



TO: Brownsville Public Utilities Board  
FROM: Art Rendon, Chair  
SUBJECT: Notice of a Regular Board Meeting

Date: December 6, 2024

MEETING DATE: **December 9, 2024**  
MEETING TIME: **5:00 PM**  
MEETING LOCATION: **BPUB Annex Building  
Board Room  
1425 Robinhood Drive  
Brownsville, Texas 78521**

**Dial In: 1-408-418-9388**  
**Access Code: 2488 820 8905# #**

In accordance with Tex. Gov't Code §551.127, NOTICE is hereby given that a physical quorum, including the presiding officer/member, will be present at the specified meeting location. Some members of the board and/or administration may participate via videoconference.

Members of the public may listen to the meeting as it is being held by dialing one of the numbers listed below (same access code above). Because of technology limitations, only a limited number of callers will be allowed to call in, however, a recording of the meeting will be made available to the public after the meeting on BPUB's website at: <https://www.brownsville-pub.com/events/board-of-directors-meeting-4-2024-12-09/>.

Dial by your location: 1-408-418-9388 (US Toll)	
1-617-315-0704 (Boston)	1-312-535-8110 (Chicago)
1-469-210-7159 (Dallas)	1-720-650-7664 (Denver)
1-904-900-2303 (Jacksonville)	1-213-306-3065 (Los Angeles)
1-646-992-2010 (New York City)	1-602-666-0783 (Phoenix)
1-206-207-1700 (Seattle)	1-202-860-2110 (Washington, DC)

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING MATTERS:

#### MEETING AGENDA

- A. Call Open Meeting to Order at 5:00 PM
- B. Confirmation of a Quorum
- C. Pledge of Allegiance for U.S. Flag and Texas Flag & Moment of Silence
- D. Workshop or Public Hearing(s)  
None
- E. Public Comments

PUBLIC COMMENTS WILL ONLY BE ACCEPTED IN WRITING NO LATER THAN ONE (1) HOUR IN ADVANCE OF THE MEETING BY SENDING THEM TO [PublicComments@brownsville-pub.com](mailto:PublicComments@brownsville-pub.com). In the body of the email please include date, your name, your address, phone number, agenda item number, if applicable, or subject of discussion, and your comments.

- THERE IS A THREE (3)-MINUTE TIME LIMIT PER SPEAKER. THE PRESIDING OFFICER MAY, BUT IS NOT REQUIRED TO, ALLOW ADDITIONAL TIME TO A SPEAKER.
- THE SPEAKER MUST IDENTIFY BY NAME, ADDRESS, AND ORGANIZATIONAL AFFILIATION (IF ANY) BEFORE SPEAKING.
- QUESTIONS AND COMMENTS SHOULD BE ADDRESSED TO THE BOARD AS A WHOLE, NOT TO INDIVIDUAL BOARD MEMBERS, THE CEO, OR MEMBERS OF THE AUDIENCE.
- IF AN ISSUE ADDRESSED IS NOT INCLUDED ON THE AGENDA, NO FORMAL ACTION WILL BE TAKEN

**F. Consent Agenda Items**

1. Approval of Board Minutes of the October 14, 2024 Regular Meeting
2. Consideration and Possible Action on an Amendment to the Fiscal Year 2025 Budget—Miguel Perez
3. Consideration and possible Action of a Resolution Amending Authorization of Representatives at TexPool—Miguel Perez
4. Consideration and Possible Action of a Resolution Amending Designation of Certain Officers as Authorized Signatories to Drafts Drawn on Account of Brownsville Public Utilities Board at the Wells Fargo Bank—Miguel Perez
5. Consideration and Possible Action to Reject the Brownsville Public Utilities Board Call Center Support Service Request for Proposal—George Rangel
6. Consideration and Possible Action to Implement Brownsville Public Utilities Board Personnel Policies and Procedures Policy No. 42 – Brownsville Public Utilities Board Community Partnership Leave—Emilia Guerra
7. Consideration and Possible Action for Approval of Bid Award for the Annual Supply of Sludge Dewatering Polymer for the Belt Press System at the Wastewater Treatment Plants—Jaime Estrada
8. Consideration and Possible Action on Bid Award for the Supply of LED Light Fixtures—Diane Solitaire

