



**LEGAL NOTICE
AND
INVITATION TO BID
B021-24**

Sealed bids will be received by the PUBLIC UTILITIES BOARD of the City of Brownsville, Texas ("BPUB"), for Vehicles **until 5:00 PM, January 10, 2024** at the BPUB Purchasing Department office; 1155 FM 511, Olmito, Texas 78575.

Bids received after this time will not be considered.

Bids will be publicly opened and read aloud January 11, 2024 at 10:00 AM. Bidders can call (956) 214-6020 to listen to the bid opening. Bidders can request the bid tabulation by emailing dsolitaire@brownsville-pub.com.

Copies of the Specifications may be obtained at the following website https://www.brownsville-pub.com/rfp_status/open/.

Two (2) sets of the bid documents shall be enclosed in a sealed envelope and shall be plainly marked on the outside of the envelope and on any carrier's envelope: "B021-24 VEHICLES, JANUARY 10, 2024, 5:00 PM". This envelope shall be addressed to Diane Solitaire, Brownsville Public Utilities Board, Purchasing Department, 1155 FM 511, Olmito, Texas 78575.

Each bid shall constitute an offer to the Board, as outlined therein, and shall be irrevocable for at least ninety (90) days after the time announced for the opening thereof.

The BPUB will not be responsible in the event that the U.S. Postal Service or any other courier system fails to deliver the sealed bids to the Brownsville Public Utilities Board, Purchasing Office by the given deadline above. **No bids will be accepted via facsimile or electronic submission.**

The BPUB specifically reserves the right to reject any or all bids, to waive irregularities or informalities in any or all bids and to accept any bid which is deemed to be in the best interest of the Board.

By: *Diane Solitaire*
Purchasing Department
(956) 983-6366-Phone

INSTRUCTIONS TO BIDDERS
Please submit this page upon receipt.

Acknowledgment Form
B021-24 Vehicles

For any clarifications, please contact Diane Solitaire at the Brownsville Public Utilities Board, Purchasing Department at (956) 983-6366 or email: dsolitaire@brownsville-pub.com

Please email this page upon receipt of the bid package or legal notice. If you only received the legal notice and you want the bid package mailed, please provide a method of shipment with account number in the space designated below.

Check one:

Yes, I will be able to send a bid; obtained bid package from website.

Yes, I will be able to send a bid; please email the bid package.

Email: _____

Yes, I will be able to send a bid; please mail the bid package using the carrier & account number listed below:

Carrier: _____

Account: _____

No, I will not be able to send a bid for the following reason:

If you are unable to send your bid, kindly indicate your reason for “No bid” above and return this form **via email:** dsolitaire@brownsville-pub.com. This will ensure you remain active on our vendor list.

Date _____

Company: _____

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____

Fax: _____

Email: _____

Special Instructions

Contract Information

- **Interpretation**

Questions concerning terms, conditions, and technical specifications should be directed to:

Diane Solitaire, Purchasing
(956) 983-6366

- **Tentative Time Line**

1. December 11, 2023 to January 10, 2024 - Vendors work on bid.
2. January 10, 2024 at 5:00 PM - **Vendor must submit two (2) sets of bid documents sealed in an envelope to:**

Diane Solitaire, Purchasing
1155 FM 511
Olmito, TX 78575

Bid #021-24– Vehicles
Due January 10, 2024 at 5:00 PM

The above noted information must be included on bid envelope and on any carrier's envelope/package. The Brownsville Public Utilities Board will not be held responsible for missing, lost or late mail. Brownsville Public Utilities Board will not accept facsimile or electronic transmission of sealed bids.

3. January 11, 2024 - Open bids at 10:00 AM
4. January 11, 2024 to January 22, 2024 - Evaluate bids
5. January 26, 2024 - Provide Final Recommendations
6. February 12, 2024 - Send to Utilities Board for approval

- **Or Equal**

Brand name or manufacturer's reference used in this request is descriptive – not restrictive – it is intended to indicate type and quality desired. Brands of like nature and quality will be considered. If bidding on other than referenced specifications please provide complete descriptive information of said article.

- **Pricing**

Bid unit price on quantity specified, extend and show total. In case of errors in extension, unit prices indicated shall govern. **Price shall remain in effect until all vehicles have been received.**

All fields (UNIT PRICE, TOTAL PRICE, ETC) in the Bid Schedule must be filled.

Failure to submit any of the above information with the sealed bid will disqualify bid.

- **Vendor Representative**

The successful vendor agrees after contract award to send a personal representative with binding authority for the company to the Brownsville Public Utilities Board upon request to make adjustments and/or assist with coordination of all transactions as needed.

- **Quality of Products**

All items must be new, in first class condition, including containers suitable for shipment and storage. No substitutions in standard grades or lesser quality will be accepted.

- **Determining Factors for Award**

1. Bidders net price on bid items
2. Stock availability
3. Reputation of the bidder
4. Delivery
5. Safety record will be considered when determining the responsibility of the bidder

- **Contract with Vendor/Entity Indebted to BPUB**

It is a policy of the BPUB to refuse to enter into a contract or other transaction with an individual, sole proprietorship, joint venture, Limited Liability Company or other entity indebted to BPUB.

- **Vendor ACH (Direct Deposit) Services**

The BPUB has implemented a payment service for vendors by depositing the payment directly to the vendor's bank account. Successful vendor(s) will be required to receive payments directly through Automated Clearing House (ACH) in lieu of a paper check. **The awarded vendor must agree to receive payments via ACH (Direct Deposit).**

- **Tax Identification Number (TIN)**

In accordance with IRS Publication 1220, aW9 form, or a W8 form in cases of a foreign vendor, will be required of all vendors doing business with the Brownsville PUB. If a W9 or W8 form is not made available to Brownsville PUB, the first payment will be subject to income tax withholding at a rate of 28% or 30% depending on the U.S. status and the source of income as per IRS Publication 1220. **The W9 or W8 form must be included with bid response.** Attached are sample forms.

- **Taxes**

The Brownsville Public Utilities Board is exempt from Federal Excise Tax, State Tax and local Taxes. Do not include tax in the bid. If it is determined that tax was included in the bid it will not be included in the tabulation, any awards, or payments to the contractor. Tax exemption certificates will be furnished upon request.

- **Signing of Bid**

Failure to sign bid will disqualify it. Person signing bid should show title or authority to bind their firm to a contract.

- **EEOC Guidelines**

During the performance of this contract, the contractor agrees not to discriminate against any employee or applicant for employment because of race, national origin, age, religion, gender, sexual preference, marital, veteran status, or physically challenged condition.

- **Living Wage Statement**

On April 16, 2007, the BPUB Board of Directors approved a local “living wage” policy that requires all Contractors and Subcontractors performing 100% Non-Federally funded Work for the BPUB to pay a minimum wage rate of \$8.00/hour. The BPUB—requires that all Contractors and Subcontractors comply with this policy.

