



TO: Brownsville Public Utilities Board Regulatory/Policy Committee Date: October 26, 2023
FROM: Gerardo Martinez, Committee Chair
SUBJECT: Notice of a Regulatory/Policy Committee Meeting

MEETING DATE: November 2, 2023
TIME: 12:00 PM
LOCATION: BPUB Annex Building
Board Room
1425 Robinhood Drive
Brownsville, TX 78521

Dial In: 1-408-418-9388
Access Code: 2483 725 0955 # #

Members of the public may listen to the meeting as it is being held by dialing one of the numbers listed below (same access code above). Because of technology limitations, only a limited number of callers will be allowed to call in.

Dial by your location: 1-408-418-9388 (US Toll)	
1-617-315-0704 (Boston)	1-312-535-8110 (Chicago)
1-469-210-7159 (Dallas)	1-720-650-7664 (Denver)
1-904-900-2303 (Jacksonville)	1-213-306-3065 (Los Angeles)
1-646-992-2010 (New York City)	1-602-666-0783 (Phoenix)
1-206-207-1700 (Seattle)	1-202-860-2110 (Washington, DC)

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING MATTERS:

MEETING AGENDA

Call Open Meeting to Order at 12:00 PM

PUBLIC COMMENTS

Please note the following:

PUBLIC COMMENTS WILL ONLY BE ACCEPTED IN WRITING NO LATER THAN ONE (1) HOUR IN ADVANCE OF THE MEETING BY SENDING THEM TO PublicComments@brownsville-pub.com. In the body of the email please include date, your name, your address, phone number, agenda item number, if applicable, or subject of discussion, and your comments.

- THERE IS A THREE (3)-MINUTE TIME LIMIT PER SPEAKER. THE PRESIDING OFFICER MAY, BUT IS NOT REQUIRED TO, ALLOW ADDITIONAL TIME TO A SPEAKER.
- THE SPEAKER MUST IDENTIFY BY NAME, ADDRESS, AND ORGANIZATIONAL AFFILIATION (IF ANY) BEFORE SPEAKING.
- QUESTIONS AND COMMENTS SHOULD BE ADDRESSED TO THE BOARD AS A WHOLE, NOT TO INDIVIDUAL BOARD MEMBERS, THE CEO, OR MEMBERS OF THE AUDIENCE.
- IF AN ISSUE ADDRESSED IS NOT INCLUDED ON THE AGENDA, NO FORMAL ACTION WILL BE TAKEN.

ITEMS FOR PRESENTATION AND DISCUSSION

1. Presentation and Discussion of Revisions to the Brownsville Public Utilities Board Personnel Policies & Procedures, Policy No. 32 Dress Code & Workplace Etiquette—Dr. Emilia Guerra
2. Presentation and Discussion of Revisions to the Brownsville Public Utilities Board Personnel Policies & Procedures, Policy No. 30 Computers, Electronic Mail & Internet Use—Dr. Emilia Guerra
3. Presentation and Discussion of Revisions to the Brownsville Public Utilities Board Personnel Policies & Procedures, Policy No. 26 Family and Medical Leave Act—Dr. Emilia Guerra
4. Presentation and Discussion of the Brownsville Public Utilities Board Personnel Policies & Procedures Review and Update Plan—Dr. Emilia Guerra
5. Presentation and Discussion of Updates to the Bank Reconciliation Policy—Monica Cavazos
6. Presentation and Discussion of Updates to the Financial Statement Policy—Monica Cavazos
7. Discussion and/or Requests for Future Agenda Items

Adjournment



Gerardo Martinez, Committee Chair

The Brownsville Public Utilities Board (BPUB) Regulatory/Policy Committee reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney), § 551.072 (Deliberations about Real Property), § 551.074 (Personnel Matters), § 551.076 (Deliberations about Security Devices), § 551.086 (Public Utility Competitive Matters), § 551.087 (Economic Development), and § 551.089 (Department of Information Resources).

BPUB reserves the right to change the Meeting Room within the BPUB Facilities. If the specified room in the BPUB Facilities is changed before the Meeting after posting Notice, the Security Guard on the 1st Floor will direct attendees to the room in which the Meeting will be held.

I certify that a copy of the November 2, 2023 agenda of items to be considered by the BPUB was posted on 10/31/23

ATTEST:



 , Recording Secretary