



BROWNSVILLE
PUBLIC UTILITIES BOARD

TO: Brownsville Public Utilities Board
FROM: Sandra A. Saenz, Chair
SUBJECT: Notice of a Regular Board Meeting

Date: February 10, 2022

MEETING DATE: **February 14, 2022**
MEETING TIME: **5:00 PM**
MEETING LOCATION: **BPUB Annex Building
Board Room
1425 Robinhood Drive
Brownsville, Texas 78521**

PURSUANT TO CHAPTER 551.127, TEXAS GOVERNMENT CODE, ONE OR MORE BOARD OF DIRECTORS OR EMPLOYEES MAY ATTEND THIS MEETING REMOTELY USING VIDEOCONFERENCING TECHNOLOGY. THE VIDEO AND AUDIO FEED OF THE VIDEOCONFERENCING EQUIPMENT CAN BE VIEWED AND HEARD BY THE PUBLIC AT THE ADDRESS POSTED ABOVE AS THE LOCATION OF THE MEETING. REASONABLE SPACING BETWEEN ATTENDEES AT THE MEETING WILL BE PROVIDED. ALL ATTENDEES ARE STRONGLY REQUESTED TO WEAR MASKS, BUT ARE NOT REQUIRED BY STATE LAW. ANYONE EXPERIENCING ANY SYMPTOMS OF COVID-19 IS ASKED NOT TO ATTEND THE MEETING IN PERSON, BUT RATHER TO CALL IN TO THE MEETING. BPUB RESERVES THE RIGHT TO REQUEST ANYONE DISPLAYING COVID-19 SYMPTOMS TO LEAVE THE MEETING. IF YOU DO NOT ATTEND THE MEETING IN PERSON, YOU MAY USE THE DIAL-IN PROCEDURE BELOW.

Dial In: 1-408-418-9388
Access Code: 2482 753 0684#

Members of the public may listen to the meeting as it is being held by dialing one of the numbers listed below (same access code above). Because of technology limitations, only a limited number of callers will be allowed to call in, however, a recording of the meeting will be made available to the public on BPUB's website at <https://www.brownsville-pub.com/events/board-of-directors-meeting-2022-02-14/> after the meeting.

Dial by your location: 1-408-418-9388 (US Toll)	
1-617-315-0704 (Boston)	1-312-535-8110 (Chicago)
1-469-210-7159 (Dallas)	1-720-650-7664 (Denver)
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1-646-992-2010 (New York City)	1-602-666-0783 (Phoenix)
1-206-207-1700 (Seattle)	1-202-860-2110 (Washington, DC)

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING MATTERS:

MEETING AGENDA

Call Open Meeting to Order at 5:00 PM

CONFIRMATION OF A QUORUM

PUBLIC COMMENTS

Please note the following:

PUBLIC COMMENTS WILL ONLY BE ACCEPTED IN WRITING NO LATER THAN ONE (1) HOUR IN ADVANCE OF THE MEETING BY SENDING THEM TO NORMA SANCHEZ AT nsanchez@brownsville-pub.com. In the body of the email please include date, your name, your address, phone number, agenda item number, if applicable, or subject of discussion, and your comments.

- THERE IS A FIVE (5)-MINUTE TIME LIMIT PER SPEAKER. THE PRESIDING OFFICER MAY, BUT IS NOT REQUIRED TO, ALLOW ADDITIONAL TIME TO A SPEAKER.
- THE SPEAKER MUST IDENTIFY BY NAME, ADDRESS, AND ORGANIZATIONAL AFFILIATION (IF ANY) BEFORE SPEAKING.
- QUESTIONS AND COMMENTS SHOULD BE ADDRESSED TO THE BOARD AS A WHOLE, NOT TO INDIVIDUAL BOARD MEMBERS, THE CEO, OR MEMBERS OF THE AUDIENCE.
- IF AN ISSUE ADDRESSED IS NOT INCLUDED ON THE AGENDA, NO FORMAL ACTION WILL BE TAKEN.

CONSENT AGENDA

1. Consideration and Approval of Minutes:
 - a. November 8, 2021 Regular Meeting
 - b. November 18, 2021 Special Meeting
2. Consideration and Possible Action to Ratify the Increase in Cost for the Purchase of Padmount Transformers—Diane Solitaire
3. Consideration and Possible Action to Approve the Renewal of Contract for the Annual Supply of Sand—Diane Solitaire
4. Consideration and Possible Action for Bid Award for the Supply of Electrical Underground Cable and Equipment—Diane Solitaire
5. Consideration and Possible Action to Approve the Purchase of Brownsville Public Utilities Board Employee Workwear—Diane Solitaire
6. Consideration and Possible Action for Approval to Purchase Unit 9 HRSG Economizer Replacement Panel Installation for the Silas Ray Power Plant—Rolando Lozano

