



TO: Brownsville Public Utilities Board Audit Committee  
FROM: Sandra Sáenz, Committee Chair  
SUBJECT: Notice of an Audit Committee Meeting

DATE: July 19, 2022

MEETING DATE: **July 28, 2022**  
TIME: **2:00 PM**  
LOCATION: **BPUB Annex Building  
Board Room  
1425 Robinhood Dr.  
Brownsville, TX 78521**

THIS BPUB MEETING WILL BE HELD USING TELE CONFERENCE SYSTEM AND IS AUTHORIZED BY GOVERNOR GREG ABBOTT'S TEMPORARY SUSPENSION OF CERTAIN ASPECTS OF THE TEXAS OPEN MEETINGS ACT WHICH ALLOWS FOR A GOVERNING BODY TO HOLD A "VIRTUAL" MEETING SO AS TO AVOID GATHERING MEMBERS OF THE PUBLIC AND/OR BOARDMEMBERS, AND STAFF IN A PHYSICAL SETTING THAT MIGHT CONSTITUTE A PUBLIC HEALTH RISK.

**Dial In: 1-408-418-9388**  
**Access Code: 248 951 36825#**

Members of the public may listen to the meeting as it is being held by dialing one of the numbers listed below (same access code above). Because of technology limitations, only a limited number of callers will be allowed to call in.

Dial by your location:  
**1-408-418-9388 (US Toll)**  
1-617-315-0704 (Boston)  
1-312-535-8110 (Chicago)  
1-469-210-7159 (Dallas)  
1-720-650-7664 (Denver)  
1-904-900-2303 (Jacksonville)  
1-213-306-3065 (Los Angeles)  
1-646-992-2010 (New York City)  
1-602-666-0783 (Phoenix)  
1-206-207-1700 (Seattle)  
1-202-860-2110 (Washington, DC)

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING MATTERS:

## MEETING AGENDA

### Call Open Meeting to Order at 2:00 PM

1. Presentation and Discussion of Audit Reports with No Findings:
  - Communications & Administrative Services
  - Customer & Information Services
  - Operational Support Services
  - Unannounced Cash Count #6
  
2. Presentation and Discussion of Audit Reports with Findings:
  - Analytical Laboratory Review
  - Call Center
  - Electric Transmission & Distribution
  - Electric Transmission & Distribution Construction & Maintenance
  - General Manager
  - Meter Services
  - Raw Water Supply
  - Water & Wastewater Plant Maintenance
  
3. Presentation and Discussion of Follow-Up Audits – All Recommendations Implemented:
  - Finance
  - Potable Water Transport Services
  - Revenue Recovery
  - Wastewater Lift Stations
  - Water & Wastewater Sludge Management
  
4. Presentation and Discussion of Follow-Up Audits – Recommendations in Progress:
  - Accounting
  - Warehouse

### Adjournment



Sandra Sáenz, Committee Chair

- c: John S. Bruciak, PE, General Manager & CEO  
Marilyn D. Gilbert, Assistant General Manager & COO  
Miguel A. Pérez, Chief Financial Officer  
File

The Brownsville Public Utilities Board (BPUB) reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney), § 551.072 (Deliberations about Real Property), § 551.074 (Personnel Matters), § 551.076 (Deliberations about Security Devices), § 551.086 (Public Utility Competitive Matters), § 551.087 (Economic Development), and § 551.089 (Department of Information Resources).

BPUB reserves the right to change the Meeting Room within the BPUB Administration Building. If the specified room in the BPUB Administration Building is changed before the Meeting after posting Notice, the Security Guard on the 1st Floor will direct attendees to the room in which the Meeting will be held.

I certify that a copy of the July 28, 2022 agenda of items to be considered by the Brownsville Public Utilities Board was posted on BPUB website

ATTEST:



Recording Secretary