



TO: Brownsville Public Utilities Board

Date: October 11, 2024

FROM: Art Rendon, Chair

SUBJECT: Notice of a Regular Board Meeting

MEETING DATE: October 14, 2024
MEETING TIME: 5:00 PM
MEETING LOCATION: BPUB Annex Building
 Board Room
 1425 Robinhood Drive
 Brownsville, Texas 78521

Dial In: 1-408-418-9388
Access Code: 2499 586 1243 # #

In accordance with Tex. Gov't Code §551.127, NOTICE is hereby given that a physical quorum, including the presiding officer/member, will be present at the specified meeting location. Some members of the board and/or administration may participate via videoconference.

Members of the public may listen to the meeting as it is being held by dialing one of the numbers listed below (same access code above). Because of technology limitations, only a limited number of callers will be allowed to call in, however, a recording of the meeting will be made available to the public after the meeting on BPUB's website at: <https://www.brownsville-pub.com/events/board-of-directors-meeting-4-2024-10-14/>.

Dial by your location: 1-408-418-9388 (US Toll)	
1-617-315-0704 (Boston)	1-312-535-8110 (Chicago)
1-469-210-7159 (Dallas)	1-720-650-7664 (Denver)
1-904-900-2303 (Jacksonville)	1-213-306-3065 (Los Angeles)
1-646-992-2010 (New York City)	1-602-666-0783 (Phoenix)
1-206-207-1700 (Seattle)	1-202-860-2110 (Washington, DC)

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING MATTERS:

MEETING AGENDA

- A. Call Open Meeting to Order at 5:00 PM**
- B. Confirmation of a Quorum**
- C. Pledge of Allegiance for U.S. Flag and Texas Flag & Moment of Silence**
- D. Workshop or Public Hearing(s)**
None
- E. Public Comments**

PUBLIC COMMENTS WILL ONLY BE ACCEPTED IN WRITING NO LATER THAN ONE (1) HOUR IN ADVANCE OF THE MEETING BY SENDING THEM TO PublicComments@brownsville-pub.com. In the body of the email please include date, your name, your address, phone number, agenda item number, if applicable, or subject of discussion, and your comments.

- THERE IS A THREE (3)-MINUTE TIME LIMIT PER SPEAKER. THE PRESIDING OFFICER MAY, BUT IS NOT REQUIRED TO, ALLOW ADDITIONAL TIME TO A SPEAKER.
- THE SPEAKER MUST IDENTIFY BY NAME, ADDRESS, AND ORGANIZATIONAL AFFILIATION (IF ANY) BEFORE SPEAKING.
- QUESTIONS AND COMMENTS SHOULD BE ADDRESSED TO THE BOARD AS A WHOLE, NOT TO INDIVIDUAL BOARD MEMBERS, THE CEO, OR MEMBERS OF THE AUDIENCE.
- IF AN ISSUE ADDRESSED IS NOT INCLUDED ON THE AGENDA, NO FORMAL ACTION WILL BE TAKEN

F. Consent Agenda Items

1. Approval of Board Minutes of the September 9, 2024 Regular Meeting
2. Consideration and Action of a Brownsville Public Utilities Board Commercial Paper Reimbursement Resolution—Miguel A. Perez
3. Consideration and Possible Ratification on the Brownsville Public Utilities Board General Liability, Automobile, Cyber, Mobile Equipment, Crime, and Excess Worker's Compensation Insurance Renewals—Estrella Solorzano
4. Consideration and Possible Ratification on the Brownsville Public Utilities Board Excess (Umbrella) Liability Insurance Renewal—Estrella Solorzano
5. Consideration and Possible Ratification on the Brownsville Public Utilities Board Directors and Officers and Employment Practices Liability Insurance Renewals—Estrella Solorzano
6. Consideration and Possible Action to Approve Bid Award for the Annual Supply of Concrete Poles and Single Arm Brackets—Diane Solitaire
7. Consideration and Possible Action to Reject and Re-Bid the Circuit Breakers—Diane Solitaire
8. Consideration and Possible Action for Approval of Proposal Award to Spectrum Enterprise for the Purchase of 5Gb Internet Service for the Brownsville Public Utilities Board Information Technology Administrative Network—Eddy Hernandez
9. Consideration and Action for Proposal Award for the Purchase of Two Wastewater Submersible Pumps for Lift Station 41—Armando Garcia
10. Consideration and Possible Action to Approve Proposal Award to Extend the Analytical Laboratory Services for One Additional Two-Year Term—Alberto Gomez Jr
11. Consideration and Possible Action to Amend the Purchase Order for the Annual Supply of Concrete Work—Jaime Estrada
12. Consideration and Approval of Annual Audit Plan for Fiscal Year 2024-2025—Melida Pinales
13. Consideration and Possible Action on the Renewal of the Brownsville Public Utilities Board Group Health and Dental Insurances—Dr. Emilia Guerra/Sergio Delgadillo
14. Consideration and Possible Action on the Selection of Brownsville Public Utilities Board Group Supplemental and Voluntary Benefits—Dr. Emilia Guerra/Sergio Delgadillo