- **Contract and Purchase Order**

The vehicles shall be delivered in a timely manner to Brownsville PUB, 1155 FM 511, Olmito, Texas. A contract for the vehicles will be placed into effect by means of a purchase order issued by the Brownsville Public Utilities Board after tabulation and final approval by the BPUB Board of Directors.

- **Brownsville Public Utilities Board Rights**

1. If only one or no bid is received by "submission date", the BPUB has the right to reject, re-bid, accept and/or extend the bid by up to an additional two (2) weeks from original submission date.
2. The right to reject any/or all bids and to make award as they may appear to be advantageous to the Brownsville Public Utilities Board.
3. The right to hold bid for 90 days from submission date without action, and to waive all formalities in bid.
4. The right to extend the total bid beyond the original 90-day period prior to an award, if agreed upon in writing by all parties (BPUB and vendor/contractor) and if bidder/vendor holds original bid prices firm.
5. The right to terminate for cause or convenience all or any part of the unfinished portion of the Project resulting from this solicitation within Thirty (30) calendar days written notice; for cause: upon default by the vendor/contractor,

for delay or non-performance by the vendor/contractor; or if it is deemed in the best interest of the BPUB for BPUB's convenience.

6. In bid, stipulate whether an increase or decrease in services will affect bid price.
7. The Brownsville PUB has the right to refuse to enter into a contract or other transaction with any individual or entity indebted to the municipality as per Local Government Code 252.0436.

- **Corrections**

Any interpretation, correction, or change to the invitation to bid will be made by ADDENDUM. Changes or corrections will be issued by the Brownsville PUB Purchasing Department. **Addenda will be emailed to all who have returned the Bid Acknowledgment form.** Addenda will be issued as expeditiously as possible. It is the responsibility of the vendors to determine whether all addenda have been received. It will be the responsibility of all respondents to contact the Brownsville PUB prior to submitting a response to the invitation to bid to ascertain if any addenda have been issued, and to obtain any all addenda, execute them, and return addenda with the response to the invitation to bid. Addenda may be posted on the BPUB website.

- **References**

The BPUB may contact prospective firm's references by email or telephone. Provide company name, address, email address, telephone number and contact name for three (3) references. Complete the attached "Previous Customer Reference Worksheet" for each reference provided.

Three (3) – 2023 or 2024 Model Year – 1/2 Ton 4 X 2 Wheel Drive – Single Cab, Short Bed, Full Size
 (Dept. 6130-Unit #460; Dept. 6150-2 new addition)

<u>MINIMUM SPECIFICATIONS</u>		<u>BIDDER'S SPECIFICATIONS</u>	
Brownsville PUB		Complete basic or bidder specifications. All wording must be written in bidder column and detailed explanation to avoid confusion and avoid disqualification. This must be submitted with bid.	
01	YEAR/MAKE/MODEL: 2023 or 2024 model year, ½ ton, 4x2 Wheel drive, Single Cab, short bed, Full size with rear view camera, Anti-theft system	01	YEAR/MAKE/MODEL:
CHASSIS FEATURES:			
02	ENGINE: V-8 Gasoline	02	
03	TRANSMISSION: Automatic	03	
04	RADIATOR: Heavy duty core, largest capacity cooling system available	04	
05	STEERING: Power Steering	05	
06	BRAKES: Power Brakes; 4-wheel disk	06	
07	ALTERNATOR STD _____	07	
08	TOWING PACKAGE: ____ NO ____	08	
EXTERIOR FEATURES:			
09	COLOR: White	09	
10	TIRES: Standard Spare tire with jack Y/N <u>YES</u>	10	
11	RIMS: Aluminum	11	
12	BUMPER: Standard	12	
13	WIPERS: Variable intermittent windshield wipers	13	
14	MIRRORS: Standard with side marker running lights	14	
15	AIR CONDITIONING: Standard Manual control	15	
INTERIOR FEATURES:			
16	DOORS & WINDOWS: Power group; keyless entry; privacy glass	16	

17	GAUGES: Speedometer, tachometer, oil pressure gauge, water temperature, fuel, battery	17	
18	FLOORING: Full vinyl, rubber floor covering	18	
19	SEATS: Seating capacity <u>Three (3)</u> 40-20-40 split-bench	19	
20	RADIO: AM/FM Stereo/Clock; standard sound system	20	
21	AIR BAGS: Dual airbags, seat mounted driver and passenger side-impact airbags	21	
22	MISCELLANEOUS ACCESSORIES & REQUIREMENTS: Back up alarm; Front grill & Rear tailgate blue/amber strobe LED light system (Federal Signal part# PMS62U-BA); OEM side steps; Lo-side box-driver side steel tool box with lock; 115-volt aux. front in cab power outlet; OEM Anti-theft system	22	
23	State Inspection Sticker – 2 years required	23	
24	Warranty: <u>Standard</u>	24	
25	1000-watt inverter 1-outlet in the cab	25	
	TOTAL COST PER VEHICLE ITEMS 1-25		Unit price \$ _____ Delivery days _____

Price shall be FOB Brownsville PUB, 1155 FM 511, Olmito, Texas 78575

One (1) – 2023 or 2024 Model Year – 1/2 Ton 4 X 2 Wheel Drive – Crew Cab, Short Bed, Full Size with Towing Package
 (Dept. 1430-Unit #451)

<u>MINIMUM SPECIFICATIONS</u>		<u>BIDDER'S SPECIFICATIONS</u>	
Brownsville PUB		Complete basic or bidder specifications. All wording must be written in bidder column and detailed explanation to avoid confusion and avoid disqualification. This must be submitted with bid.	
01	YEAR/MAKE/MODEL: 2023 or 2024 model year, ½ ton, 4x2 Wheel drive, Crew Cab, short bed, Full size with towing package and rear view camera. Anti-theft system	01	YEAR/MAKE/MODEL:
CHASSIS FEATURES:			
02	ENGINE: V-8 Gasoline	02	
03	TRANSMISSION: Automatic	03	
04	RADIATOR: Heavy duty core, largest capacity cooling system available	04	
05	STEERING: Power Steering	05	
06	BRAKES: Power Brakes; 4-wheel disk	06	
07	ALTERNATOR STD _____	07	
08	TOWING PACKAGE: <u>YES</u> with trailer brake assist controller; 7pin round RV plug and 4pin flat connector outlets	08	
EXTERIOR FEATURES:			
09	COLOR: White	09	
10	TIRES: Standard Spare tire with jack Y/N <u>YES</u>	10	
11	RIMS: Aluminum	11	
12	BUMPER: Standard	12	
13	WIPERS: Variable intermittent windshield wipers	13	
14	MIRRORS: Standard with side marker running lights	14	
15	AIR CONDITIONING: Standard Manual control	15	
INTERIOR FEATURES:			
16	DOORS & WINDOWS: Power group; keyless entry; privacy glass	16	