**G. Items for Individual Consideration**

1. General Manager's Report
  - a. Board Calendar—Marilyn D. Gilbert
  - b. Industry and BPUB Updates—Marilyn D. Gilbert
2. Consideration and Action on Items Pulled Out of Consent
3. Staff Reports and Presentations to the Board
  - a. Financial Report—Miguel Perez
  - b. Presentation and Discussion of Changes in Accounting for Off-System Sales—Miguel A. Perez
  - c. Presentation on the Process for Developing and Implementing Utility Rate Changes—Monica Cavazos
  - d. Transmission Service in ERCOT—Mark Dombroski
  - e. Drought Update—Rene Mariscal
  - f. Update on AMI Project—Eddy Hernandez
4. Consideration and Possible Action on the Transfer of Retired Vehicles and Equipment to the City of Brownsville—Miguel Perez
5. Election of Board Officers for 2025—Marilyn Gilbert

6. Consideration and Possible Approval of Appointment of a Brownsville Public Utilities Board Representative to the Southmost Regional Water Authority for 2025—Marilyn Gilbert

#### **H. Recess to Closed Meeting**

RECESS TO CLOSED MEETING to Consider Matters Pursuant to Tex. Government Code Chapter 551, et seq.

At this time the items on the Agenda designated for Closed Meeting will be considered. If there is an approved motion to go into Closed Meeting the listeners will be placed on “hold” until the Board returns to Open Meeting.

1. Meeting with Board’s legal counsel for advice about contemplated and pending court and administrative litigation and on matters in which the duty of the attorney under the Texas Disciplinary Rules of Professional Conduct conflicts with Chapter 551 (Sec. 551.071), including but not limited to the following:
  - a. Reports of local and special counsel;
  - b. Update on pending negotiations of non-standard contracts related to the potential business development;
  - c. Updates on pending discussions with the City of Brownsville on coordination issues, including the agenda for the December 10 joint meeting with the City Commission; and
  - d. Legal briefing regarding Brownsville Public Utilities Board fee-owned properties as part of system.
2. Presentation, discussion, and possible recommendation of information upon pricing of purchased power, generation, and fuel and their impact upon the Fuel, Purchased Energy, and Marketing Charge (Sec. 551.086).
3. Presentation and possible vendor questions for security guard services to determine firm qualifications for implementation and personnel to provide security for the Brownsville Public Utilities Board facilities (Sec. 551.076 and Sec. 551.089).
4. Deliberation of vendor proposals to determine firm qualifications for implementation and personnel to provide security for the Brownsville Public Utilities Board facilities and discuss terms and conditions of contract for annual security guard services (Sec. 551.071, Sec. 551.076, and Sec. 551.089).
5. Discussion regarding use of Brownsville Public Utilities Board properties adjacent to Gladys Porter Zoo (551.071, 551.072).
6. Discussion of Employee, Public Officer, and/or Board Members and ethical governance and responsibilities (Sec. 551-071 and Sec. 551.074).

#### **RECONVENE OPEN MEETING**


##### **I. Consideration and Action on Closed Meeting Items**

1. Consideration and possible Action to Authorize the General Manager and CEO to Negotiate and Execute a Contract for Security Guard Services—Eduardo Martinez
2. Consideration and Possible Action on Items Discussed in Closed Meeting

##### **J. Consideration and Action on Future Agenda Items**

1. Discussion and/or Requests for Future Agenda Items

**K. Adjournment**

  
Art Rendon, Chair

/nls

The meeting will be conducted in accordance with Board Resolution No. 2023-0615 (ICS), the "Rules of the Public Utilities Board." Once the Meeting is convened with a quorum present, the Presiding Officer may change the order of business for purposes of accommodation of the Board members or participants and to permit a more orderly consideration of related agenda items.

The BPUB reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney), § 551.072 (Deliberations about Real Property), § 551.074 (Personnel Matters), § 551.076 (Deliberations about Security Devices), § 551.086 (Public Utility Competitive Matters), § 551.087 (Economic Development), and § 551.089 (Department of Information Resources).

I certify that a copy of the foregoing agenda of items to be considered by the BPUB was posted on 12/6/2024.

ATTEST:

  
Rosie De Leon, Recording Secretary