



TO: Brownsville Public Utilities Board Audit Committee
FROM: Sandra Sáenz, Committee Chair
SUBJECT: Notice of an Audit Committee Meeting

DATE: August 11, 2022

MEETING DATE: August 17, 2022
TIME: 10:00 AM
LOCATION: BPUB Annex Building
Board Room
1425 Robinhood Dr.
Brownsville, TX 78521

THIS BPUB MEETING WILL BE HELD USING TELE CONFERENCE SYSTEM AND IS AUTHORIZED BY GOVERNOR GREG ABBOTT'S TEMPORARY SUSPENSION OF CERTAIN ASPECTS OF THE TEXAS OPEN MEETINGS ACT WHICH ALLOWS FOR A GOVERNING BODY TO HOLD A "VIRTUAL" MEETING SO AS TO AVOID GATHERING MEMBERS OF THE PUBLIC AND/OR BOARDMEMBERS, AND STAFF IN A PHYSICAL SETTING THAT MIGHT CONSTITUTE A PUBLIC HEALTH RISK.

Dial In: 1-408-418-9388
Access Code: 2495 206 9230#

Members of the public may listen to the meeting as it is being held by dialing one of the numbers listed below (same access code above). Because of technology limitations, only a limited number of callers will be allowed to call in.

Dial by your location:
1-408-418-9388 (US Toll)
1-617-315-0704 (Boston)
1-312-535-8110 (Chicago)
1-469-210-7159 (Dallas)
1-720-650-7664 (Denver)
1-904-900-2303 (Jacksonville)
1-213-306-3065 (Los Angeles)
1-646-992-2010 (New York City)
1-602-666-0783 (Phoenix)
1-206-207-1700 (Seattle)
1-202-860-2110 (Washington, DC)

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING MATTERS:

MEETING AGENDA

Call Open Meeting to Order at 10:00 AM

1. Presentation and Discussion of Audit Reports with No Findings:
 - Communications & Administrative Services
 - Customer & Information Services
 - Operational Support Services
 - Unannounced Cash Count #6

2. Presentation and Discussion of Audit Reports with Findings:
 - Analytical Laboratory Review
 - Call Center
 - Digital Information Platforms
 - Electric Transmission & Distribution
 - Electric Transmission & Distribution Construction & Maintenance
 - General Manager
 - Meter Services
 - Raw Water Supply
 - Water & Wastewater Plant Maintenance
3. Presentation and Discussion of Follow-Up Audits – All Recommendations Implemented:
 - Finance
 - Potable Water Transport Services
 - Revenue Recovery
 - Wastewater Lift Stations
 - Water & Wastewater Sludge Management
4. Presentation and Discussion of Follow-Up Audits – Recommendations in Progress:
 - Accounting
 - Warehouse
5. Presentation and Discussion of Annual Audit Plan for Fiscal Year 2021-2022
6. Presentation and Discussion of Proposed Risk Assessment for Fiscal Years 2023-2025
7. Presentation and Discussion of Proposed Annual Audit Plan for Fiscal Year 2022-2023

Adjournment



Sandra Sáenz, Committee Chair


- c: John S. Bruciak, PE, General Manager & CEO
Marilyn D. Gilbert, Assistant General Manager & COO
Miguel A. Pérez, Chief Financial Officer
File

The Brownsville Public Utilities Board (BPUB) reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney), § 551.072 (Deliberations about Real Property), § 551.074 (Personnel Matters), § 551.076 (Deliberations about Security Devices), § 551.086 (Public Utility Competitive Matters), § 551.087 (Economic Development), and § 551.089 (Department of Information Resources).

BPUB reserves the right to change the Meeting Room within the BPUB Administration Building. If the specified room in the BPUB Administration Building is changed before the Meeting after posting Notice, the Security Guard on the 1st Floor will direct attendees to the room in which the Meeting will be held.

I certify that a copy of the August 17, 2022 agenda of items to be considered by the Brownsville Public Utilities Board was posted on BPUB website

ATTEST



Rosie Buitron,
Recording Secretary