ITEMS FOR INDIVIDUAL CONSIDERATION

1. General Manager's Report:
 - a. Board Calendar
 - b. Financial Report
 - c. Engineering and Legal Fees Monthly Expenses
 - d. Advanced Metering Infrastructure (AMI) Update
2. Presentation of the Installation of Comfort Stations at the John Gloor Park—Sandra Lopez-Langley
3. Presentation by Willdan Financial Services on the Water and Wastewater Rate Study—Miguel Perez
4. Consideration and Approval of the Annual Comprehensive Financial Report for the Period Ending September 30, 2021—Miguel Perez
5. Presentation, Discussion, and Possible Action on the Following Resolution: A Resolution Approving the Study by 1898 & Co., an Independent Consulting and Engineering Firm, of Brownsville Public Utilities Board's Electric, Rates, Fees, and Charges and Requesting the City Commission to Amend Chapter 102 of the Code of Ordinances Entitled "Utilities" to Approve and Adopt the Rates Identified in the Study—Miguel Perez

6. Discussion on the Quarterly Investment Activity Report for the Period Ended December 31, 2021. Pursuant to Chapter 2256.023 of the Public Funds Investment Act—Miguel Perez
7. Consideration and Possible Action on Commercial Paper Funding Adjustments to Reimburse Expenditures for Electric, Water, and Wastewater Capital Improvement Projects for the Period of January 2022 through March 2022—Miguel Perez
8. Consideration and Possible Action for Bid Award for the Semi-Annual Supply of Polemount and Padmount Transformers—Diane Solitaire
9. Consideration and Possible Action to Approve the Professional Engineering and Surveying Services Contract with Halff Associates, Inc. for the Brownsville North Regional Force Main Project—Marie Leal
10. Consideration and Possible Approval of Amendment No. 1 for the Professional Consulting and Technical Services Contract with ERO Architects for the Brownsville Public Utilities Board Remodel of the Existing Administration Building Project—Marie Leal
11. Consideration and Possible Action to Approve Reimbursement to the City of Brownsville for Utility Improvements as Part of the Avenida De La Plata, Elsa, Marvis, and San Pedro Paving and Drainage Improvements Project—Marie Leal
12. Consideration and Possible Action to Approve the Purchase of Parts and Reconditioning of the Belt Filter Press at the Robindale Wastewater Treatment Plant—Jaime Estrada
13. Discussion and Action on Amendment of Board Policies and Governance Documents Including (1) Annual Oversight of Specific Activities of the Board, (2) Statement of Policy for Governance of the Brownsville Public Utilities Board, (3) Management Policy, and (4) Specified of Policy for Travel by Members of the Board of Directors of the Brownsville Public Utilities Board—John Bruciak
14. Discussion on Request from Valley Municipal Utility District No. 2 for Wholesale Sewer Treatment Services—John Bruciak

RECESS TO CLOSED MEETING to Consider Matters Pursuant to Tex. Government Code Chapter 551, et seq.

CLOSED MEETING

At this time the items on the Agenda designated for Closed Meeting will be considered. If there is an approved motion to go into Closed Meeting the listeners will be placed on “hold” until the Board returns to Open Meeting.

1. Meeting with Board’s legal counsel for advice about contemplated and pending court and administrative litigation and on matters in which the duty of the attorney under the Texas Disciplinary Rules of Professional Conduct conflicts with Chapter 551 (Sec. 551.071) including, among other matters, status of required Financial Disclosure Reports.
2. Report by General Manager and CEO on status of appointment of a Chief Operating Officer and discussion thereon (Sec. 551.074).

RECONVENE OPEN MEETING

CONTINUATION – ITEMS FOR INDIVIDUAL CONSIDERATION

15. Consideration and Possible Action on Items Discussed in Closed Meeting
16. Discussion and/or Requests for Future Agenda Items

Adjournment

Sandra A. Saenz

Sandra A. Saenz, Chair

/nls


c: City Commission
Marjory Batsell
John Davidson
City Manager
File

The meeting will be conducted in accordance with Board Resolution No. A2009-1012 (IC10), the "Amended Rules of the Public Utilities Board." Once the Meeting is convened with a quorum present, the Presiding Officer may change the order of business for purposes of accommodation of the Board members or participants and to permit a more orderly consideration of related agenda items.

The BPUB reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney), § 551.072 (Deliberations about Real Property), § 551.074 (Personnel Matters), § 551.076 (Deliberations about Security Devices), § 551.086 (Public Utility Competitive Matters), § 551.087 (Economic Development), and § 551.089 (Department of Information Resources).

I certify that a copy of the February 14, 2022 agenda of items to be considered by the BPUB was posted on the BPUB website.

ATTEST:


Rosa Buitra, Recording Secretary