17	GAUGES: Speedometer, tachometer, oil pressure gauge, water temperature, fuel, battery	17	
18	FLOORING: Full vinyl, rubber floor covering	18	
19	SEATS: Seating capacity <u>Three (3)</u> 40-20-40 split-bench	19	
20	RADIO: AM/FM Stereo/Clock; standard sound system	20	
21	AIR BAGS: Dual airbags, seat mounted driver and passenger side-impact airbags	21	
22	MISCELLANEOUS ACCESSORIES & REQUIREMENTS: Back up alarm; Front grill & Rear tailgate blue/amber strobe LED light system (Federal Signal part# PMS62U-BA); OEM side steps; Lo-side box-driver side steel tool box with lock; 115-volt aux. front in cab power outlet. OEM Anti-theft system	22	
23	State Inspection Sticker – 2 years required	23	
24	Warranty: <u>Standard</u>	24	
25	1000-watt inverter 1-outlet in the cab	25	
26	Cost of Towing package	26	\$
	TOTAL COST PER VEHICLE ITEMS 1-26		Unit price \$ _____ Delivery days _____

Price shall be FOB Brownsville PUB, 1155 FM 511, Olmito, Texas 78575

One (1) – 2023 or 2024 Model Year – 3/4 Ton Heavy Duty 4 X 4 Wheel Drive, Crew Cab, Full Size with Utility Service Body

(Dept. 3155 – Unit #778)

<u>MINIMUM SPECIFICATIONS</u>		<u>BIDDER'S SPECIFICATIONS</u>	
Brownsville PUB		Complete basic or bidder specifications. All wording must be written in bidder column and detailed explanation to avoid confusion and avoid disqualification. This must be submitted with bid.	
01	YEAR/MAKE/MODEL: 2023 or 2024 model year, ¾ Ton Heavy Duty, 4x4 Wheel Drive, Crew Cab, full size, with a Knapheide utility service body (model 696 with over cab material rack) Tommy Lift and rearview camera placed on service body, not on tailgate	01	YEAR/MAKE/MODEL:
CHASSIS FEATURES:			
02	ENGINE: HD Diesel; 250/2500	02	
03	TRANSMISSION: Automatic 6 speed automatic or similar; HD towing capacity	03	
04	RADIATOR: Heavy duty core, largest capacity cooling system available	04	
05	STEERING: Power Steering	05	
06	BRAKES: 4wheel Power Brakes; standard HD brakes	06	
07	ALTERNATOR <u>HD STD</u>	07	
08	TOWING PACKAGE: <u>YES</u> Payload downgrade package with factory trailer brake assist controller; 7pin round RV plug and 4pin flat connector outlets	08	
EXTERIOR FEATURES:			
09	COLOR: White	09	
10	TIRES: Mud Terrain (5) Spare tire with jack Y/N <u>YES</u>	10	
11	RIMS: Aluminum	11	
12	BUMPER: Standard with tow hooks	12	
13	WIPERS: Variable intermittent windshield wipers	13	
14	MIRRORS: Power heated tow mirrors with running lights; day-night rearview mirror	14	
15	AIR CONDITIONING: Standard Manual control	15	

INTERIOR FEATURES:			
16	DOORS & WINDOWS: Power group Power door locks & windows; keyless entry; privacy glass	16	
17	GAUGES: Speedometer, tachometer, oil pressure gauge, water temperature, fuel, battery; DEF tank level, turbo pressure	17	
18	FLOORING: Full vinyl, rubber floor	18	
19	SEATS: Seating capacity Five (5) 40-20-40 split-bench	19	
20	RADIO: AM/FM Stereo/Clock, standard sound system	20	
21	AIR BAGS: Dual airbags, seat mounted driver and passenger side-impact airbags	21	
22	MISCELLANEOUS ACCESSORIES & REQUIREMENTS: Amber LED cab clearance lamps; 115-volt aux. front in cab power outlet; instrument panel mounted aux. switches Back up alarm; OEM side steps	22	
23	State Inspection Sticker – 2 years required	23	
24	Warranty: <u>Standard</u>	24	
25	1000-watt inverter-1 outlet in the cab	25	
26	Utility - Service body Knapheide model 700 with cab guard; louvered headache rack with lights	26	
27	Front grill & rear tailgate blue/amber strobe LED light system (Federal Signal part# PMS62U-BA), Full ladder/material rack, rack for 3-gallon water container, 4" vise, 2 adjustable Work lights; OEM hitch assy.	27	
28	Cost of Towing Package	28	\$
29	Cost of Tommy Lift	29	\$
	TOTAL COST PER VEHICLE ITEMS 1-29		Unit price \$ _____ Delivery days _____

Price shall be FOB Brownsville PUB, 1155 FM 511, Olmito, Texas 78575

Two (2) – 2023 or 2024 Model Year – 3/4 Ton 4 X 4 Wheel Drive, Single Cab, Full Size with Utility Service Body

(Dept. 3155-Unit #417, Unit #411)

<u>MINIMUM SPECIFICATIONS</u>		<u>BIDDER'S SPECIFICATIONS</u>	
Brownsville PUB		Complete basic or bidder specifications. All wording must be written in bidder column and detailed explanation to avoid confusion and avoid disqualification. This must be submitted with bid.	
01	YEAR/MAKE/MODEL: 2023 or 2024 model year, ¾ Ton, 4x4 Wheel Drive, Single Cab, full size, with a Knapheide utility service body (model 696) with Tommy Lift and rearview camera placed on service body, not on tailgate	01	YEAR/MAKE/MODEL:
CHASSIS FEATURES:			
02	ENGINE: HD Diesel; 250/2500 or similar	02	
03	TRANSMISSION: 6-speed automatic HD or similar; HD towing capacity	03	
04	RADIATOR: Heavy duty core, largest capacity cooling system available	04	
05	STEERING: Power Steering	05	
06	BRAKES: 4wheel Power Brakes; standard HD brakes	06	
07	ALTERNATOR <u>HD STD</u>	07	
08	TOWING PACKAGE: <u>YES</u> Payload downgrade package with factory trailer brake assist controller; 7pin round RV plug and 4pin flat connector outlets	08	
EXTERIOR FEATURES:			
09	COLOR: White	09	
10	TIRES: Mud Terrain (5) Spare tire with jack Y/N <u>YES</u>	10	
11	RIMS: Aluminum	11	
12	BUMPER: Standard with tow hooks	12	
13	WIPERS: Variable intermittent windshield wipers	13	
14	MIRRORS: Power-heated tow mirrors with running lights; day-night rearview mirror	14	
15	AIR CONDITIONING: Standard Manual control	15	

