



**BROWNSVILLE  
PUBLIC UTILITIES BOARD**

Gerardo Martinez, Board Chair

**Notice of a Regular Board Meeting of the  
Brownsville Public Utilities Board**

**MEETING DATE: July 7, 2025**  
**MEETING TIME: 5:00 PM**  
**MEETING LOCATION: BPUB Annex Building**  
**Board Room**  
**1425 Robinhood Drive**  
**Brownsville, Texas 78521**

**Dial In: 1-408-418-9388**

**Access Code: 2499 067 4685 # #**

In accordance with Tex. Gov't Code §551.127, NOTICE is hereby given that a physical quorum, including the presiding officer/member, will be present at the specified meeting location. Some members of the board and/or administration may participate via videoconference.

Members of the public may listen to the meeting as it is being held by dialing one of the numbers listed below (same access code above). Because of technology limitations, only a limited number of callers will be allowed to call in, however, a recording of the meeting will be made available to the public after the meeting on BPUB's website: <https://www.brownsville-pub.com/events/board-of-directors-meeting-5-2025-07-14/>

**DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING MATTERS:**

**MEETING AGENDA**

- A. Call to Order**
- B. Confirmation of a Quorum**
- C. Pledge of Allegiance for U.S. Flag and Texas Flag & Moment of Silence**
- D. Workshop or Public Hearing(s)**
  - 1. Integrated Resource Plan (IRP) Workshop No. 4 - Lina Alvarez

**E. Public Comments**

PUBLIC COMMENTS WILL ONLY BE ACCEPTED IN WRITING NO LATER THAN ONE (1) HOUR IN ADVANCE OF THE MEETING BY SENDING THEM TO PublicComments@brownsville-pub.com. In the body of the email please include date, your name, your address, phone number, agenda item number, if applicable, or subject of discussion, and your comments.

- THERE IS A THREE (3)-MINUTE TIME LIMIT PER SPEAKER. THE PRESIDING OFFICER MAY, BUT IS NOT REQUIRED TO, ALLOW ADDITIONAL TIME TO A SPEAKER.
- THE SPEAKER MUST IDENTIFY BY NAME, ADDRESS, AND ORGANIZATIONAL AFFILIATION (IF ANY) BEFORE SPEAKING.
- QUESTIONS AND COMMENTS SHOULD BE ADDRESSED TO THE BOARD AS A WHOLE, NOT TO INDIVIDUAL BOARD MEMBERS, THE CEO, OR MEMBERS OF THE AUDIENCE.
- IF AN ISSUE ADDRESSED IS NOT INCLUDED ON THE AGENDA, NO FORMAL ACTION WILL BE TAKEN.

**F. Consent Agenda Items**

1. Approval of Minutes:
  - a. December 18, 2024 Special Board Meeting
  - b. March 10, 2025 Regular Board Meeting -
2. Consideration and Possible Action to Ratify and Approve Board Travel in Accordance with the Statements of Policy for Travel by Members of the Board of Directors of the Brownsville Public Utilities Board - Marilyn D. Gilbert
3. Consideration and Possible Action to Approve the Proposal Award for the purchase of the SEL Data Management and Automation (DMA) Blueframe Application Suite. - Eli Alvarez
4. Consideration and Possible Action for Bid Award for the Ocelot Substation Perimeter Security Fencing - Cesar A. Cortinas
5. Consideration and Possible Action of a Resolution Amending Designation of Certain Officers as Authorized Signatories to Drafts Drawn on Account of Brownsville Public Utilities Board at Texas Regional Bank and Wells Fargo Bank - Mirian Camacho
6. Consideration and Possible Action for Bid Award for the Annual Supply of Water and Power Plant Chemicals - Jaime Estrada
7. Consideration and Possible Action for Contract Renewal for the Annual Supply of Flexible Base (Caliche/Limestone) for the Third and Final Year - Diane Solitaire
8. Consideration and Possible Action to Approve Bid Award for the Annual Supply of Fuel for the Third and Final Year - Diane Solitaire

9. Consideration and Possible Action for Bid Award for the Annual Supply of Water and Wastewater Inventory Material - Diane Solitaire
10. Consideration and Possible Action for Approval of Proposal Award for the Purchase of VMware Software Renewal for the BPUB Information Technology Administrative Network - Jose Luis Lopez Jr
11. Consideration and Possible Action to Approve the Professional Engineering Services Contract with Halff Associates, Inc., for the Resaca de la Guerra Phase I Restoration Project Design Plans (60% to 100%) and Construction Administration Services - Marie Leal
12. Consideration and Ratification of the AspenTech Open Systems International (OSI) SCADA Upgrade Contract - Elias Quintero
13. Consideration and Approval of Contracts for Legal Services for Local and Special Counsel - Paul Gonzalez

**G. Items for Individual Consideration**

1. General Manager's Report:
  - a. Board Calendar
  - b. Industry and BPUB Updates -
2. Consideration and Action on Items Pulled Out of Consent -
3. Staff Reports and Presentations to the Board -
  - a. Presentation and Discussion of the Brownsville Public Utilities Board's Financial Performance Report for the Period Ended May 31, 2025 - Miguel Perez
  - b. Quarterly Report on GM/CEO Procurement Authorizations-2nd Quarter April - June 2025 - Diane Solitaire
  - c. Drought Update - Jaime Flores
  - d. SHARE Program Balance Update - Claudia Capetillo
  - e. Ocelot Substation Project Update - Cesar A. Cortinas
  - f. Presentation on the Brownsville Public Utilities Board Customer Satisfaction Survey - Marlena Ramos
  - g. Advance Metering Infrastructure (AMI) Update - Jaime Aguilar
  - h. Presentation and Discussion of the BPUB's NERC Compliance Program and Policy - Gustavo Leal
  - i. Presentation on the Brownsville Public Utilities Board Water and Wastewater

