



Date: April 12, 2023
To: All Vendors
Subject: Addendum #3

REFERENCE: P032-23 Employee Assistance Program Services

This Addendum forms part of the contract and clarifies, corrects or modifies original proposal document.

Question 1: Who is the current EAP provider, and how long have they been providing services?

Answer 1: The current EAP provider is Bienestar Counseling. They have provided EAP services for Brownsville PUB since 2001.

Question 2: Please provide the current PEPM (Per Employee Per Month) rate for the following years: 2022, 2021, 2020.

Answer 2: A report is not available. For 2020, 2021 and 2022 the average visits per month was 3. The maximum was 8 and minimum was 1 and the median is 2.

Question 3: What was your annual 2022 EAP cost?

Answer 3: The current annual amount for EAP services is approximately \$10,000 - \$12,000.

Question 4: Can you provide a utilization report for the following years: 2022, 2021, 2020. The report should provide a breakdown of EAP services.

Answer 4: A report is not available. For 2020, 2021 and 2022 the average visits per month was 3. The maximum was 8 and minimum was 1 and the median is 2.

Question 5: How many onsite critical responses: 2022, 2021, 2020?

Answer 5: None

Question 6: How many training hours of the following services were supported last year?

- a) Onsite?
- b) Health fair?
- c) Webinar Training?

Answer 6: None

Question 7: How many employees have an active Commercial Driver's License (CDL)?

Answer 7: 144 employees fall under the Department of Transportation regulations.

The signature of the company agent, for the acknowledgement of this addendum, shall be required. **Complete information below and return via e-mail to: dsolitaire@brownsville-pub.com.**

I hereby acknowledge receipt of this addendum.

Company: _____
Agent Name: _____
Agent Signature: _____
Address: _____
City: _____ **State:** _____ **Zip:** _____
Phone Number: _____ **E-mail address:** _____

If you have any further questions about the Proposal, call 956-983-6366.

By: *Diane Solitaire*
Purchasing