INTERIOR FEATURES:			
16	DOORS & WINDOWS: Power Group; keyless entry; privacy glass	16	
17	GAUGES: Speedometer, tachometer, oil pressure gauge, water temperature, fuel, battery; DEF tank level, turbo pressure	17	
18	FLOORING: Full vinyl, rubber floor	18	
19	SEATS: Seating capacity Five (5) 40-20-40 split-bench	19	
20	RADIO: AM/FM Stereo/Clock, standard sound system	20	
21	AIR BAGS: Dual airbags, seat mounted driver and passenger side-impact airbags	21	
22	MISCELLANEOUS ACCESSORIES & REQUIREMENTS: Amber LED cab clearance lamps; 115-volt aux. front in cab power outlet Back up alarm; OEM side steps; instrument panel mounted aux. switches	22	
23	State Inspection Sticker – 2 years required	23	
24	Warranty: <u>Standard</u>	24	
25	1000-watt inverter-1 outlet in the cab	25	
26	Utility - Service body Knapheide model 696 with cab guard; louvered headache with lights	26	
27	Front grill & rear tailgate blue/amber strobe LED light system (Federal Signal part# PMS62U-BA), 2 adjustable Work lights; rear bumper	27	
28	Cost of Towing Package	28	\$
29	Cost of Tommy Lift	29	\$
	TOTAL COST PER VEHICLE ITEMS 1-29		Unit price \$ _____ Delivery days _____

Price shall be FOB Brownsville PUB, 1155 FM 511, Olmito, Texas 78575

Two (2) – 2023 or 2024 Model Year – 3/4 Ton 4 X 4 Wheel Drive, Single Cab, Full Size with Utility Service Body

(Dept. 2120- Unit #432; Dept. 2130-Unit #422)

<u>MINIMUM SPECIFICATIONS</u>		<u>BIDDER'S SPECIFICATIONS</u>	
Brownsville PUB		Complete basic or bidder specifications. All wording must be written in bidder column and detailed explanation to avoid confusion and avoid disqualification. This must be submitted with bid.	
01	YEAR/MAKE/MODEL: 2023 or 2024 model year, ¾ Ton, 4x4 Wheel Drive, Single Cab, full size, with a Knapheide utility service body (model 696) and rearview camera placed on service body, not on tailgate; Anti-theft system	01	YEAR/MAKE/MODEL:
CHASSIS FEATURES:			
02	ENGINE: HD Diesel; 250/2500 or similar	02	
03	TRANSMISSION: 6-speed automatic HD or similar; HD towing capacity	03	
04	RADIATOR: Heavy duty core, largest capacity cooling system available	04	
05	STEERING: Power Steering	05	
06	BRAKES: 4wheel Power Brakes; standard HD brakes	06	
07	ALTERNATOR <u>HD STD</u>	07	
08	TOWING PACKAGE: <u>YES</u> Payload downgrade package with factory trailer brake assist controller; 7pin round RV plug and 4pin flat connector outlets	08	
EXTERIOR FEATURES:			
09	COLOR: White	09	
10	TIRES: Mud Terrain (5) Spare tire with jack Y/N <u>YES</u>	10	
11	RIMS: Aluminum	11	
12	BUMPER: Standard with tow hooks	12	
13	WIPERS: Variable intermittent windshield wipers	13	
14	MIRRORS: Power-heated tow mirrors with running lights; day-night rearview mirror	14	
15	AIR CONDITIONING: Standard Manual	15	
INTERIOR FEATURES:			
16	DOORS & WINDOWS: Power Group; keyless entry; privacy glass	16	

17	GAUGES: Speedometer, tachometer, oil pressure gauge, water temperature, fuel, battery; DEF tank level, turbo pressure	17	
18	FLOORING: Full vinyl, rubber floor	18	
19	SEATS: Seating capacity Five (3) 40-20-40 split-bench	19	
20	RADIO: AM/FM Stereo/Clock, standard sound system	20	
21	AIR BAGS: Dual airbags, seat mounted driver and passenger side-impact airbags	21	
22	MISCELLANEOUS ACCESSORIES & REQUIREMENTS: Amber LED cab clearance lamps; 115-volt aux. front in cab power outlet Back up alarm; OEM side steps; instrument panel mounted aux. switches; LED reflector headlamps and LED tail lights; OEM Anti-theft system	22	
23	State Inspection Sticker – 2 years required	23	
24	Warranty: <u>Standard</u>	24	
25	1000-watt inverter-1 outlet in the cab	25	
26	Utility - Service body Knapheide model 696 with cab guard; louvered headache rack with lights	26	
27	Front grill & rear tailgate blue/amber strobe LED light system (Federal Signal part# PMS62U-BA), 2 adjustable LED Work lights; rear bumper	27	
28	Cost of Towing Package	28	\$
	TOTAL COST PER VEHICLE ITEMS 1-28		Unit price \$ _____ Delivery days _____

Price shall be FOB Brownsville PUB, 1155 FM 511, Olmito, Texas 78575

Four (4) – 2023 or 2024 Model Year – 3/4 Ton, 4 X 2 Wheel Drive, Single Cab, with Utility Service Body
 (Dept. 3145–Unit #156, Unit #226, Unit #419, Unit #272)

<u>MINIMUM SPECIFICATIONS</u>		<u>BIDDER'S SPECIFICATIONS</u>	
Brownsville PUB		Complete basic or bidder specifications. All wording must be written in bidder column and detailed explanation to avoid confusion and avoid disqualification. This must be submitted with bid.	
01	YEAR/MAKE/MODEL: 2023 or 2024 model year, ¾ Ton, 4x2 Wheel drive, Single Cab, with a Knapheide utility service body (model 696) with rear view camera placed on service body, not on tailgate. Anti-theft system	01	YEAR/MAKE/MODEL:
CHASSIS FEATURES:			
02	ENGINE: V-8 Gasoline	02	
03	TRANSMISSION: 6 speed Automatic or similar, HD towing capacity	03	
04	RADIATOR: Heavy duty core, largest capacity cooling system available	04	
05	STEERING: Power Steering	05	
06	BRAKES: 4wheel Power Brakes, standard HD brakes	06	
07	ALTERNATOR <u>HD STD</u>	07	
08	TOWING PACKAGE: <u>YES</u> Payload downgrade package, with factory trailer brake assist controller; 7pin round RV plug and 4pin flat connector outlet	08	
EXTERIOR FEATURES:			
09	COLOR: White	09	
10	TIRES: All-terrain Spare tire with jack Y/N <u>YES</u>	10	
11	RIMS: Aluminum	11	
12	BUMPER: Standard with front tow hooks	12	
13	WIPERS: Variable intermittent windshield wipers	13	
14	MIRRORS: Power heated tow mirrors with side marker running lights; day-night rear view mirror	14	

