



**TO:** Brownsville Public Utilities Board  
**FROM:** Sandra A. Saenz, Chair  
**SUBJECT:** Notice of a Regular Board Meeting

**Date:** May 5, 2022

**MEETING DATE:** May 9, 2022  
**MEETING TIME:** 5:00 PM  
**MEETING LOCATION:** BPUB Annex Building  
 Board Room  
 1425 Robinhood Drive  
 Brownsville, Texas 78521

PURSUANT TO CHAPTER 551.127, TEXAS GOVERNMENT CODE, ONE OR MORE BOARD OF DIRECTORS OR EMPLOYEES MAY ATTEND THIS MEETING REMOTELY USING VIDEOCONFERENCING TECHNOLOGY. THE VIDEO AND AUDIO FEED OF THE VIDEOCONFERENCING EQUIPMENT CAN BE VIEWED AND HEARD BY THE PUBLIC AT THE ADDRESS POSTED ABOVE AS THE LOCATION OF THE MEETING. REASONABLE SPACING BETWEEN ATTENDEES AT THE MEETING WILL BE PROVIDED. ALL ATTENDEES ARE STRONGLY REQUESTED TO WEAR MASKS, BUT ARE NOT REQUIRED BY STATE LAW. ANYONE EXPERIENCING ANY SYMPTOMS OF COVID-19 IS ASKED NOT TO ATTEND THE MEETING IN PERSON, BUT RATHER TO CALL IN TO THE MEETING. BPUB RESERVES THE RIGHT TO REQUEST ANYONE DISPLAYING COVID-19 SYMPTOMS TO LEAVE THE MEETING. IF YOU DO NOT ATTEND THE MEETING IN PERSON, YOU MAY USE THE DIAL-IN PROCEDURE BELOW.

**Dial In:** 1-408-418-9388  
**Access Code:** 2482 617 0629#

Members of the public may listen to the meeting as it is being held by dialing one of the numbers listed below (same access code above). Because of technology limitations, only a limited number of callers will be allowed to call in, however, a recording of the meeting will be made available to the public on BPUB's website at [https://www.brownsville-pub.com/events/board-of-directors-meeting-2-2022-04-11/after the meeting](https://www.brownsville-pub.com/events/board-of-directors-meeting-2-2022-04-11/after%20the%20meeting).

Dial by your location: 1-408-418-9388 (US Toll)	
1-617-315-0704 (Boston)	1-312-535-8110 (Chicago)
1-469-210-7159 (Dallas)	1-720-650-7664 (Denver)
1-904-900-2303 (Jacksonville)	1-213-306-3065 (Los Angeles)
1-646-992-2010 (New York City)	1-602-666-0783 (Phoenix)
1-206-207-1700 (Seattle)	1-202-860-2110 (Washington, DC)

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING MATTERS:

**MEETING AGENDA**

**Call Open Meeting to Order at 5:00 PM**  
 CONFIRMATION OF A QUORUM

## PUBLIC COMMENTS

*Please note the following:*

PUBLIC COMMENTS WILL ONLY BE ACCEPTED IN WRITING NO LATER THAN ONE (1) HOUR IN ADVANCE OF THE MEETING BY SENDING THEM TO NORMA SANCHEZ AT [nsanchez@brownsville-pub.com](mailto:nsanchez@brownsville-pub.com). In the body of the email please include date, your name, your address, phone number, agenda item number, if applicable, or subject of discussion, and your comments.

- THERE IS A FIVE (5)-MINUTE TIME LIMIT PER SPEAKER. THE PRESIDING OFFICER MAY, BUT IS NOT REQUIRED TO, ALLOW ADDITIONAL TIME TO A SPEAKER.
- THE SPEAKER MUST IDENTIFY BY NAME, ADDRESS, AND ORGANIZATIONAL AFFILIATION (IF ANY) BEFORE SPEAKING.
- QUESTIONS AND COMMENTS SHOULD BE ADDRESSED TO THE BOARD AS A WHOLE, NOT TO INDIVIDUAL BOARD MEMBERS, THE CEO, OR MEMBERS OF THE AUDIENCE.
- IF AN ISSUE ADDRESSED IS NOT INCLUDED ON THE AGENDA, NO FORMAL ACTION WILL BE TAKEN.

## CONSENT AGENDA

1. Consideration and Possible Action to Approve Amendment to the Brownsville Public Utilities Board Accounts Payable Policy—Miguel Perez
2. Consideration and Possible Action to Approve Revisions to the Brownsville Public Utilities Board Records and Information Management Policy—Nancy Tello
3. Consideration and Possible Action to Approve the Rental of Portable Diesel Generators for Hurricane Preparedness and for Year-Round Back-Up Power for Water Plants No. 1 and No. 2—Jaime Estrada

## ITEMS FOR INDIVIDUAL CONSIDERATION

1. General Manager's Report:
  - a. Board Calendar
  - b. Financial Report
  - c. Engineering and Legal Fees Monthly Expenses
  - d. Advanced Metering Infrastructure Update by Eddy Hernandez
2. Consideration and Possible Action on a Request for Sponsorship from the Gladys Porter Zoo—Ryan Greenfeld
3. Discussion on the Quarterly Investment Activity Report for Period Ending March 31, 2022 Pursuant to Chapter 2256.023 of the Public Funds Investment Act—Miguel Perez
4. Consideration and Possible Action on Commercial Paper Funding Adjustment to Reimburse Expenditures for Electric, Water, and Wastewater Capital Improvement Projects for the Period of April 2022 through June 2022—Miguel Perez
5. Consideration and Possible Action for Bid Award for the Billy Mitchell Street Lighting Improvement Construction Project—Cesar Cortinas

RECESS TO CLOSED MEETING to Consider Matters Pursuant to Tex. Government Code Chapter 551, et seq.

**CLOSED MEETING**

*At this time the items on the Agenda designated for Closed Meeting will be considered. If there is an approved motion to go into Closed Meeting the listeners will be placed on "hold" until the Board returns to Open Meeting.*

1. Meeting with Board's legal counsel for advice about contemplated and pending court and administrative litigation and on matters in which the duty of the attorney under the Texas Disciplinary Rules of Professional Conduct conflicts with Chapter 551 (Sec. 551.071) including, among other matters, legal issues related to cyber security incident.
2. Information and action regarding cyber security incident (Sec. 551.076; 551.089; Tx. Gov't Code Sec. 418.177).

**RECONVENE OPEN MEETING**

**CONTINUATION – ITEMS FOR INDIVIDUAL CONSIDERATION**

6. Consideration and Possible Action on Items Discussed in Closed Meeting
7. Discussion and/or Requests for Future Agenda Items

Adjournment

  
Sandra A. Saenz, Chair

/nls

c: City Commission  
Marjory Batsell  
John Davidson  
City Manager  
File

*The meeting will be conducted in accordance with Board Resolution No. A2009-1012 (IC10), the "Amended Rules of the Public Utilities Board." Once the Meeting is convened with a quorum present, the Presiding Officer may change the order of business for purposes of accommodation of the Board members or participants and to permit a more orderly consideration of related agenda items.*

*The BPUB reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney), § 551.072 (Deliberations about Real Property), § 551.074 (Personnel Matters), § 551.076 (Deliberations about Security Devices), § 551.086 (Public Utility Competitive Matters), § 551.087 (Economic Development), and § 551.089 (Department of Information Resources).*

I certify that a copy of the May 9, 2022 agenda of items to be considered by the BPUB was posted on the BPUB website.

ATTEST:

  
Recording Secretary