



B R O W N S V I L L E
PUBLIC UTILITIES BOARD

Vendor's Application

Purchasing Department

1495 Robinhood Drive

Brownsville, Texas 78521

(956) 983-6364

Fax: (956) 983-6367

Date: _____

Federal ID or SSN: _____ - _____ - _____

D&B #: _____

1. Name & Mailing Address for Bid Forms and Purchase Orders

2. Mailing Address for Payments (If different from item #1)

3. Type of Organization (check one)

- ☐ Individual ☐ Partnership ☐ Non-Profit Organization
☐ Corporation, Incorporated Under the Laws of the State of _____

4. How long in present business? _____

5. Person(s) Authorized to sign Bids, Offers, Contracts

NAME	TITLE	TELEPHONE	FAX

Email: _____

6. Person(s) to Contact on Bids or Quotes

NAME	TITLE	TELEPHONE	FAX

Email: _____

7. Type of Business

- | | | |
|---|---|---|
| <input type="checkbox"/> Manufacturer | <input type="checkbox"/> Factory Representative | <input type="checkbox"/> Wholesale Dealer |
| <input type="checkbox"/> Construction | <input type="checkbox"/> Unlimited Contractor | <input type="checkbox"/> Limited Contractor |
| <input type="checkbox"/> Retail Dealer | | |
| <input type="checkbox"/> Other – Define _____ | | |

I hereby certify that the information supplied herein is correct.

Print or Type Name & Title

Signature

8. COMMODITY LIST (CHECK ALL APPLICABLE BOXES FOR GOODS/SERVICES)

<input type="checkbox"/>	A/C repairs and purchases
<input type="checkbox"/>	Acoustical tile, including materials and supplies
<input type="checkbox"/>	Acrylic sheets
<input type="checkbox"/>	Agricultural equipment and accessories – tractors, etc.
<input type="checkbox"/>	Agricultural equipment and accessories – parts
<input type="checkbox"/>	Appliances: refrigerators, ice makers, etc.
<input type="checkbox"/>	Audio visual equipment and supplies: television, video/DVD, etc.
<input type="checkbox"/>	Automotive accessories: automobiles, trucks, etc.
<input type="checkbox"/>	Automotive bodies, accessories and parts
<input type="checkbox"/>	Automotive maintenance items and repair/replacement parts
<input type="checkbox"/>	Automotive shop equipment and supplies
<input type="checkbox"/>	Automotive, vehicle and related transportation equipment
<input type="checkbox"/>	Belts and belting: power transmission, v-belts
<input type="checkbox"/>	Mini-blinds, awning, shutters and shades
<input type="checkbox"/>	Book binding services
<input type="checkbox"/>	Building and structures, frames, portable buildings
<input type="checkbox"/>	Chemicals and solvents, commercial/industrial (bulk)
<input type="checkbox"/>	Clocks, timers, watches
<input type="checkbox"/>	Clothing, uniforms
<input type="checkbox"/>	Computers: hardware, accessories, supplies
<input type="checkbox"/>	Computer: software
<input type="checkbox"/>	Information Technology services and software
<input type="checkbox"/>	Electrical cables and wires (not electronic)
<input type="checkbox"/>	Electrical equipment and supplies (except cable and wire)
<input type="checkbox"/>	Electrical bulbs and fluorescent lights
<input type="checkbox"/>	Electrical components, replacement parts and accessories
<input type="checkbox"/>	Electronic cable installation services
<input type="checkbox"/>	Energy management systems, components
<input type="checkbox"/>	Envelopes, plain or printed
<input type="checkbox"/>	Equipment, maintenance and repair office, photographic, radio/TV equipment
<input type="checkbox"/>	Equipment maintenance and repair - other
<input type="checkbox"/>	Equipment maintenance and repair - copiers
<input type="checkbox"/>	Fertilizers and soil conditioners
<input type="checkbox"/>	Financial services
<input type="checkbox"/>	Fire protection equipment and supplies
<input type="checkbox"/>	Floor covering and installation, carpets, tile, etc.
<input type="checkbox"/>	Fuel, oil, grease or lubricants
<input type="checkbox"/>	Furniture: office
<input type="checkbox"/>	Gases, containers, equipment welding – acetylene and oxygen
<input type="checkbox"/>	Hardware and related items
<input type="checkbox"/>	Health related services
<input type="checkbox"/>	Janitorial equipment – vacuums, carpet cleaners, etc.
<input type="checkbox"/>	Janitorial supplies
<input type="checkbox"/>	Laundry and dry cleaning services – uniforms, lab coats and uniform rentals
<input type="checkbox"/>	Lawn maintenance equipment, accessories and parts (non-agricultural)
<input type="checkbox"/>	Lumber and related products
<input type="checkbox"/>	Metals: bars, plated, rods, sheets, strips, tubing, etc.
<input type="checkbox"/>	Office machines, equipment and accessories
<input type="checkbox"/>	Office mechanical aids, small machines and apparatus