INTERIOR FEATURES:			
15	AIR CONDITIONING: Standard Manual control	15	
16	DOORS & WINDOWS: Power group Power door locks & windows; keyless entry; privacy glass	16	
17	GAUGES: Speedometer, tachometer, oil pressure gauge, water temperature, fuel, battery	17	
18	FLOORING: Full vinyl, rubber floor	18	
19	SEATS: Seating capacity Three (3) 40-20-40 split-bench	19	
20	RADIO: AM/FM Stereo/Clock; standard sound system	20	
21	AIR BAGS: Dual airbags, seat mounted driver and passenger side-impact airbags	21	
22	MISCELLANEOUS ACCESSORIES & REQUIREMENTS: Back up alarm; Amber LED Cab clearance lamps; full ladder/material rack; OEM side steps; 115-volt aux. front in cab power outlet; instrument panel mounted aux. switches; LED reflector headlamps and LED tail lights. OEM Anti-theft system	22	
23	State Inspection Sticker – 2 years required	23	
24	Warranty: <u>Standard</u>	24	
25	1000-watt inverter-1 outlet in the cab	25	
26	Utility - Service body Knapheide model 696 with cab guard; louvered headache rack with lights; Full ladder/material rack	26	
27	Front grill & rear tailgate blue/amber strobe LED light system (Federal Signal part# PMS62U-BA), 2 adjustable LED Work lights; rear bumper	27	
28	Cost of Towing Package	28	\$
	TOTAL COST PER VEHICLE ITEMS 1-28		Unit price \$ _____ Delivery days _____

Price shall be FOB Brownsville PUB, 1155 FM 511, Olmito, Texas 78575

**Two (2) – 2023 or 2024 Model Year – 1 Ton, 4 X 2 Wheel Drive, Crew Cab,
with Utility Service Body
(Dept. 3150–Unit #723, Unit #734)**

<u>MINIMUM SPECIFICATIONS</u>		<u>BIDDER'S SPECIFICATIONS</u>	
Brownsville PUB		Complete basic or bidder specifications. All wording must be written in bidder column and detailed explanation to avoid confusion and avoid disqualification. This must be submitted with bid.	
01	YEAR/MAKE/MODEL: 2023 or 2024 model year, 1 Ton, 4x2 Wheel drive, Crew Cab, with a Knapheide utility service body (model 6132) with Tommy Lift gate and rear view camera placed on service body, not on tailgate	01	YEAR/MAKE/MODEL:
CHASSIS FEATURES:			
02	ENGINE: HD Diesel, 350/3500 or similar	02	
03	TRANSMISSION: 6 speed Automatic or similar, HD towing capacity	03	
04	RADIATOR: Heavy duty core, largest capacity cooling system available	04	
05	STEERING: Power Steering	05	
06	BRAKES: 4wheel Power Brakes, standard HD brakes	06	
07	ALTERNATOR <u>HD STD</u>	07	
08	TOWING PACKAGE: <u>YES</u> Payload downgrade package, with factory trailer brake assist controller; 7pin round RV plug and 4pin flat connector outlet	08	
EXTERIOR FEATURES:			
09	COLOR: White	09	
10	TIRES: All-terrain Spare tire with jack Y/N <u>YES</u>	10	
11	RIMS: Aluminum	11	
12	BUMPER: Standard with front tow hooks	12	
13	WIPERS: Variable intermittent windshield wipers	13	
14	MIRRORS: Power heated tow mirrors with side marker running lights; day-night rear view mirror	14	

INTERIOR FEATURES:			
15	AIR CONDITIONING: Standard Manual control	15	
16	DOORS & WINDOWS: Power group Power door locks & windows; keyless entry; privacy glass	16	
17	GAUGES: Speedometer, tachometer, oil pressure gauge, water temperature, fuel, battery, DEF tank level, turbo pressure	17	
18	FLOORING: Full vinyl, rubber floor	18	
19	SEATS: Seating capacity Five (5) 40-20-40 split-bench	19	
20	RADIO: AM/FM Stereo/Clock; standard sound system	20	
21	AIR BAGS: Dual airbags, seat mounted driver and passenger side-impact airbags	21	
22	MISCELLANEOUS ACCESSORIES & REQUIREMENTS: Back up alarm; Amber LED Cab clearance lamps; OEM side steps; 115-volt aux. front in cab power outlet; instrument panel mounted aux. switches;	22	
23	State Inspection Sticker – 2 years required	23	
24	Warranty: <u>Standard</u>	24	
25	1000-watt inverter-1 outlet in the cab	25	
26	Utility – Service body Knapheide model 6132 with cab guard; louvered headache rack with lights; Full ladder/material rack	26	
27	Front grill & rear tailgate blue/amber strobe LED light system (Federal Signal part# PMS62U-BA), 2 adjustable LED Work lights; rear bumper	27	
28	Cost of Towing Package	28	\$
29	Cost of Tommy Lift	29	
	TOTAL COST PER VEHICLE ITEMS 1-29		Unit price \$ _____ Delivery days _____

Price shall be FOB Brownsville PUB, 1155 FM 511, Olmito, Texas 78575

One (1) – 2023 or 2024 Model Year – 3/4 Ton 4 X 4 Wheel Drive, Crew Cab, 4 Full Size Doors, Short Bed
 (Dept. 7150-New Addition)

<u>MINIMUM SPECIFICATIONS</u>		<u>BIDDER'S SPECIFICATIONS</u>	
Brownsville PUB		Complete basic or bidder specifications. All wording must be written in bidder column and detailed explanation to avoid confusion and avoid disqualification. This must be submitted with bid.	
01	YEAR/MAKE/MODEL: 2023 or 2024 Model Year, ¾ Ton, 4x4 Wheel Drive, Crew Cab, 4 Full size doors, short bed with rearview camera, blind spot with trailer & cross path detection, active lane management system, pre-collision assists with active braking; trailer reverse guidance; 360 degree camera package; convenience group with OEM upfitter switches. Anti-theft system	01	YEAR/MAKE/MODEL:
CHASSIS FEATURES:			
02	ENGINE: HD Turbo Diesel 6.7L High Output	02	
03	TRANSMISSION: 6 speed automatic HD; HD towing capacity	03	
04	RADIATOR: Heavy duty core, largest capacity cooling system available	04	
05	STEERING: Power Steering; Auto locking rear differential	05	
06	BRAKES: 4-wheel Power Brakes; Diesel Exhaust Brake	06	
07	ALTERNATOR <u>HD STD</u> ; 220 Amp or higher	07	
08	TOWING PACKAGE: <u>YES</u> Payload downgrade package with factory trailer brake assist controller; 7pin round RV plug & 4pin flat connector outlet	08	
EXTERIOR FEATURES:			
09	COLOR: White	09	
10	TIRES: (5) Mud Terrain Spare tire with jack Y/N <u>YES</u>	10	
11	RIMS: Aluminum	11	

