



Date: March 26, 2024
To: All Vendors
Subject: Addendum #1

REFERENCE: Q035-24 RFQ for Pole Attachment Engineering Support Services

This Addendum forms part of the contract and clarifies, corrects or modifies original RFQ document.

Question 1: Who will be responsible for preparing the make reading design and pole loading analysis? Per the SOW section (page 6), it sounds like the applicant is responsible and we would be responsible for “creating the make ready work service requests and work orders. Per the Deliverables section, we would produce it. Engineering Firm is to complete service requests and make ready work orders using Cityworks and ArcMap”.

Answer 1: Pole loading analyses are prepared by the attaching entities. The engineering firm will be responsible to review the pole loading analysis and support documentation in order to approve each pole attachment. Engineering firm will also be responsible to create make-ready work service requests and work orders.

Question 2: Per SOW, we will be performing a field review for 10% of the poles. Would that be at preconstruction or post construction?

Answer 2: This field review is pre-construction and is expected to be necessary to address possible discrepancies between BPUB electric database, O-Calc models and actual field conditions when completing pole loading analysis. A Post-Construction Inspection verifying that installations were done in accordance with the provisions of the permit has been added to the Scope of Work under this RFQ. Post-Construction Inspection samples and deliverables will be agreed upon between BPUB and the selected Engineering Firm.

Question 3: Per SOW, Verify, by field inspection, all road crossings – again, would that be for pre or post construction?

Answer 3: The inspection will be pre-construction.

Question 4: Who is applying to attach to the 12,000 poles and will it be in the communications zone or power zone?

Answer 4: Communication companies in general. Approved attachments are expected to be in the communications zone.

Question 5: Will attaching entities provide images of each pole along with required measurements?

Answer 5: Applications will include the existing and proposed height of equipment. One picture per attachment is provided in expected applications.

Question 6: Can we get a sample of the work that will be submitted by the attaching entities?

Answer 6: Application information is considered confidential. Attached is a sample application form. Pole attachment applications to be reviewed will consist, in general, of the following items:

- Application for Permit (provided)
- Pole Attachment Application Summary (Sealed by a Professional Engineer): Includes individual pole assessments describing existing attachments, owners and any make readies to be completed prior to new attachment.
- O-Calc 3D Models (.pplx) and Report: Comprehensive pole loading analyses representing actual field conditions.
- Map of Poles Location (.kmz) – Map of proposed route.

Question 7: What is the expectation if during the 10% field review, we find discrepancies?

Answer 7: Minor discrepancies are expected to be documented and corrected in the permit application received. The 10% field review is needed as a quality control of the applications received. If discrepancies are considered significant by BPUB this will require the application to be returned to the applicant for review and corrections.

Question 8: What is the expected number of railroad crossings?

Answer 8: This information is not available at this time. Applications are expected to be received on a weekly basis.

Question 9: Is pricing to be submitted with our response?

Answer 9: No, the awarded Firm will be asked to provide a cost proposal.

Question 10: We are requesting a one-week extension, is this acceptable?

Answer 10: At this time, BPUB cannot extend the submission deadline.

The signature of the company agent, for the acknowledgement of this addendum, shall be required. **Complete information below and return via e-mail to: dsolitaire@brownsville-pub.com.**

I hereby acknowledge receipt of this addendum.

Company: _____

Agent Name: _____

Agent Signature: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone Number: _____ **E-mail address:** _____

If you have any further questions about the RFQ, call 956-983-6366.

BY: *Diane Solitaire*
Purchasing

APPENDIX C—Application for Permit

Application Date: ___ / ___ / ___

To: **Electrical Engineering Department**
Brownsville PUB
1425 Robinhood Drive
Brownsville, Texas 78521

Please check (✓) one:

Desire to: _____ Attach to Utility Pole(s) _____ Remove Attachment from Utility Pole(s)

Permit No. _____ Superseded Permit No. _____

Number of Poles this permit _____ Sheet 1 of _____

Licensee Name: _____

Address: _____

Contact Person: _____ Phone _____

Title: _____

Utility Contact Person: _____ Phone _____

Title: _____

Narrative Description of proposed activity: _____

In accordance with the terms and conditions of the Pole Attachment Licensing Agreement dated _____, application is hereby made for a Permit to attach to and/or vacate Pole(s) in the locations detailed on the attached Route Map(s).

Also, attached is documentation as required by Appendix F of the Agreement. If applicable, the engineer's name, State registration number and phone number are:

Name: _____ Phone _____

Registration # _____

Permission is hereby granted to Licensee to attach and/or vacate poles listed on the attached Field Data Summary Sheets, subject to payment of the necessary Make-Ready Work charges as set out by Utility and agreed to by the Licensee.

SUBMITTED:

APPROVED:

Licensee: _____

Utility: Brownsville PUB _____

By _____

By _____

Title _____

Title _____

Date _____

Date _____