



**BROWNSVILLE  
PUBLIC UTILITIES BOARD**

**TO:** Brownsville Public Utilities Board  
**FROM:** Art Rendon, Chair  
**SUBJECT:** Notice of a Regular Board Meeting

Date: May 10, 2024

**MEETING DATE: May 13, 2024**  
**MEETING TIME: 5:00 PM**  
**MEETING LOCATION: BPUB Annex Building  
Board Room  
1425 Robinhood Drive  
Brownsville, Texas 78521**

**Dial In: 1-408-418-9388**  
**Access Code: 2496 068 0136# #**

In accordance with Tex. Gov't Code §551.127, NOTICE is hereby given that a physical quorum, including the presiding officer/member, will be present at the specified meeting location. Some members of the board and/or administration may participate via videoconference.

Members of the public may listen to the meeting as it is being held by dialing one of the numbers listed below (same access code above). Because of technology limitations, only a limited number of callers will be allowed to call in, however, a recording of the meeting will be made available to the public after the meeting on BPUB's website at: <https://www.brownsville-pub.com/events/board-of-directors-meeting-4-2024-05-13/>.

Dial by your location: 1-408-418-9388 (US Toll)	
1-617-315-0704 (Boston)	1-312-535-8110 (Chicago)
1-469-210-7159 (Dallas)	1-720-650-7664 (Denver)
1-904-900-2303 (Jacksonville)	1-213-306-3065 (Los Angeles)
1-646-992-2010 (New York City)	1-602-666-0783 (Phoenix)
1-206-207-1700 (Seattle)	1-202-860-2110 (Washington, DC)

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING MATTERS:

**MEETING AGENDA**

- A. Call Open Meeting to Order at 5:00 PM**
- B. Confirmation of a Quorum**
- C. Pledge of Allegiance for U.S. Flag and Texas Flag & Moment of Silence**
- D. Workshop or Public Hearing(s)**  
None
- E. Consent Agenda Items**
  - 1. Approval of Board Minutes of the February 15, 2024 Regular Meeting

2. Consideration and Possible Action to Ratify and Approve Board Travel in Accordance with the Statement of Policy for Travel by Members of the Board of Directors of the Brownsville Public Utilities Board—Marilyn D. Gilbert
3. Consideration and Possible Action to Amend the Brownsville Public Utilities Board Deposit and Credit Policy—Estrella Solorzano
4. Consideration and Possible Action to Amend the Brownsville Public Utilities Board Safety Hazard Complaint Policy—Estrella Solorzano
5. Consideration and Possible Action for Bid Award for Water Meter Box Lids for all the AMI Project—Diane Solitaire
6. Consideration and Possible Action to Approve the Purchase of Brownsville Public Utilities Board Employee Workwear—Diane Solitaire
7. Consideration and Possible Action to Amend the Brownsville Public Utilities Board Accounts Receivable Policy—Jorge Santillan
8. Consideration and Possible Action to Approve the Rental of Portable Diesel Generators for Hurricane Preparedness and for Year-Round Back-up Power for Water Plants No. 1 and No. 2, and Southmost Regional Water Authority—Eddy Hernandez
9. Consideration and Approval of Integration Services of the Customer Information System to the Meter Data Management System for the Advanced Metering Infrastructure Project—Eddy Hernandez
10. Consideration and Possible Action to Approve the Professional Engineering Services Contract with Halff Associates, Inc. for the Resaca de la Guerra Phase I Restoration and Bureau of Reclamation Grant Application Project—Marie C. Leal
11. Consideration and Possible Action to Approve the Purchase of a Vertical Mixed Flow Waste Pump and Motor for Water Treatment Plant No. 1—Jaime Estrada
12. Discussion and Possible Action to Select a Firm to Provide Services Needed to Update the Brownsville Public Utilities Board Integrated Resource Plan—Lina Alvarez

#### **F. Items for Individual Consideration**

1. General Manager's Report
  - a. Board Calendar—Marilyn D. Gilbert
  - b. Industry and BPUB Updates—Marilyn D. Gilbert
2. Public Comments

PUBLIC COMMENTS WILL ONLY BE ACCEPTED IN WRITING NO LATER THAN ONE (1) HOUR IN ADVANCE OF THE MEETING BY SENDING THEM TO [PublicComments@brownsville-pub.com](mailto:PublicComments@brownsville-pub.com). In the body of the email please include date, your name, your address, phone number, agenda item number, if applicable, or subject of discussion, and your comments.