12	BUMPER: Standard Front and rear with tow hooks	12	
13	WIPERS: Variable intermittent windshield wipers	13	
INTERIOR FEATURES:			
14	MIRRORS: Power heated tow mirrors with turn signal and utility lighting system; day-night rear view mirror	14	
15	AIR CONDITIONING: Standard	15	
16	DOORS & WINDOWS: Power group Power door locks & windows; keyless entry; privacy glass; rear window defroster	16	
17	GAUGES: Speedometer, tachometer, oil pressure gauge, water temperature, fuel, battery, DEF tank level, turbo pressure	17	
18	FLOORING: Black vinyl	18	
19	SEATS: Seating capacity <u>Five (5)</u> 40/Console/40 Black seats	19	
20	RADIO: AM/FM Stereo/Clock, touch screen system with steering wheel controls	20	
21	AIR BAGS: Dual airbags, seat mounted driver and passenger side-impact airbags	21	
22	MISCELLANEOUS ACCESSORIES & REQUIREMENTS: Amber LED cab clearance lamps; 115-volt aux. front in cab power outlet; LED reflector headlamps, LED fog lamps and LED tail lamps; LED bed lighting; center stop with cargo view camera; Surround view camera system; Blind spot information system with trailer coverage; OEM aux. upfitter switches; OEM Anti-theft system	22	
23	State Inspection Sticker – 2 years required	23	
24	Warranty: <u>Standard</u>	24	
25	Cost of Towing Package	25	\$
	TOTAL COST PER VEHICLE ITEMS 1-25		Unit price \$ _____ Delivery days _____

Price shall be FOB Brownsville PUB, 1155 FM 511, Olmito, Texas 78575

One (1) – 2023 or 2024 Model Year Full-Size SUV, Rear Wheel Drive
 (Dept. 7150-Unit #450)

<u>MINIMUM SPECIFICATIONS</u>		<u>BIDDER'S SPECIFICATIONS</u>	
Brownsville PUB		Complete basic or bidder specifications. All wording must be written in bidder column and detailed explanation to avoid confusion and avoid disqualification. This must be submitted with bid.	
01	YEAR/MAKE/MODEL: 2023 or 2024 Model Year, Full size rear wheel drive SUV with rear view camera and power liftgate; active lane management system, pre-collision assist and automatic emergency braking; convenience group. Anti-theft system	01	YEAR/MAKE/MODEL:
CHASSIS FEATURES:			
02	ENGINE: V8 or V6 Turbocharged Gasoline	02	
03	TRANSMISSION: 8 or 10 speed automatic or similar	03	
04	RADIATOR: Heavy duty core, largest capacity cooling system available	04	
05	STEERING: Power Steering	05	
06	BRAKES: 4-wheel antilock disc brakes	06	
07	ALTERNATOR <u>HD STD</u>	07	
08	TOWING PACKAGE: <u>NO</u>	08	
EXTERIOR FEATURES:			
09	COLOR: White	09	
10	TIRES: Standard (5) Spare tire with jack Y/N <u>YES</u>	10	
11	RIMS: Aluminum	11	
12	BUMPER: Standard	12	
13	WIPERS: Variable intermittent windshield wipers	13	
14	MIRRORS: Power heated mirrors with running lights; day-night rearview mirror	14	
15	AIR CONDITIONING: Standard Manual control	15	
16	DOORS & WINDOWS: Power group Power door locks & windows; keyless entry; privacy glass; rear window defroster	16	

INTERIOR FEATURES:			
17	GAUGES: Speedometer, tachometer, oil pressure gauge, water temperature, fuel, battery	17	
18	FLOORING: Black vinyl	18	
19	SEATS: Seating capacity <u>Eight (8)</u> 40-20-40 center slide second row bench; 60/40 3 rd row stowable bench; black seats	19	
20	RADIO: AM/FM Stereo/Clock, touch screen system with steering wheel controls	20	
21	AIR BAGS: Dual airbags, seat mounted driver and passenger side-impact airbags	21	
22	MISCELLANEOUS ACCESSORIES & REQUIREMENTS: Back up alarm; OEM side steps; 115-volt aux. front in cab power outlet; LED reflector headlamps, LED fog lamps and LED tail lamps; Blind spot information system; OEM Anti-theft system	22	
23	State Inspection Sticker – 2 years required	23	
24	Warranty: <u>Standard</u>	24	
	TOTAL COST PER VEHICLE ITEMS 1-24		Unit Price: \$ _____ Delivery in Days: _____

Price shall be FOB Brownsville PUB, 1155 FM 511, Olmito, Texas 78575

One (1) – 2023 or 2024 Model Year Mid-Size SUV, Rear Wheel Drive
 (Dept. 7125-Unit #301)

<u>MINIMUM SPECIFICATIONS</u>		<u>BIDDER'S SPECIFICATIONS</u>	
Brownsville PUB		Complete basic or bidder specifications. All wording must be written in bidder column and detailed explanation to avoid confusion and avoid disqualification. This must be submitted with bid.	
01	YEAR/MAKE/MODEL: 2023 or 2024 Model Year, Mid-size rear wheel drive SUV with rear view camera and power liftgate; active lane management system, pre-collision assist and automatic emergency braking; convenience group. Anti- theft system	01	YEAR/MAKE/MODEL:
CHASSIS FEATURES:			
02	ENGINE: V6 or 3.0L Turbocharged Gasoline	02	
03	TRANSMISSION: 8 or 10 speed automatic or similar	03	
04	RADIATOR: Heavy duty core, largest capacity cooling system available	04	
05	STEERING: Power Steering	05	
06	BRAKES: 4-wheel antilock disc brakes	06	
07	ALTERNATOR <u>HD STD</u>	07	
08	TOWING PACKAGE: <u>NO</u>	08	
EXTERIOR FEATURES:			
09	COLOR: White	09	
10	TIRES: Standard (5) Spare tire with jack Y/N <u>YES</u>	10	
11	RIMS: Aluminum	11	
12	BUMPER: Standard	12	
13	WIPERS: Variable intermittent windshield wipers	13	
14	MIRRORS: Power heated mirrors with running lights; day-night rearview mirror	14	
15	AIR CONDITIONING: Standard Manual control	15	
16	DOORS & WINDOWS: Power group Power door locks & windows; keyless entry; privacy glass; rear window defroster	16	

INTERIOR FEATURES:			
17	GAUGES: Speedometer, tachometer, oil pressure gauge, water temperature, fuel, battery	17	
18	FLOORING: Black vinyl	18	
19	SEATS: Seating capacity <u>Seven (7)</u> 35-30-35 center row black bench; 50/50 3 rd row stowable black bench	19	
20	RADIO: AM/FM Stereo/Clock, touch screen system with steering wheel controls	20	
21	AIR BAGS: Dual airbags, seat mounted driver and passenger side-impact airbags	21	
22	MISCELLANEOUS ACCESSORIES & REQUIREMENTS: Back up alarm; OEM side steps; 115-volt aux. front in cab power outlet; LED reflector headlamps, LED fog lamps and LED tail lamps; Blind spot information system. OEM Anti-theft system	22	
23	State Inspection Sticker – 2 years required	23	
24	Warranty: <u>Standard</u>	24	
	TOTAL COST PER VEHICLE ITEMS 1-24		Unit Price: \$ _____ Delivery in Days: _____