<input type="checkbox"/>	Office supplies
<input type="checkbox"/>	Paint protective coating, varnish, wallpaper and related products
<input type="checkbox"/>	Paper (for office and print use)
<input type="checkbox"/>	Photographic equipment and supplies
<input type="checkbox"/>	Plastics, resins, fiberglass: laminating and molding equipment
<input type="checkbox"/>	Plumbing equipment, fixtures and supplies
<input type="checkbox"/>	Printing, publishing, silk screening, typesetting
<input type="checkbox"/>	Printing plant equipment and supplies (except paper)
<input type="checkbox"/>	Professional services: attorneys, consultants, accountants, insurance
<input type="checkbox"/>	Public works: construction and related services
<input type="checkbox"/>	Radio, telephone, fax and telecommunications
<input type="checkbox"/>	Real property, rental or lease
<input type="checkbox"/>	Refrigerated equipment and supplies
<input type="checkbox"/>	Rental/lease services or equipment (office, photographic, print)
<input type="checkbox"/>	Sale or surplus of obsolete items
<input type="checkbox"/>	Security, fire, safety and emergency services
<input type="checkbox"/>	Seed, sod, soil and inoculants
<input type="checkbox"/>	Sound systems, components and accessories: intercom or public address
<input type="checkbox"/>	Tires and tubes
<input type="checkbox"/>	Tools – hand tools, small electrical tools
<input type="checkbox"/>	Water treatment chemical(s): Specify
<input type="checkbox"/>	Wastewater treatment chemical(s): Specify
<input type="checkbox"/>	Welding equipment and supplies
<input type="checkbox"/>	OTHER
<input type="checkbox"/>	OTHER
<input type="checkbox"/>	OTHER
<input type="checkbox"/>	OTHER

9. State of Texas Certifications/Contracts

Certification	Yes/No	Number
Historically Underutilized Business (HUB)	<input type="checkbox"/> / <input type="checkbox"/>	
General Services Administration (GSA)	<input type="checkbox"/> / <input type="checkbox"/>	
Texas Multiple Award Schedules (TxMAS)	<input type="checkbox"/> / <input type="checkbox"/>	
Department of Information Resources (DIR)	<input type="checkbox"/> / <input type="checkbox"/>	
BuyBoard	<input type="checkbox"/> / <input type="checkbox"/>	
Houston-Galveston Area Council (H-GAC)	<input type="checkbox"/> / <input type="checkbox"/>	
US Communities	<input type="checkbox"/> / <input type="checkbox"/>	

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

6 City, state, and ZIP code

7 List account number(s) here (optional)

8 Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - _____

OR

Employer identification number

____ - _____

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ► _____

Date ► _____

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

Form W-8BEN-E

(Rev. July 2017)

Department of the Treasury
Internal Revenue Service**Certificate of Status of Beneficial Owner for
United States Tax Withholding and Reporting (Entities)**

► For use by entities. Individuals must use Form W-8BEN. ► Section references are to the Internal Revenue Code.
► Go to www.irs.gov/FormW8BEN for instructions and the latest information.
► Give this form to the withholding agent or payer. Do not send to the IRS.

OMB No. 1545-1621

Do NOT use this form for:

- U.S. entity or U.S. citizen or resident W-9
- A foreign individual W-8BEN (Individual) or Form 8233
- A foreign individual or entity claiming that income is effectively connected with the conduct of trade or business within the U.S. (unless claiming treaty benefits) W-8ECI
- A foreign partnership, a foreign simple trust, or a foreign grantor trust (unless claiming treaty benefits) (see instructions for exceptions) . . . W-8IMY
- A foreign government, international organization, foreign central bank of issue, foreign tax-exempt organization, foreign private foundation, or government of a U.S. possession claiming that income is effectively connected U.S. income or that is claiming the applicability of section(s) 115(2), 501(c), 892, 895, or 1443(b) (unless claiming treaty benefits) (see instructions for other exceptions) W-8ECI or W-8EXP
- Any person acting as an intermediary (including a qualified intermediary acting as a qualified derivatives dealer) W-8IMY

