



TO: Brownsville Public Utilities Board Audit Committee
 FROM: Art Rendon, Committee Chair
 SUBJECT: Notice of an Audit Committee Meeting

DATE: February 15, 2024

MEETING DATE: **February 22, 2024**
 TIME: **12:00 PM**
 LOCATION: **BPUB Annex Building
 Board Room
 1425 Robinhood Drive
 Brownsville, TX 78521**

Dial In: 1-408-418-9388
Access Code: 2491 061 6556 # #

Members of the public may listen to the meeting as it is being held by dialing one of the numbers listed below (same access code above). Because of technology limitations, only a limited number of callers will be allowed to call in.

Dial by your location: 1-408-418-9388 (US Toll)	
1-617-315-0704 (Boston)	1-312-535-8110 (Chicago)
1-469-210-7159 (Dallas)	1-720-650-7664 (Denver)
1-904-900-2303 (Jacksonville)	1-213-306-3065 (Los Angeles)
1-646-992-2010 (New York City)	1-602-666-0783 (Phoenix)
1-206-207-1700 (Seattle)	1-202-860-2110 (Washington, DC)

DISCUSSION AND POSSIBLE RECOMMENDATION ON THE FOLLOWING MATTERS:

MEETING AGENDA

Call Open Meeting to Order at 12:00 PM

PUBLIC COMMENTS

Please note the following:

PUBLIC COMMENTS WILL ONLY BE ACCEPTED IN WRITING NO LATER THAN ONE (1) HOUR IN ADVANCE OF THE MEETING BY SENDING THEM TO PublicComments@brownsville-pub.com. In the body of the email please include date, your name, your address, phone number, agenda item number, if applicable, or subject of discussion, and your comments.

- THERE IS A THREE (3)-MINUTE TIME LIMIT PER SPEAKER. THE PRESIDING OFFICER MAY, BUT IS NOT REQUIRED TO, ALLOW ADDITIONAL TIME TO A SPEAKER.
- THE SPEAKER MUST IDENTIFY BY NAME, ADDRESS, AND ORGANIZATIONAL AFFILIATION (IF ANY) BEFORE SPEAKING.
- QUESTIONS AND COMMENTS SHOULD BE ADDRESSED TO THE BOARD AS A WHOLE, NOT TO INDIVIDUAL BOARD MEMBERS, THE CEO, OR MEMBERS OF THE AUDIENCE.
- IF AN ISSUE ADDRESSED IS NOT INCLUDED ON THE AGENDA, NO FORMAL ACTION WILL BE TAKEN.

ITEMS FOR PRESENTATION AND DISCUSSION

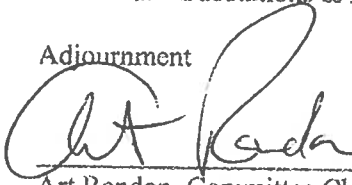
1. Presentation and Discussion of Audit Reports with No Findings:
 - a. Unannounced Cash Count 2nd
 - b. Unannounced Cash Count 3rd
 - c. Unannounced Petty Cash Count 1st

2. Presentation and Discussion of Audit Reports with Findings:
 - a. Annual Warehouse Inventory Counts
 - b. Facility Maintenance – Administration Building
 - c. Resaca Maintenance
 - d. Water & Wastewater Operations & Maintenance
 - e. Water Plant I
 - f. Water Plant II

3. Presentation and Discussion of Follow-up Audits – All Recommendations Implemented:
 - a. Financial Services – Capital Assets
 - b. Key Account Marketing

4. Presentation and Discussion of Follow-up Audit – Recommendations in Progress:
 - a. Substations & Relaying

Adjournment



Art Rendon, Committee Chair

The Brownsville Public Utilities Board (BPUB) reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney), § 551.072 (Deliberations about Real Property), § 551.074 (Personnel Matters), § 551.076 (Deliberations about Security Devices), § 551.086 (Public Utility Competitive Matters), § 551.087 (Economic Development), and § 551.089 (Department of Information Resources).

BPUB reserves the right to change the Meeting Room within the BPUB Facilities. If the specified room in BPUB Facilities is changed before the Meeting time and after posting the Notice, the Security Guard on the 1st Floor will direct attendees to the room in which the Meeting will be held.

I certify that a copy of the foregoing agenda of items to be considered by the BPUB was posted on 2/16/24.

ATTEST:



Norma L. Sanchez, Recording Secretary