G. Items for Individual Consideration

1. General Manager's Report
 - a. Board Calendar—Marilyn D. Gilbert
 - b. Industry and BPUB Updates—Marilyn D. Gilbert
2. Consideration and Action on Items Pulled Out of Consent
3. Staff Reports and Presentations to the Board
 - a. Financial Report—Miguel Perez
 - b. Procurement Summary—Miguel Perez
 - c. Fiscal Year 2023/2024 Annual Report to the Brownsville City Commission—Mark

Dombroski

- d. Lead Copper Rule Revisions—Albert Gomez
 - e. Digital Information Platforms Communication Update—Miguel Collis
 - f. Customer Service Update—Eddie Campirano
 - g. Drought Update—Marie Leal
 - h. Presentation on Open City of Brownsville Invoices and Projected Reduction of Cash Transfer—Jorge Santillan
4. Consideration and Possible Action to Approve Bid Award for the Annual Supply of Wood Poles—Diane Solitaire
 5. Consideration and Possible Action for Bid Award for the Annual Supply of Electrical and Electronic Spare Parts—Diane Solitaire
 6. Consideration and Possible Action to Approve Bid Award for the Construction of the Airport Substation and Control Building—Eli Alvarez
 7. Consideration and Approval on the Brownsville Public Utilities Board Internal Audit Charter—Melida Pinales
 8. Consideration and Approval of the Audit Committee Charter—Melida Pinales

H. Recess to Closed Meeting

RECESS TO CLOSED MEETING to Consider Matters Pursuant to Tex. Government Code Chapter 551, et seq.

At this time the items on the Agenda designated for Closed Meeting will be considered. If there is an approved motion to go into Closed Meeting the listeners will be placed on "hold" until the Board returns to Open Meeting.

1. Meeting with Board's legal counsel for advice about contemplated and pending court and administrative litigation and on matters in which the duty of the attorney under the Texas Disciplinary Rules of Professional Conduct conflicts with Chapter 551 (Sec. 551.071), including but not limited to the following:
 - a. Reports of local and special counsel;
 - b. Discussion of potential amendments to Rules of Governance;
 - c. Updates on pending negotiations of non-standard contracts related to potential business development; and
 - d. Updates on pending discussions with City on coordination issues, including BTX/Lit, Resaca programs, and compensation for services.
2. Presentation, discussion, and possible recommendation of information upon pricing of purchased power, generation, and fuel and their impact upon the Fuel, Purchased Energy, and Marketing Charge (Sec. 551.086).

RECONVENE OPEN MEETING

I. Consideration and Action on Closed Meeting Items

1. Consideration and Possible Action on Items Discussed in Closed Meeting

J. Consideration and Action on Future Agenda Items

1. Discussion and/or Requests for Future Agenda Items

K. Adjournment

Art Rendon, Chair

/nls

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The meeting will be conducted in accordance with Board Resolution No. 2023-0615 (IC5), the "Rules of the Public Utilities Board." Once the Meeting is convened with a quorum present, the Presiding Officer may change the order of business for purposes of accommodation of the Board members or participants and to permit a more orderly consideration of related agenda items.

The BPUB reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney), § 551.072 (Deliberations about Real Property), § 551.074 (Personnel Matters), § 551.076 (Deliberations about Security Devices), § 551.086 (Public Utility Competitive Matters), § 551.087 (Economic Development), and § 551.089 (Department of Information Resources).

I certify that a copy of the foregoing agenda of items to be considered by the BPUB was posted on 10/11/24.

ATTEST:


Rosie Buitron, Recording Secretary