



TO: Brownsville Public Utilities Board Audit Committee  
FROM: Art Rendon, Committee Chair  
SUBJECT: Notice of an Audit Committee Meeting

DATE: November 27, 2023

MEETING DATE: **December 1, 2023**  
TIME: **10:00 AM**  
LOCATION: **BPUB Annex Building  
Board Room  
1425 Robinhood Drive  
Brownsville, TX 78521**

**Dial In: 1-408-418-9388**  
**Access Code: 2486 961 9765 ##**

Members of the public may listen to the meeting as it is being held by dialing one of the numbers listed below (same access code above). Because of technology limitations, only a limited number of callers will be allowed to call in.

Dial by your location: <b>1-408-418-9388 (US Toll)</b>	
1-617-315-0704 (Boston)	1-312-535-8110 (Chicago)
1-469-210-7159 (Dallas)	1-720-650-7664 (Denver)
1-904-900-2303 (Jacksonville)	1-213-306-3065 (Los Angeles)
1-646-992-2010 (New York City)	1-602-666-0783 (Phoenix)
1-206-207-1700 (Seattle)	1-202-860-2110 (Washington, DC)

DISCUSSION AND POSSIBLE RECOMMENDATION ON THE FOLLOWING MATTERS:

#### MEETING AGENDA

**Call Open Meeting to Order at 10:00 AM**

#### PUBLIC COMMENTS

*Please note the following:*

PUBLIC COMMENTS WILL ONLY BE ACCEPTED IN WRITING NO LATER THAN ONE (1) HOUR IN ADVANCE OF THE MEETING BY SENDING THEM TO [PublicComments@brownsville-pub.com](mailto:PublicComments@brownsville-pub.com). In the body of the email please include date, your name, your address, phone number, agenda item number, if applicable, or subject of discussion, and your comments.

- THERE IS A THREE (3)-MINUTE TIME LIMIT PER SPEAKER. THE PRESIDING OFFICER MAY, BUT IS NOT REQUIRED TO, ALLOW ADDITIONAL TIME TO A SPEAKER.
- THE SPEAKER MUST IDENTIFY BY NAME, ADDRESS, AND ORGANIZATIONAL AFFILIATION (IF ANY) BEFORE SPEAKING.
- QUESTIONS AND COMMENTS SHOULD BE ADDRESSED TO THE BOARD AS A WHOLE, NOT TO INDIVIDUAL BOARD MEMBERS, THE CEO, OR MEMBERS OF THE AUDIENCE.
- IF AN ISSUE ADDRESSED IS NOT INCLUDED ON THE AGENDA, NO FORMAL ACTION WILL BE TAKEN.

**ITEMS FOR PRESENTATION AND DISCUSSION**

1. Presentation and Discussion of Audit Reports with No Findings:
  - Companywide Expenses
  - Unannounced Cash Count 1<sup>st</sup> (FY 2024)
  - Unannounced Cash Count 8<sup>th</sup> (FY 2023)
2. Presentation and Discussion of Audit Reports with Findings:
  - Accounting – Accounts Payable
  - Accounting – Accounts Receivable
  - Legal Services – Contracts
  - SCADA & Electrical Support Services

**RECESS TO CLOSED MEETING** to Consider Matters Pursuant to Tex. Government Code Chapter 551, et seq.

**CLOSED MEETING**

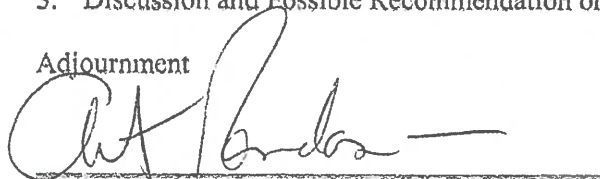
*At this time the items on the Agenda designated for Closed Meeting will be considered. If there is an approved motion to go into Closed Meeting the listeners will be placed on "hold" until the Board returns to Open Meeting.*

1. Presentation and discussion of Audit Report with findings for Safety and Security Operations (Sec. 551.071 and Sec. 551.076).
2. Presentation and discussion of Audit Report for Fuel & Purchase Energy Supply (Sec. 551.071 and Sec. 551.086).
3. Presentation and discussion of Audit Report for Information Technology (Sec. 551.071, Sec. 551.076, and Sec 551.).

**RECONVENE OPEN MEETING**

3. Discussion and Possible Recommendation on Closed Meeting Items

Adjournment



Art Rendon, Committee Chair

The Brownsville Public Utilities Board (BPUB) reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney), § 551.072 (Deliberations about Real Property), § 551.074 (Personnel Matters), § 551.076 (Deliberations about Security Devices), § 551.086 (Public Utility Competitive Matters), § 551.087 (Economic Development), and § 551.089 (Department of Information Resources).

BPUB reserves the right to change the Meeting Room within the BPUB Facilities. If the specified room in BPUB Facilities is changed before the Meeting time and after posting the Notice, the Security Guard on the 1st Floor will direct attendees to the room in which the Meeting will be held.

I certify that a copy of the December 1, 2023 agenda of items to be considered by the BPUB was posted on

11/28/23

ATTEST:

  
Norma L. Sanchez, Recording Secretary