex trust
<input type="checkbox"/> Central Bank of Issue	<input type="checkbox"/> Private foundation	<input type="checkbox"/> Estate
<input type="checkbox"/> Grantor trust	<input type="checkbox"/> Disregarded entity	<input type="checkbox"/> International organization
If you entered disregarded entity, partnership, simple trust, or grantor trust above, is the entity a hybrid making a treaty claim? If "Yes," complete Part III. <input type="checkbox"/> Yes <input type="checkbox"/> No		

<b>5</b> Chapter 4 Status (FATCA status) (See instructions for details and complete the certification below for the entity's applicable status.)	
<input type="checkbox"/> Nonparticipating FFI (including an FFI related to a Reporting IGA FFI other than a deemed-compliant FFI, participating FFI, or exempt beneficial owner).	<input type="checkbox"/> Nonreporting IGA FFI. Complete Part XII.
<input type="checkbox"/> Participating FFI.	<input type="checkbox"/> Foreign government, government of a U.S. possession, or foreign central bank of issue. Complete Part XIII.
<input type="checkbox"/> Reporting Model 1 FFI.	<input type="checkbox"/> International organization. Complete Part XIV.
<input type="checkbox"/> Reporting Model 2 FFI.	<input type="checkbox"/> Exempt retirement plans. Complete Part XV.
<input type="checkbox"/> Registered deemed-compliant FFI (other than a reporting Model 1 FFI, sponsored FFI, or nonreporting IGA FFI covered in Part XII). See instructions.	<input type="checkbox"/> Entity wholly owned by exempt beneficial owners. Complete Part XVI.
<input type="checkbox"/> Sponsored FFI. Complete Part IV.	<input type="checkbox"/> Territory financial institution. Complete Part XVII.
<input type="checkbox"/> Certified deemed-compliant nonregistering local bank. Complete Part V.	<input type="checkbox"/> Excepted nonfinancial group entity. Complete Part XVIII.
<input type="checkbox"/> Certified deemed-compliant FFI with only low-value accounts. Complete Part VI.	<input type="checkbox"/> Excepted nonfinancial start-up company. Complete Part XIX.
<input type="checkbox"/> Certified deemed-compliant sponsored, closely held investment vehicle. Complete Part VII.	<input type="checkbox"/> Excepted nonfinancial entity in liquidation or bankruptcy. Complete Part XX.
<input type="checkbox"/> Certified deemed-compliant limited life debt investment entity. Complete Part VIII.	<input type="checkbox"/> 501(c) organization. Complete Part XXI.
<input type="checkbox"/> Certain investment entities that do not maintain financial accounts. Complete Part IX.	<input type="checkbox"/> Nonprofit organization. Complete Part XXII.
<input type="checkbox"/> Owner-documented FFI. Complete Part X.	<input type="checkbox"/> Publicly traded NFFE or NFFE affiliate of a publicly traded corporation. Complete Part XXIII.
<input type="checkbox"/> Restricted distributor. Complete Part XI.	<input type="checkbox"/> Excepted territory NFFE. Complete Part XXIV.
	<input type="checkbox"/> Active NFFE. Complete Part XXV.
	<input type="checkbox"/> Passive NFFE. Complete Part XXVI.
	<input type="checkbox"/> Excepted inter-affiliate FFI. Complete Part XXVII.
	<input type="checkbox"/> Direct reporting NFFE.
	<input type="checkbox"/> Sponsored direct reporting NFFE. Complete Part XXVIII.
	<input type="checkbox"/> Account that is not a financial account.

<b>6</b> Permanent residence address (street, apt. or suite no., or rural route). <b>Do not use a P.O. box or in-care-of address</b> (other than a registered address).
---

City or town, state or province. Include postal code where appropriate.

Country

<b>7</b> Mailing address (if different from above)
--

City or town, state or province. Include postal code where appropriate.

Country

For Paperwork Reduction Act Notice, see separate instructions.

Cat. No. 59689N

Form **W-8BEN-E** (Rev. 10-2021)

### Previous Customer Reference Worksheet


Name of Customer:		Customer Contact:
Customer Address:		Customer Phone Number:
		Customer Email:
Name of Company Performing Referenced Work:		

What was the Period of Performance?		What was the Final Acceptance Date?
From:		
To:		
Dollar Value of Contract?		What Type of Contract?
\$ _____		<input type="checkbox"/> Firm Fixed Price <input type="checkbox"/> Time and Material <input type="checkbox"/> Not to Exceed <input type="checkbox"/> Cost Plus Fixed Fee <input type="checkbox"/> Other, Specify: _____










[illegible]

## CONTRACTOR JOB SAFETY ANALYSIS FORM

A Job Safety Analysis (JSA) form is to be completed, executed, and submitted by the CONTRACTOR prior to entering into a contractual agreement with the OWNER. The JSA form will be valid for a period of 1 month after which an updated JSA form is to be completed, executed and submitted by the CONTRACTOR. The completed JSA form must be included along with other Contract Documents included herein. Below is a sample form. Original form will be provided to vendor prior to commencing work.

 <b>BROWNSVILLE PUBLIC UTILITIES BOARD</b>		
<b>JOB SAFETY ANALYSIS FORM</b>		
<b>PROJECT NAME:</b> [REDACTED]		<b>DATE:</b> [REDACTED]
<b>PROJECT CONTRACTOR:</b> [REDACTED]	<b>POINT OF CONTACT &amp; TEL #:</b> [REDACTED]	<b>ANALYSIS BY:</b> [REDACTED]
<b>BPUB DEPARTMENT:</b> [REDACTED]	<b>SECTION:</b> [REDACTED]	<b>REVIEWED BY:</b> [REDACTED]
<b>REQUIRED AND/OR RECOMMENDED PERSONAL PROTECTIVE EQUIPMENT:</b> [REDACTED]		<b>APPROVED BY:</b> [REDACTED]
<b>SEQUENCE OF BASIC JOB STEPS</b> <i>Beware of being too detailed; record only the information needed to describe each job action. Rule of thumb, not more than 10 steps/task being evaluated.</i>	<b>POTENTIAL ACCIDENTS OR HAZARDS</b> <i>HAZARD CLASSIFICATION CATEGORIES: Struck By/Against, Caught In/Between, Slip, Trip, or Fall, Overexertion, Ergonomic (Awkward Postures, Excessive Force, Vibration, Repetitive Motion)</i>	<b>RECOMMENDED SAFE JOB PROCEDURE</b> <i>HAZARD CONTROL CATEGORIES: Engineer Out (New Way to Do, Change Physical Conditions or Work Procedures, Adjust/Modify/Replace Work Station Components/Tools, Decrease Performance Frequency), Personal Protective Equipment (PPE), Training, Improve Housekeeping.</i>
• [REDACTED]	• [REDACTED]	• [REDACTED]
• [REDACTED]	• [REDACTED]	• [REDACTED]
• [REDACTED]	• [REDACTED]	• [REDACTED]
• [REDACTED]	• [REDACTED]	• [REDACTED]
• [REDACTED]	• [REDACTED]	• [REDACTED]

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Page 1 of 2

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• 	• 	• 
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### JOB SAFETY ANALYSIS WORKSHEET

Comments:



Contractor Representative & Title	Signature	Date