Instead use Form:**Part I Identification of Beneficial Owner**

1 Name of organization that is the beneficial owner	2 Country of incorporation or organization															
3 Name of disregarded entity receiving the payment (if applicable, see instructions)																
4 Chapter 3 Status (entity type) (Must check one box only): <table style="width: 100%;"><tr><td><input type="checkbox"/> Simple trust</td><td><input type="checkbox"/> Grantor trust</td><td><input type="checkbox"/> Corporation</td><td><input type="checkbox"/> Disregarded entity</td><td><input type="checkbox"/> Partnership</td></tr><tr><td><input type="checkbox"/> Central Bank of Issue</td><td><input type="checkbox"/> Tax-exempt organization</td><td><input type="checkbox"/> Complex trust</td><td><input type="checkbox"/> Estate</td><td><input type="checkbox"/> Government</td></tr><tr><td><input type="checkbox"/> Private foundation</td><td><input type="checkbox"/> International organization</td><td colspan="3"></td></tr></table> If you entered disregarded entity, partnership, simple trust, or grantor trust above, is the entity a hybrid making a treaty claim? If "Yes" complete Part III. <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Simple trust	<input type="checkbox"/> Grantor trust	<input type="checkbox"/> Corporation	<input type="checkbox"/> Disregarded entity	<input type="checkbox"/> Partnership	<input type="checkbox"/> Central Bank of Issue	<input type="checkbox"/> Tax-exempt organization	<input type="checkbox"/> Complex trust	<input type="checkbox"/> Estate	<input type="checkbox"/> Government	<input type="checkbox"/> Private foundation	<input type="checkbox"/> International organization			
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5 Chapter 4 Status (FATCA status) (See instructions for details and complete the certification below for the entity's applicable status.) <table style="width: 100%;"><tr><td style="width: 50%; vertical-align: top;"><input type="checkbox"/> Nonparticipating FFI (including an FFI related to a Reporting IGA FFI other than a deemed-compliant FFI, participating FFI, or exempt beneficial owner). <input type="checkbox"/> Participating FFI. <input type="checkbox"/> Reporting Model 1 FFI. <input type="checkbox"/> Reporting Model 2 FFI. <input type="checkbox"/> Registered deemed-compliant FFI (other than a reporting Model 1 FFI, sponsored FFI, or nonreporting IGA FFI covered in Part XII). See instructions. <input type="checkbox"/> Sponsored FFI. Complete Part IV. <input type="checkbox"/> Certified deemed-compliant nonregistering local bank. Complete Part V. <input type="checkbox"/> Certified deemed-compliant FFI with only low-value accounts. Complete Part VI. <input type="checkbox"/> Certified deemed-compliant sponsored, closely held investment vehicle. Complete Part VII. <input type="checkbox"/> Certified deemed-compliant limited life debt investment entity. Complete Part VIII. <input type="checkbox"/> Certain investment entities that do not maintain financial accounts. Complete Part IX. <input type="checkbox"/> Owner-documented FFI. Complete Part X. <input type="checkbox"/> Restricted distributor. Complete Part XI.</td><td style="width: 50%; vertical-align: top;"><input type="checkbox"/> Nonreporting IGA FFI. Complete Part XII. <input type="checkbox"/> Foreign government, government of a U.S. possession, or foreign central bank of issue. Complete Part XIII. <input type="checkbox"/> International organization. Complete Part XIV. <input type="checkbox"/> Exempt retirement plans. Complete Part XV. <input type="checkbox"/> Entity wholly owned by exempt beneficial owners. Complete Part XVI. <input type="checkbox"/> Territory financial institution. Complete Part XVII. <input type="checkbox"/> Excepted nonfinancial group entity. Complete Part XVIII. <input type="checkbox"/> Excepted nonfinancial start-up company. Complete Part XIX. <input type="checkbox"/> Excepted nonfinancial entity in liquidation or bankruptcy. Complete Part XX. <input type="checkbox"/> 501(c) organization. Complete Part XXI. <input type="checkbox"/> Nonprofit organization. Complete Part XXII. <input type="checkbox"/> Publicly traded NFFE or NFFE affiliate of a publicly traded corporation. Complete Part XXIII. <input type="checkbox"/> Excepted territory NFFE. Complete Part XXIV. <input type="checkbox"/> Active NFFE. Complete Part XXV. <input type="checkbox"/> Passive NFFE. Complete Part XXVI. <input type="checkbox"/> Excepted inter-affiliate FFI. Complete Part XXVII. <input type="checkbox"/> Direct reporting NFFE. <input type="checkbox"/> Sponsored direct reporting NFFE. 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6 Permanent residence address (street, apt. or suite no., or rural route). Do not use a P.O. box or in-care-of address (other than a registered address). <table style="width: 100%;"><tr><td style="width: 60%;">City or town, state or province. Include postal code where appropriate.</td><td style="width: 40%;">Country</td></tr></table>		City or town, state or province. Include postal code where appropriate.	Country													
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7 Mailing address (if different from above) <table style="width: 100%;"><tr><td style="width: 60%;">City or town, state or province. Include postal code where appropriate.</td><td style="width: 40%;">Country</td></tr></table>		City or town, state or province. Include postal code where appropriate.	Country													
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8 U.S. taxpayer identification number (TIN), if required	9a GIIN															
b Foreign TIN																
10 Reference number(s) (see instructions)																

Note: Please complete remainder of the form including signing the form in Part XXX.**For Paperwork Reduction Act Notice, see separate instructions.**

Cat. No. 59689N

Form **W-8BEN-E** (Rev. 7-2017)