



TO: Brownsville Public Utilities Board Regulatory/Policy Committee  
FROM: Gerardo Martinez, Committee Chair  
SUBJECT: Notice of a Regulatory/Policy Committee Meeting

Date: May 6, 2024

MEETING DATE: **May 9, 2024**  
TIME: **5:30 PM**  
LOCATION: **BPUB Annex Building  
Board Room  
1425 Robinhood Dr.  
Brownsville, TX 78521**

**Dial In: 1-408-418-9388**  
**Access Code: 2480 933 4974 # #**

Members of the public may listen to the meeting as it is being held by dialing one of the numbers listed below (same access code above). Because of technology limitations, only a limited number of callers will be allowed to call in.

Dial by your location: <b>1-408-418-9388 (US Toll)</b>	
1-617-315-0704 (Boston)	1-312-535-8110 (Chicago)
1-469-210-7159 (Dallas)	1-720-650-7664 (Denver)
1-904-900-2303 (Jacksonville)	1-213-306-3065 (Los Angeles)
1-646-992-2010 (New York City)	1-602-666-0783 (Phoenix)
1-206-207-1700 (Seattle)	1-202-860-2110 (Washington, DC)

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING MATTERS:

### MEETING AGENDA

**Call Open Meeting to Order at 5:30 PM**

### PUBLIC COMMENTS

*Please note the following:*

PUBLIC COMMENTS WILL ONLY BE ACCEPTED IN WRITING NO LATER THAN ONE (1) HOUR IN ADVANCE OF THE MEETING BY SENDING THEM TO [PublicComments@brownsville-pub.com](mailto:PublicComments@brownsville-pub.com). In the body of the email please include date, your name, your address, phone number, agenda item number, if applicable, or subject of discussion, and your comments.

- **THERE IS A THREE (3)-MINUTE TIME LIMIT PER SPEAKER. THE PRESIDING OFFICER MAY, BUT IS NOT REQUIRED TO, ALLOW ADDITIONAL TIME TO A SPEAKER.**
- **THE SPEAKER MUST IDENTIFY BY NAME, ADDRESS, AND ORGANIZATIONAL AFFILIATION (IF ANY) BEFORE SPEAKING.**
- **QUESTIONS AND COMMENTS SHOULD BE ADDRESSED TO THE BOARD AS A WHOLE, NOT TO INDIVIDUAL BOARD MEMBERS, THE CEO, OR MEMBERS OF THE AUDIENCE.**
- **IF AN ISSUE ADDRESSED IS NOT INCLUDED ON THE AGENDA, NO FORMAL ACTION WILL BE TAKEN.**

**ITEMS FOR PRESENTATION AND DISCUSSION**

1. Presentation and Discussion of Revisions to the Brownsville Public Utilities Board Personnel Policies & Procedures, Policy No. 1 Policy, Business Ethics & Conduct Statements—Dr. Emilia Guerra
2. Presentation and Discussion of Revisions to the Brownsville Public Utilities Board Personnel Policies & Procedures, Policy No. 21 Retirement—Dr. Emilia Guerra
3. Presentation and Discussion of Updates to the Accounts Receivable Policy—Jorge Santillan
4. Presentation and Discussion of Revisions of the Brownsville Public Utilities Board Deposit and Credit Policy—Estrella Solorzano
5. Presentation and Discussion on the Implementation of the Brownsville Public Utilities Board Payment Arrangement Policy—Estrella Solorzano
6. Presentation and Discussion on the Implementation of the Brownsville Public Utilities Board Installment Plan Policy— Estrella Solorzano
7. Presentation and Discussion of Revisions of the Brownsville Public Utilities Board Safety Hazard Complaint Policy—Estrella Solorzano

Adjournment



  
Gerardo Martinez, Committee Chair

The Brownsville Public Utilities Board (BPUB) Regulatory/Policy Committee reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney), § 551.072 (Deliberations about Real Property), § 551.074 (Personnel Matters), § 551.076 (Deliberations about Security Devices), § 551.086 (Public Utility Competitive Matters), § 551.087 (Economic Development), and § 551.089 (Department of Information Resources).

BPUB reserves the right to change the Meeting Room within the BPUB Facilities. If the specified room in the BPUB Facilities is changed before the Meeting after posting Notice, the Security Guard on the 1st Floor will direct attendees to the room in which the Meeting will be held.

I certify that a copy of the forthgoing agenda of items to be considered by the BPUB was posted on 5/6/24.

ATTEST:

  
, Recording Secretary