Master Plan Prepared by Freese Nichols - Marie Leal

4. Presentation, Discussion, and Possible Recommendation on an Overview of BPUB's Debt and Commercial Paper Program and a Resolution by the Brownsville Public Utilities Board relating to the issuance and sale obligations designated as "City of Brownsville, Texas Utilities System Revenue Refunding Bonds" and approval of other matters in connection therewith - Miguel Perez, Noe Hinojosa
5. Discussion and Possible Recommendation on a Resolution by the Board of Trustees of The City of Brownsville, Texas Public Utilities Board Requesting the City Commission of the City of Brownsville, Texas to approve a Supplemental Ordinance authorizing certain actions relating to Obligations Designated as City of Brownsville, Texas Utilities System Commercial Paper Notes, Series A, including extension and renewal of Series A Program, Substitution of the Credit Facility, the execution and delivery of a Reimbursement Agreement, Bank Fee Letter and Related Documents, approving an Offering Memorandum, and approving certain other matters in connection therewith - Miguel Perez, Noe Hinojosa
6. Consideration and Possible Action to Approve Bid Award for the Annual Supply of General Inventory Stock - Diane Solitaire
7. Discussion and Possible Action Regarding the Selection of an Option from the Integrated Resource Plan. - Lina Alvarez

**H. Recess to Closed Meeting**

RECESS TO CLOSED MEETING to Consider Matters Pursuant to Tex. Government Code Chapter 551, et seq.

At this time the items on the Agenda designated for Closed Meeting will be considered. If there is an approved motion to go into Closed Meeting the listeners will be placed on "hold" until the Board returns to Open Meeting.

1. Meeting with Board's legal counsel for advice about contemplated and pending court and administrative litigation and on matters in which the duty of the attorney under the Texas Disciplinary Rules of Professional Conduct conflicts with Chapter 551 (Sec. 551.071), including but not limited to the following:
  - a. Reports of local and special counsel, including regarding potential and pending litigation involving BPUB;
  - b. Updates on contract negotiations related to large scale business development; and
  - c. Exposure to effects of tariffs. - Paul Gonzalez, Juan Pequeno
2. Presentation, Discussion, and possible recommendation of information upon pricing of purchased power, generation, and fuel and their impact upon the Fuel, Purchased Energy, and Marketing Charge (Sec. 551.086) - Miguel Perez

3. Consideration and possible action on a Natural Gas Agreement with Tenaska Marketing Ventures for the Silas Ray Power Plant and authorizing the General Manager and Chief Executive Officer to negotiate and execute a definitive contract (Sec.551.086). - Cory Carswell
4. Review and consider potential electric service agreement with a retail customer within a dually certified electric service area under 102-17(b), Brownsville Code of Ordinances, authorizing the General Manager & CEO to finalize negotiations on same (Sec. 551.071 & Sec. 551.086). - Paul Gonzalez, Cody Faulk
5. Consideration and possible action to approve the evaluation of the Director of Internal Audit by the Audit Committee for 2023-2024 and 2024-2025 (Sec. 551.074). - Juan Pequeno

#### RECONVENE OPEN MEETING

#### **I. Consideration and Action on Closed Meeting Items**

1. Consideration and Possible Action on Items Discussed in Closed Meeting -
  - a. Consideration and Possible Resolution Authorizing the Establishment By Contract Of Rates, Terms, And Conditions For an Electric Customer in a Dually Certificated Electric Service Area Pursuant to Section 102-17(b) of the Brownsville Code Of Ordinances. - Paul Gonzalez
  - b. Consideration and Possible Action to Approve the Evaluation of the Director of Internal Audit by the Audit Committee for 2023-2024 and 2024-2025 - Juan Pequeno

#### **J. Consideration and Action on Future Agenda Items**

1. Discussion and/or Requests for Future Agenda Items -

#### **Adjournment**

  
Gerardo Martinez (Jul 3, 2025 13:10 CDT)

Gerardo Martinez, Board Chair

The meeting will be conducted in accordance with Board Resolution No. 2023-0615 (IC5), the "Rules of the Public Utilities Board." Once the Meeting is convened with a quorum present, the Presiding Officer may change the order of business for purposes of accommodation of the Board members or participants and to permit a more orderly consideration of related agenda items.

The BPUB reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney), § 551.072 (Deliberations about Real Property), § 551.074 (Personnel Matters), § 551.076 (Deliberations about Security Devices), § 551.086 (Public Utility Competitive Matters), § 551.087 (Economic Development), and § 551.089 (Department of Information Resources).

I certify that a copy of the foregoing agenda of items to be considered by the BPUB was posted on 7/3/25.

ATTEST:

Norma L. Sanchez  
Norma L. Sanchez, Recording Secretary

Dial by your location: <b>1-408-418-9388 (US Toll)</b>	
1-617-315-0704 (Boston)	1-312-535-8110 (Chicago)
1-469-210-7159 (Dallas)	1-720-650-7664 (Denver)
1-904-900-2303 (Jacksonville)	1-213-306-3065 (Los Angeles)
1-646-992-2010 (New York City)	1-602-666-0783 (Phoenix)
1-206-207-1700 (Seattle)	1-202-860-2110 (Washington, DC)