



Date: January 24, 2023
To: All Vendors
Subject: Addendum #1

REFERENCE: P023-23 Property Appraisal Services

This Addendum forms part of the contract and clarifies, corrects or modifies original proposal document.

Question 1: Can you provide a current property schedule in excel for buildings and locations included to be appraised?

Answer 1: Schedule of values (SOV) will be provided to the vendor once the attached “Revised Acknowledgement Form” is returned, signed.

Question 2: When do you need reports back by?

Answer 2: Field appraisal work of BPUB buildings and property shall be completed within 60 days of awarded contract, with all reports provided within 45 days thereafter.

Question 3: In early pages, there is language for “on call” services but reading through it feels more like you need a set of buildings appraised in this project. Can you confirm those locations?

Answer 3: BPUB requests appraisals on all locations listed on the SOV. On call services may be required should BPUB acquire new locations during the contract period.

Question 4: The solicitation references an Attachment A, but we’re unable to locate the file within the solicitation or website.

Answer 4: Attachment A is the schedule of values.

The signature of the company agent, for the acknowledgement of this addendum, shall be required. **Complete information below and return via e-mail to: dsolitaire@brownsville-pub.com.**

I hereby acknowledge receipt of this addendum.

Company: _____

Agent Name: _____

Agent Signature: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone Number: _____ **E-mail address:** _____

If you have any further questions about the Proposal, call 956-983-6366.

BY: *Diane Solitaire*
Purchasing

REVISED

1/24/2023

Please submit this page upon receipt

**ACKNOWLEDGEMENT FORM
PROPERTY APPRAISAL SERVICES
P023-23**

For any clarifications, please contact Diane Solitaire at Brownsville PUB Purchasing Department at (956) 983-6366 or e-mail: dsolitaire@brownsville-pub.com.

Please email this page upon receipt of the RFP package or legal notice. If you only received the legal notice and you want the RFP package mailed please provide a method of shipment with account number in the space designated below.

Check one:

Yes, I will be able to send a RFP; obtained RFP package from website.

Yes, I will be able to send a RFP; please email the RFP package.

Email: _____

Yes, I will be able to send a RFP; please mail the RFP package using the carrier & account number listed below:

Carrier: _____

Account: _____

No, I will not be able to send a RFP for the following reason:

If you are unable to send your proposal, kindly indicate your reason above and return this form **via email to dsolitaire@brownsville-pub.com**. This will ensure you remain active on our vendor list.

PROPERTY APPRAISAL SCHEDULE OF VALUES

Upon return of this acknowledgement form, the Property Appraisal Schedule of Values will be provided to the email address listed below. The company listed below agrees that the information to be provided is confidential and is to only be used in connection with preparing a proposal for property insurance. The company also agrees not to release this information and to comply with Federal and State privacy and insurance laws and regulations and notify BPUB in writing within five (5) days if they receive a request for such information.

Date _____

Company: _____

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

Email: _____