Price shall be FOB Brownsville PUB, 1155 FM 511, Olmito, Texas 78575

The Purchase Order quantities are subject to BPUB's right to increase or decrease quantities as deemed necessary. Stipulate below, if an increase or decrease in quantity affects bid price:

(____) No, an increase or decrease in quantities will not affect bid price

(____) Yes, an increase or decrease in quantities will not affect bid price

Respectfully submitted,

By: _____

Signature **(Failure to sign will disqualify bid)**

Print Name/Title

Company Name

Address

City, State, Zip Code

Phone Number

Fax Number

Email Address

**REQUIRED FORMS
FORMS CHECKLIST**

The following documents are to be submitted as a part of the Bid/RFP/RFQ document

NAME	FORM DESCRIPTION	SUBMITTED WITH BID	
		YES	NO
Legal Notice	Acknowledgement Form	<input type="checkbox"/>	<input type="checkbox"/>
	Debarment Certificate	<input type="checkbox"/>	<input type="checkbox"/>
	Ethic Statement	<input type="checkbox"/>	<input type="checkbox"/>
	Conflict of Interest Questionnaire	<input type="checkbox"/>	<input type="checkbox"/>
	W9 or W8 Form	<input type="checkbox"/>	<input type="checkbox"/>
	Direct Deposit Form (will be provided to the awarded vendor)	<input type="checkbox"/>	<input type="checkbox"/>
	Residence Certification Form	<input type="checkbox"/>	<input type="checkbox"/>
Special Instructions (if applicable)	Bid Schedule/Cost sheet completed and signed	<input type="checkbox"/>	<input type="checkbox"/>
	Cashier Check or Bid Bond of 5% of Total Amount of Bid	<input type="checkbox"/>	<input type="checkbox"/>
	OSHA 300 Log	<input type="checkbox"/>	<input type="checkbox"/>
	Contractor Pre-Bid Disclosure completed, signed and notarized	<input type="checkbox"/>	<input type="checkbox"/>
	Sub-Contractor Pre-Bid Disclosure completed, signed, and notarized	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
References	Complete the Previous Customer Reference Worksheet for each reference provided	<input type="checkbox"/>	<input type="checkbox"/>
Addenda			

CERTIFICATION REGARDING
DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY
MATTERS **(Complete and Return this form with Bid):**

Name of Entity: _____

The prospective participant certifies to the best of their knowledge and belief that they and their principals:

- a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- b) Have not within a three year period preceding this bid been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, Local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and
- d) Have not within a three year period preceding this application/bid had one or more public transactions (Federal, State, Local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this bid or termination of the award. In addition, under 18 USC Section 1001, a false statement may result in a fine up to a \$10,000.00 or imprisonment for up to five (5) years, or both.

Name and Title of Authorized Representative (Typed)

Signature of Authorized Representative

Date

I am unable to certify to the above statements. My explanation is attached.

Ethics Statement: (Complete and Return this form with Bid)

The undersigned bidder, by signing and executing this bid, certifies and represents to the Brownsville Public Utilities Board that bidder has not offered, conferred or agreed to confer any pecuniary benefit, as defined by (1.07 (a) (6) of the Texas Penal Code, or any other thing of value as consideration for the receipt of information or any special treatment of advantage relating to this bid; the bidder also certifies and represents that the bidder has not offered, conferred or agreed to confer any pecuniary benefit or other thing of value as consideration for the recipient's decision, opinion, recommendation, vote or other exercise of discretion concerning this bid, the bidder certifies and represents that bidder has neither coerced nor attempted to influence the exercise of discretion by any officer, trustee, agent or employee of the Brownsville Public Utilities Board concerning this bid on the basis of any consideration not authorized by law; the bidder also certifies and represents that bidder has not received any information not available to other bidders so as to give the undersigned a preferential advantage with respect to this bid; the bidder further certifies and represents that bidder has not violated any state, federal, or local law, regulation or ordinance relating to bribery, improper influence, collusion or the like and that bidder will not in the future offer, confer, or agree to confer any pecuniary benefit or other thing of value of any officer, trustee, agent or employee of the Brownsville Public Utilities Board in return for the person having exercised their person's official discretion, power or duty with respect to this bid; the bidder certifies and represents that it has not now and will not in the future offer, confer, or agree to confer a pecuniary benefit or other thing of value to any officer, trustee, agent, or employee of the Brownsville Public Utilities Board in connection with information regarding this bid, the submission of this bid, the award of this bid or the performance, delivery or sale pursuant to this bid.

THE VENDOR SHALL DEFEND, INDEMNIFY, AND HOLD HARMLESS THE CITY OF BROWNSVILLE AND THE BROWNSVILLE PUBLIC UTILITIES BOARD, ALL OF THEIR OFFICERS, AGENTS AND EMPLOYEES FROM AND AGAINST ALL CLAIMS, ACTIONS, SUITS, DEMANDS, PROCEEDING, COSTS, DAMAGES, AND LIABILITIES, ARISING OUT OF, CONNECTED WITH, OR RESULTING FROM ANY ACTS OR OMISSIONS OF CONTRACTOR OR ANY AGENT, EMPLOYEE, SUBCONTRACTOR, OR SUPPLIER OF CONTRACTOR IN THE EXECUTION OR PERFORMANCE OF THIS BID.

I have read all of the specifications and general bid requirements and do hereby certify that all items submitted meet specifications.

COMPANY: _____

AGENT NAME: _____

AGENT SIGNATURE: _____

ADDRESS: _____

CITY: _____

STATE: _____ ZIP CODE: _____

TELEPHONE: _____ TELEFAX: _____

FEDERAL ID#: _____ AND/OR SOCIAL SECURITY #: _____

DEVIATIONS FROM SPECIFICATIONS IF ANY:

NOTE: QUESTIONS AND CONCERNS FROM PROSPECTIVE CONTRACTORS SHOULD BE RAISED WITH OWNER AND ITS CONSULTANT (IF APPLICABLE) AND RESOLVED IF POSSIBLE, PRIOR TO THE BID SUBMITTAL DATE. ANY LISTED DEVIATIONS IN A FINALLY SUBMITTED BID MAY ALLOW THE OWNER TO REJECT A BID AS NON-RESPONSIVE.

BROWNSVILLE PUBLIC UTILITIES BOARD
RESIDENCE CERTIFICATION

In accordance with Art. 601g, as passed by the 1985 Texas Legislature, the following will apply. The pertinent portion of the Act has been extracted and is as follows:

Section 1. (a)

(1) "Nonresident bidder" means a bidder whose principal place of business is not in this state, but excludes a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

(2) "Texas resident bidder " means a bidder whose principal place of business is in this state, and includes a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

Section 1. (b)

The state or governmental agency of the state may not award a contract for general construction, improvements, services, or public works projects or purchases of supplies, materials or equipment to a nonresident bidder unless the nonresident's bid is lower than the lowest bid submitted by a responsible Texas resident bidder by the same amount that a Texas resident bidder would be required to underbid a nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located.

