



BROWNSVILLE  
**PUBLIC UTILITIES BOARD**

TO: Brownsville Public Utilities Board  
FROM: Art Rendon, Chair  
SUBJECT: Notice of a Regular Board Meeting

Date: December 7, 2023

MEETING DATE: **December 11, 2023**  
MEETING TIME: **5:00 PM**  
MEETING LOCATION: **BPUB Annex Building  
Board Room  
1425 Robinhood Drive  
Brownsville, Texas 78521**

**Dial In: 1-408-418-9388**  
**Access Code: 2499 176 7733 # #**

Members of the public may listen to the meeting as it is being held by dialing one of the numbers listed below (same access code above). Because of technology limitations, only a limited number of callers will be allowed to call in, however, a recording of the meeting will be made available to the public after the meeting on BPUB’s website at: <https://www.brownsville-pub.com/events/board-of-directors-meeting-3-2023-12-11/>.

Dial by your location: <b>1-408-418-9388 (US Toll)</b>	
1-617-315-0704 (Boston)	1-312-535-8110 (Chicago)
1-469-210-7159 (Dallas)	1-720-650-7664 (Denver)
1-904-900-2303 (Jacksonville)	1-213-306-3065 (Los Angeles)
1-646-992-2010 (New York City)	1-602-666-0783 (Phoenix)
1-206-207-1700 (Seattle)	1-202-860-2110 (Washington, DC)

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING MATTERS:

**MEETING AGENDA**

- A. Call Open Meeting to Order at 5:00 PM**
- B. Confirmation of a Quorum**
- C. Pledge of Allegiance for U.S. Flag and Texas Flag & Moment of Silence**
- D. Workshop or Public Hearing(s)**  
None
- E. Consent Agenda Items**
  - 1. Consideration and Possible Action to Approve Bid Award for the Annual Supply of Wood Poles—Diane Solitaire
  - 2. Consideration and Possible Action to Approve the Renewal of the Schneider Electric Enterprise License Addendum—Eddy Hernandez
  - 3. Consideration and Possible Action for Proposal Award for the Purchase of Two 15kV Outdoor Switchgears for the Water Port and Loma Alta Substations—Cesar A. Cortinas

4. Consideration and Approval of Payments to the Texas Commission on Environmental Quality for Annual Water System Fee for Water Treatment Plants 1 and 2—Albert Gomez, Jr
5. Consideration and Possible Action to Approve the Professional Engineering Services Contract for Bidding and Construction Management with Halff Associates, Inc. for the Brownsville North Regional Force Main Project – Phase I—Marie Leal
6. Consideration and Possible Action to Approve the Professional Engineering Services Contract with Carollo Engineers, Inc. for the Military Highway Inline Pressure Booster Pump Station—Marie Leal
7. Consideration and Possible Action to Ratify the Professional Consulting and Technical Services Contract signed on November 22, 2023 with Infrastructure Rehabilitation USA, Inc. for the Cured-in-Place Manhole Rehabilitation Project Phase I – International Boulevard—Marie Leal

**F. Items for Individual Consideration**

1. General Manager’s Report
  - a. Board Calendar—Marilyn D. Gilbert
  - b. Industry and BPUB Updates—Marilyn D. Gilbert
2. Public Comments

PUBLIC COMMENTS WILL ONLY BE ACCEPTED IN WRITING NO LATER THAN ONE (1) HOUR IN ADVANCE OF THE MEETING BY SENDING THEM TO [PublicComments@brownsville-pub.com](mailto:PublicComments@brownsville-pub.com). In the body of the email please include date, your name, your address, phone number, agenda item number, if applicable, or subject of discussion, and your comments.

  - THERE IS A THREE (3)-MINUTE TIME LIMIT PER SPEAKER. THE PRESIDING OFFICER MAY, BUT IS NOT REQUIRED TO, ALLOW ADDITIONAL TIME TO A SPEAKER.
  - THE SPEAKER MUST IDENTIFY BY NAME, ADDRESS, AND ORGANIZATIONAL AFFILIATION (IF ANY) BEFORE SPEAKING.
  - QUESTIONS AND COMMENTS SHOULD BE ADDRESSED TO THE BOARD AS A WHOLE, NOT TO INDIVIDUAL BOARD MEMBERS, THE CEO, OR MEMBERS OF THE AUDIENCE.
  - IF AN ISSUE ADDRESSED IS NOT INCLUDED ON THE AGENDA, NO FORMAL ACTION WILL BE TAKEN
3. Consideration and Action on Items Pulled Out of Consent
4. Staff Reports and Presentations to the Board
  - a. Financial Report—Monica Cavazos
  - b. Engineering and Legal Fees Monthly Expenses—Monica Cavazos
  - c. City of Brownsville Capital Work Orders Report—Monica Cavazos
  - d. Update on Project Status for the Downtown Water and Wastewater Improvements Funded through 2021 American Recovery Program Act (ARPA)—Marie Leal
5. Election of Board Officers for 2024—Marilyn Gilbert
6. Consideration and Possible Approval of Appointment of a Brownsville Public Utilities Board Representative to the Southmost Regional Water Authority for 2024—Marilyn Gilbert

**G. Recess to Closed Meeting**

RECESS TO CLOSED MEETING to Consider Matters Pursuant to Tex. Government Code Chapter 551, et seq. At this time the items on the Agenda designated for Closed Meeting will be considered. If there is an approved motion to go into Closed Meeting the listeners will be placed on “hold” until the Board returns to Open Meeting.

1. Meeting with Board's legal counsel for advice about contemplated and pending court and administrative litigation and on matters in which the duty of the attorney under the Texas Disciplinary Rules of Professional Conduct conflicts with Chapter 551 (Sec. 551.071).
2. Discussion and consultation with Board Counsel of any contemplated and pending litigation involving Brownsville Public Utilities Board (Sec. 551.071).
3. Presentation, discussion, and possible recommendation on contract renewal for security guard services (Sec. 551.076).
4. Presentation, discussion, and possible recommendation of information upon pricing of purchased power, generation, and fuel and their impact upon the Fuel, Purchased Energy, and Marketing Charge (Sec. 551.086).
5. Presentation and discussion related to large-scale business development opportunities, pursuant to Texas Government Code, Chapter 551 (Sec. 551.087, Sec. 551.086, and Sec. 551.071).
6. Update on resource planning and gas hedging (Sec. 551.086).

RECONVENE OPEN MEETING

**H. Consideration and Action on Closed Meeting Items**

1. Consideration and Possible Action on Items Discussed in Closed Meeting
2. Discussion and Possible Action to Renew the Contract for Security Guard Services with Vets Securing America—Estrella Solorzano

**I. Consideration and Action on Future Agenda Items**

1. Discussion and/or Requests for Future Agenda Items

**J. Adjournment**

  
Art Rendon, Chair

/nls


The meeting will be conducted in accordance with Board Resolution No. 2023-0615 (IC5), the "Rules of the Public Utilities Board." Once the Meeting is convened with a quorum present, the Presiding Officer may change the order of business for purposes of accommodation of the Board members or participants and to permit a more orderly consideration of related agenda items.

The BPUB reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney), § 551.072 (Deliberations about Real Property), § 551.074 (Personnel Matters), § 551.076 (Deliberations about Security Devices), § 551.086 (Public Utility Competitive Matters), § 551.087 (Economic Development), and § 551.089 (Department of Information Resources).

I certify that a copy of the December 11, 2023 agenda of items to be considered by the BPUB was posted on

12/8/23

ATTEST:

  
Rosie Buitran, Recording Secretary