



TO: Brownsville Public Utilities Board Audit Committee
FROM: Sandra A. Saenz, Committee Chair
SUBJECT: Notice of an Audit Committee Meeting

DATE: April 20, 2022

MEETING DATE: **April 26, 2022**
TIME: **10:00 AM**
LOCATION: **BPUB Annex Building
Board Room
1425 Robinhood Dr.
Brownsville, TX 78521**

PURSUANT TO CHAPTER 551.127, TEXAS GOVERNMENT CODE, ONE OR MORE BOARD OF DIRECTORS OR EMPLOYEES MAY ATTEND THIS MEETING REMOTELY USING VIDEOCONFERENCING TECHNOLOGY. THE VIDEO AND AUDIO FEED OF THE VIDEOCONFERENCING EQUIPMENT CAN BE VIEWED AND HEARD BY THE PUBLIC AT THE ADDRESS POSTED ABOVE AS THE LOCATION OF THE MEETING. REASONABLE SPACING BETWEEN ATTENDEES AT THE MEETING WILL BE PROVIDED. ALL ATTENDEES ARE STRONGLY REQUESTED TO WEAR MASKS, BUT ARE NOT REQUIRED BY STATE LAW. ANYONE EXPERIENCING ANY SYMPTOMS OF COVID-19 IS ASKED NOT TO ATTEND THE MEETING IN PERSON, BUT RATHER TO CALL IN TO THE MEETING. BPUB RESERVES THE RIGHT TO REQUEST ANYONE DISPLAYING COVID-19 SYMPTOMS TO LEAVE THE MEETING. IF YOU DO NOT ATTEND THE MEETING IN PERSON, YOU MAY USE THE DIAL-IN PROCEDURE BELOW.

Dial In: 1-408-418-9388
Access Code: 2492 095 8273#

Members of the public may listen to the meeting as it is being held by dialing one of the numbers listed below (same access code above). Because of technology limitations, only a limited number of callers will be allowed to call in.

Dial by your location: 1-408-418-9388 (US Toll)	
1-617-315-0704 (Boston)	1-312-535-8110 (Chicago)
1-469-210-7159 (Dallas)	1-720-650-7664 (Denver)
1-904-900-2303 (Jacksonville)	1-213-306-3065 (Los Angeles)
1-646-992-2010 (New York City)	1-602-666-0783 (Phoenix)
1-206-207-1700 (Seattle)	1-202-860-2110 (Washington, DC)

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING MATTERS:

MEETING AGENDA

Call Open Meeting to Order at 10:00 AM

1. Presentation and Discussion of Audit Reports with No Findings:
 - Board of Directors
 - NERC Compliance Review
 - Unannounced Cash Count #3
 - Unannounced Cash Count #5
 - Unannounced Petty Cash #1
 - Water & Wastewater Engineering, Planning & Operations

2. Presentation and Discussion of Audit Reports with Findings:
 - Cross Connection Control
 - Environmental Compliance
 - Potable Water Transport Services
 - Pretreatment
 - Unannounced Cash Count #4
 - Wastewater Lift Stations
 - Water & Wastewater Sludge Management

3. Presentation and Discussion of Follow-Up Audits – All Recommendations Implemented:
 - Energy Risk Management
 - Environmental Services
 - Unannounced Cash Count #1 (FY 2020-2021)
 - Unannounced Cash Count #3 (FY 2020-2021)

4. Presentation and Discussion of Follow-Up Audits – Recommendations in Progress:
 - Accounting – Accounts Payable
 - Collections
 - Geographical Information Systems
 - Human Resources
 - Operations
 - Purchasing – Contracts
 - Security Operations
 - Special Review – Vehicle Take Home

Adjournment



Sandra A. Saenz, Committee Chair

c: John S. Bruciak, PE, General Manager & CEO
Fernando Sáenz, PE, Assistant General Manager & COO
Miguel A. Pérez, Chief Financial Officer
File

The Brownsville Public Utilities Board (BPUB) Audit Committee reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney), § 551.072 (Deliberations about Real Property), § 551.074 (Personnel Matters), § 551.076 (Deliberations about Security Devices), § 551.086 (Public Utility Competitive Matters), § 551.087 (Economic Development), and § 551.089 (Department of Information Resources).

BPUB reserves the right to change the Meeting Room within the BPUB Annex Building. If the specified room in the BPUB Annex Building is changed before the Meeting after posting Notice, the Security Guard on the 1st Floor will direct attendees to the room in which the Meeting will be held.

Notice of an Audit Committee Meeting on April 26, 2022
Page 3 of 3

I certify that a copy of the April 26, 2022 agenda of items to be considered by the BPUB was posted on the BPUB website.

ATTEST:


Norma L. Sanchez, Recording Secretary