I certify that _____ (Company Name) is a **resident Texas bidder** as defined in Art. 601g.

Signature: _____

Print Name: _____

I certify that _____ (Company Name) is a **nonresident bidder** as defined in Art. 601g. and our principal place of business is:

(City and State)

Signature: _____

Print Name: _____

THIS FORM MUST BE COMPLETED IN ITS ENTIRETY & SUBMITTED WITH BID RESPONSE

CONFLICT OF INTEREST QUESTIONNAIRE		FORM CIQ
For vendor doing business with local governmental entity		OFFICE USE ONLY
<p>This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.</p> <p>This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.</p> <p>A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.</p>	<p>Date Received</p>	
<p>1 Name of vendor who has a business relationship with local governmental entity.</p>		
<p>2 <input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)</p>		
<p>3 Name of local government officer about whom the information is being disclosed.</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Name of Officer</p>		
<p>4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.</p> <p style="margin-left: 40px;">A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?</p> <p style="margin-left: 80px;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 40px;">B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?</p> <p style="margin-left: 80px;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		
<p>5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.</p>		
<p>6 <input type="checkbox"/> Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).</p>		
<p>7</p> <p style="text-align: center;">_____ Signature of vendor doing business with the governmental entity</p> <p style="text-align: right;">_____ Date</p>		

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.</p> <hr/> <p>2 Business name/disregarded entity name, if different from above</p> <hr/> <p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p> <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate </p> <p> <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ </p> <p>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p> <input type="checkbox"/> Other (see instructions) ▶ _____ </p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p style="font-size: small;">(Applies to accounts maintained outside the U.S.)</p>
	<p>5 Address (number, street, and apt. or suite no.) See instructions.</p> <hr/> <p>6 City, state, and ZIP code</p> <hr/> <p>7 List account number(s) here (optional)</p>	<p>Requester's name and address (optional)</p> <hr/> <hr/>

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> </tr> <tr> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> </table>					-	-	-	-
-	-	-	-					
or								
Employer identification number								
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> </tr> <tr> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> </table>					-	-	-	-
-	-	-	-					

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Form **W-8BEN-E**

(Rev. October 2021)
Department of the Treasury
Internal Revenue Service

**Certificate of Status of Beneficial Owner for
United States Tax Withholding and Reporting (Entities)**

► For use by entities. Individuals must use Form W-8BEN. ► Section references are to the Internal Revenue Code.
► Go to www.irs.gov/FormW8BENE for instructions and the latest information.
► Give this form to the withholding agent or payer. Do not send to the IRS.

OMB No. 1545-1621

Do NOT use this form for:

- U.S. entity or U.S. citizen or resident W-9
- A foreign individual W-8BEN (Individual) or Form 8233
- A foreign individual or entity claiming that income is effectively connected with the conduct of trade or business within the United States (unless claiming treaty benefits) W-8ECI
- A foreign partnership, a foreign simple trust, or a foreign grantor trust (unless claiming treaty benefits) (see instructions for exceptions) . . . W-8IMY
- A foreign government, international organization, foreign central bank of issue, foreign tax-exempt organization, foreign private foundation, or government of a U.S. possession claiming that income is effectively connected U.S. income or that is claiming the applicability of section(s) 115(2), 501(c), 892, 895, or 1443(b) (unless claiming treaty benefits) (see instructions for other exceptions) W-8ECI or W-8EXP
- Any person acting as an intermediary (including a qualified intermediary acting as a qualified derivatives dealer) W-8IMY

Instead use Form:

Part I Identification of Beneficial Owner

1 Name of organization that is the beneficial owner	2 Country of incorporation or organization												
3 Name of disregarded entity receiving the payment (if applicable, see instructions)													
4 Chapter 3 Status (entity type) (Must check one box only): <table style="width:100%; border: none;"> <tr> <td><input type="checkbox"/> Corporation</td> <td><input type="checkbox"/> Partnership</td> </tr> <tr> <td><input type="checkbox"/> Simple trust</td> <td><input type="checkbox"/> Tax-exempt organization</td> </tr> <tr> <td><input type="checkbox"/> Central Bank of Issue</td> <td><input type="checkbox"/> Private foundation</td> </tr> <tr> <td><input type="checkbox"/> Grantor trust</td> <td><input type="checkbox"/> Disregarded entity</td> </tr> <tr> <td><input type="checkbox"/> Estate</td> <td><input type="checkbox"/> Foreign Government - Controlled Entity</td> </tr> <tr> <td><input type="checkbox"/> International organization</td> <td><input type="checkbox"/> Foreign Government - Integral Part</td> </tr> </table>		<input type="checkbox"/> Corporation	<input type="checkbox"/> Partnership	<input type="checkbox"/> Simple trust	<input type="checkbox"/> Tax-exempt organization	<input type="checkbox"/> Central Bank of Issue	<input type="checkbox"/> Private foundation	<input type="checkbox"/> Grantor trust	<input type="checkbox"/> Disregarded entity	<input type="checkbox"/> Estate	<input type="checkbox"/> Foreign Government - Controlled Entity	<input type="checkbox"/> International organization	<input type="checkbox"/> Foreign Government - Integral Part
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If you entered disregarded entity, partnership, simple trust, or grantor trust above, is the entity a hybrid making a treaty claim? If "Yes," complete Part III. <input type="checkbox"/> Yes <input type="checkbox"/> No													
5 Chapter 4 Status (FATCA status) (See instructions for details and complete the certification below for the entity's applicable status.) <table style="width:100%; border: none;"> <tr> <td style="width:50%; vertical-align: top;"> <input type="checkbox"/> Nonparticipating FFI (including an FFI related to a Reporting IGA FFI other than a deemed-compliant FFI, participating FFI, or exempt beneficial owner). <input type="checkbox"/> Participating FFI. <input type="checkbox"/> Reporting Model 1 FFI. <input type="checkbox"/> Reporting Model 2 FFI. <input type="checkbox"/> Registered deemed-compliant FFI (other than a reporting Model 1 FFI, sponsored FFI, or nonreporting IGA FFI covered in Part XII). See instructions. <input type="checkbox"/> Sponsored FFI. Complete Part IV. <input type="checkbox"/> Certified deemed-compliant nonregistering local bank. Complete Part V. <input type="checkbox"/> Certified deemed-compliant FFI with only low-value accounts. 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6 Permanent residence address (street, apt. or suite no., or rural route). Do not use a P.O. box or in-care-of address (other than a registered address).													
City or town, state or province. Include postal code where appropriate.	Country												
7 Mailing address (if different from above)													
City or town, state or province. Include postal code where appropriate.	Country												

For Paperwork Reduction Act Notice, see separate instructions.

Cat. No. 59689N

Form **W-8BEN-E** (Rev. 10-2021)