



Date: April 6, 2022
To: All Vendors
Subject: Addendum #1

REFERENCE: P029-22 Energy Risk Management Consulting Services

This Addendum forms part of the contract and clarifies, corrects or modifies original proposal document.

On Page 4, Objectives section, remove paragraph 3.

The signature of the company agent, for the acknowledgement of this addendum, shall be required. Complete and return via email to dsolitaire@brownsville-pub.com

I hereby acknowledge receipt of this addendum.

Company: _____

Agent Name: _____

Agent Signature: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

If you have any further questions about the proposal, please call (956) 983-6366.

BY: *Diane Solitaire*
Purchasing

REQUEST FOR PROPOSAL.

Energy Risk Management Professional Consulting and Technical Services

OBJECTIVE

The Brownsville Public Utilities Board (BPUB) is seeking services from a qualified consultant to provide on-call, and in person (as needed) energy risk management and resource planning advisory services that include, but are not limited to: Energy Risk Management Consulting, Resource Planning Support, Energy Contract Assessment Reports, General Economic Analysis, Financial Analysis Support, and other consultative services. The Energy Risk Management program includes energy transacting and risk management activities of BPUB as well as assessments on related activities of BPUB's Qualified Scheduling Entity (currently Tenaska Power Services).

BPUB personnel and consultant will work on different tasks associated with Energy Risk such as implementing measures to comply with policy requirements, update policies and procedures, perform analysis requested by the Risk Oversight Committee/BPUB Board of Directors, update the existing model to perform different analysis, participate on independent self and third party reviews, and participate in meeting, on calls or WebEx, as needed, to present Energy Risk analysis and other material as requested by the Risk Oversight Committee. More detail is covered in the Scope of Services and Technical Specification Exhibit A Section of the RFP.

~~It is important to note that this project is limited to a quality review and not a compliance review. In other words, assessing the degree to which BPUB and other impacted parties are complying with the program is out of scope.~~

GENERAL BACKGROUND

The City of Brownsville (City), located in Cameron County, along the Rio Grande River, approximately 23 miles from the Gulf of Mexico, is a home rule city organized and existing under the laws of the state of Texas, including the City's Charter, as amended (the "Charter"). The City owns and operates a combined electric, water, and wastewater utilities system (collectively, the "system") serving the City and certain areas outside the city. In 2012 the City, by ordinance, authorized the creation of a natural gas utility whose initial project was planning, construction and operation of an approximately 50-mile gas transmission line extending from Hidalgo County to Cameron County. The gas utility remains under development and has not actively served any customers. The City's authority with regard to public utility ownership and services is generally exercised through the Brownsville Public Utilities Board (the "Board"). The Board, created and established by Article VI of the Charter as a separate and distinct agency of the City, has authority to control, manage, and operate the system and to expand and apply System revenues, subject to certain limitations. The BPUB executive administration includes a general manager/chief executive officer and one assistant general manager and a chief financial officer responsible for specific divisions. The BPUB employs approximately 567 employees. The Board's fiscal year is the 12-month period ended September 30th of each year and is referred to herein as the "fiscal year."