  - THERE IS A THREE (3)-MINUTE TIME LIMIT PER SPEAKER. THE PRESIDING OFFICER MAY, BUT IS NOT REQUIRED TO, ALLOW ADDITIONAL TIME TO A SPEAKER.
  - THE SPEAKER MUST IDENTIFY BY NAME, ADDRESS, AND ORGANIZATIONAL AFFILIATION (IF ANY) BEFORE SPEAKING.
  - QUESTIONS AND COMMENTS SHOULD BE ADDRESSED TO THE BOARD AS A WHOLE, NOT TO INDIVIDUAL BOARD MEMBERS, THE CEO, OR MEMBERS OF THE AUDIENCE.
  - IF AN ISSUE ADDRESSED IS NOT INCLUDED ON THE AGENDA, NO FORMAL ACTION WILL BE TAKEN

3. Consideration and Action on Items Pulled Out of Consent
4. Staff Reports and Presentations to the Board
  - a. Financial Report—Miguel Perez
  - b. Engineering and Legal Fees Monthly Expenses—Monica Cavazos
  - c. Year-to-Date Capital Expenditures—Monica Cavazos
  - d. City of Brownsville Capital Work Orders Report—Monica Cavazos
  - e. Quarterly Investment Report—Jorge Santillan
  - f. 2024 Project SHARE Recipients—Miguel Collis
  - g. Drought Update—Guadalupe Garcia
  - h. Advanced Metering Infrastructure Update—Eddy Hernandez
  - i. Human Resources Report—Dr. Emilia Guerra
  - j. Update on SpaceX—Mark Dombroski
5. Consideration and Possible Action to Implement the Brownsville Public Utilities Board Payment Arrangement Policy—Estrella Solorzano
6. Consideration and Possible Action to Implement the Brownsville Public Utilities Board Installment Plan Policy—Estrella Solorzano
7. Consideration and Possible Action to Authorize the General Manager and Chief Executive Officer to Negotiate and Execute Professional Consulting and Technical Services Contract to Address Large Volume of Pole Attachment Requests—Cesar Cortinas
8. Consideration and Possible Action to Approve the Acceptance of the Department of Energy American Public Power Association Subaward—Eddy Hernandez

#### **G. Recess to Closed Meeting**

RECESS TO CLOSED MEETING to Consider Matters Pursuant to Tex. Government Code Chapter 551, et seq.

At this time the items on the Agenda designated for Closed Meeting will be considered. If there is an approved motion to go into Closed Meeting the listeners will be placed on “hold” until the Board returns to Open Meeting.

1. Meeting with Board’s legal counsel for advice about contemplated and pending court and administrative litigation and on matters in which the duty of the attorney under the Texas Disciplinary Rules of Professional Conduct conflicts with Chapter 551 (Sec. 551.071), including but not limited to the following:
  - a. Reports of local and special counsel,
  - b. Vendor duties/obligations (tree trimming, cross connection inspections),
  - c. Pretreatment Ordinance duties/obligations, and
  - d. Ongoing negotiations related to the potential extension of facilities for SpaceX.
2. Presentation, discussion, and possible recommendation of information upon pricing of purchased power, generation, and fuel and their impact upon the Fuel, Purchased Energy, and Marketing Charge (Sec. 551.086).

RECONVENE OPEN MEETING

#### **H. Consideration and Action on Closed Meeting Items**

1. Consideration and Possible Action on Items Discussed in Closed Meeting

#### **I. Consideration and Action on Future Agenda Items**

1. Discussion and/or Requests for Future Agenda Items

**J. Adjournment**



Art Rendon, Chair

/mls

The meeting will be conducted in accordance with Board Resolution No. 2023-0615 (IC5), the "Rules of the Public Utilities Board." Once the Meeting is convened with a quorum present, the Presiding Officer may change the order of business for purposes of accommodation of the Board members or participants and to permit a more orderly consideration of related agenda items.

The BPUB reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney), § 551.072 (Deliberations about Real Property), § 551.074 (Personnel Matters), § 551.076 (Deliberations about Security Devices), § 551.086 (Public Utility Competitive Matters), § 551.087 (Economic Development), and § 551.089 (Department of Information Resources).

I certify that a copy of the foregoing agenda of items to be considered by the BPUB was posted on May 10, 2024.

ATTEST:

  
Rosie Bucron, Recording Secretary